



**ASSOCIATED
STUDENTS INC.**
C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Board of Directors will be held on Thursday, April 6, 2017 at 7:40 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Conference Room, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 7:47 a.m.
- 2) Roll Call:
 - a. Members present: Kiana Sailor, Elizabeth Heim, Jennica Gold, Helen Mancias, Jennifer Moss, Rhen Bass, Corinne Smith, Toni DeBoni, Jeremy Booker, Carisa Arellano, Dr. Susan Andrzejewski
 - b. Members of the Public: Cindy Derrico, Genesis DeLong, Annie Block-Weiss, Kristina Hamilton, Tonee Sherrill, Diana Ballesteros, Jennifer Shoemaker, Bethany Banuelos
- 3) Approval of Agenda:
 - I. M/S/P (E. Heim/K. Sailor) Motion passed 10-0-0
- 4) Approval of Minutes:
 - a. ACTION ITEM: 03.07.17 minutes
 - II. M/S/P (K. Sailor/H. Mancias) Motion passed 9-0-1
- 5) Public Forum: None
- 6) Financial Report: (J. Moss)
 - a. As of close of February
 - i. Balance Sheet for ASI01
 1. Great net assets
 - ii. Income Tab
 1. ASI fees are coming in higher than expected
 2. We are under budget currently, as year-end approaches this will lessen
 - iii. Chart
 1. We are on track with our actuals
 - iv. Balance Sheet for ASI03
 1. Assets are looking good
 - v. Income statement for ASI03
 1. Revenues are coming in better than budget
 2. Expenses are less than budget as well

- vi. Fund Balances for ASI01, Fundraising, ASI03, and the center fee is held on the campus side
 - 1. There is a rather large fund balance
- vii. Club Balance
 - 1. This shows specifically the revenue and spending for this year
 - 2. Note that revenue rolls forward from year to year for the student org accounts

7) Entity Reports:

- a. Student Government (*M. Noyes*)
 - i. J. Gold read a report sent by M. Noyes since M. Noyes is currently attending Hill Day on behalf of CI
 - 1. The last event of the year was yesterday. It was the Noon Forum: Standing with Survivors
 - 2. The senate is working on multiple resolutions
 - 3. Feminine products have been ordered and there is work task force to help facilitate
 - 4. On May 2nd there may be potential campus advocacy day across all CSU's
- b. Student Programming Board (*R. Leal*)
 - i. A typed report will be sent to the board
- c. *The CI View* (*J. Gold*)
 - i. The newest edition came out last week and had the first ever April Fool's cover
 - ii. The paper sent out a call for grad submissions of their experiences for the next two May issues.
 - iii. If anyone knows of when certain graduation ceremonies are, please email Jennica Gold so that the paper can include them in their next issue
- d. *The Nautical* (*C. Arellano*)
 - i. The yearbook is wrapping up all end of year tasks to finish the yearbook
 - 1. There are less than 5 articles left to finish
 - 2. The priority will be to do extensive editing
 - 3. The Nautical will be tabling in April to market the yearbook and promote how many books sold will be how many trees will be planted

8) Community Report: (*R. Bass*)

- a. Still gathering information and finding actionable ways to support the Board and the CI student body in the community

9) Student Fee Advisory Committee Report: (*M. Noyes*)

- a. J. Gold read a report sent by M. Noyes
 - i. The next meeting is May 5th and the committee will discuss extended university fees

10) Outstanding Business: None

11) New Business:

- a. INFORMATIONAL ITEM: Progress Update on ASI Reserve Policy Changes (C. Derrico)
 - i. There will be an update reserve policy shared with the board later in April. This is due to the new campus reserve policies. From this ASI and the Student Union will fund certain categories within their reserves
 - ii. Reserve Planning Document
 1. ASI
 - a. Examples of specific categories that could be used:
 - i. Reserves for Economic Uncertainty
 - ii. Designated for Equipment Acquisition
 - iii. Designated for Catastrophic Events
 - iv. Designated for Program Development
 - b. ASI has more in reserves than is need, so either ASI needs to add this to other reserve categories or most likely what will be recommend is to use it for a specific project over the next 5 years. That recommendation will be given to the Board in the next few Board meetings.
 2. Student Union
 - a. Examples of specific categories that could be used:
 - i. Designated for Future Debt Service (Bond payment)
 - ii. Reserves for Economic Uncertainty
 - iii. Designated for Facilities Maintenance and Repairs
 - iv. Designated for Equipment Acquisition
 - v. Designated for Catastrophic Events
 - vi. Designated for Program Development
 - vii. Designated for Capital Improvements/Construction
- b. INFORMATIONAL ITEM: Progress Update on Redistribution of Expenses Across ASI01 and ASI03 (C. Derrico)
 - i. The Golden Ticket Document (this document will be sent to the board)
 1. Tonee Sherrill and Genesis DeLong were asked to start from a zero basis and identified what their exact needs where. They were also asked to please redistribute expenses how we actually spend them. The purpose of this is to identify what are the actual costs to operate the Student Union and actual cost to operate ASI.

- a. The document showed the current budget and next year's recommendation of spreading the funds properly across ASI and the Student Union
 - i. This will be brought to the board again with the actual specific requests
 - c. INFORMATIONAL ITEM: Progress Update on ASI Budget Proposal (C. Derrico)
 - i. The board will have the opportunity to look at the ASI01, ASI03, and all outside ASI requests at a later Board meeting and the documentation will be emailed to the Board next week.
 - 1. BASC has prioritized all the requests and will show these in the final presentation to the Board in the next couple meetings
 - 2. To note: There are some mandatory HR and minimum wage increases, and the like, that we will have to be paid either by new money or from reserves
 - 3. The BASC has reviewed in high level of detail of all requests and we will provide that detail to the Board via email, if you are interested you can take a look. Please be aware that there won't be the time at the Board meetings to go over every detail and that is why the BASC has done so on the Board's behalf.
 - d. Subcommittee Updates
 - i. Election Council (J. Booker)
 - 1. The Presidential Debate is April 10th from 7:30-9pm in the Student Union Lighthouse Café
 - 2. Marketing has been done in the CI View newspaper and on the ASI website
 - 3. There will be polling places for electronic voting
 - 4. The council will take a look at the election code and make some revisions specifically in how complaints are submitted to the Elections council
 - 5. Campaigning is active now until April 20th
 - 6. Voting is April 18th-20th
 - 7. There was one complaint brought to the council, but it did not follow the three criteria's, and it was not resubmitted to the council following the three criteria
 - ii. Stole Committee (C. Arellano)
 - 1. The application has now closed
 - 2. The committee is meeting on April 13th to look at the applications
 - iii. BASC (C. Smith)
 - 1. Most of the updates from the BASC have previously been mentioned. Specifically the BASC is working on the budget proposal for the Board and looking into making updates to the procedure as well

12) Upcoming Subcommittee Meeting Times:

- a. BASC
 - i. Wednesday, April 5, 2017, 7:45 – 8:45 a.m., Student Union Meeting Room A (Cancelled)

- ii. Friday, April 7, 2017, 1:30 – 3:30 p.m., Student Union Meeting Room A (Cancelled)
 - iii. Monday, April 10, 2017, 7:45 – 8:45 a.m., Student Union Meeting Room A
 - iv. Wednesday, April 12, 2017, 7:45 – 8:45 a.m., Student Union Meeting Room A
 - v. Friday, April 14, 2017, 1:30 – 3:30 p.m., Student Union Meeting Room A
 - vi. Monday, April 17, 2017, 7:45 – 10:00 a.m., Student Union Meeting Room A
 - vii. Wednesday, April 19, 2017, 7:45 – 8:45 a.m., Student Union Meeting Room A
 - viii. Monday, April 24, 2017, 7:45 – 10:00 a.m., Student Union Meeting Room A
 - ix. Monday, May 1, 2017, 7:45 – 8:45 a.m., Student Union Meeting Room A
 - x. Wednesday, May 3, 2017, 7:45 – 8:45 a.m., Student Union Meeting Room A
- b. Election Council
- i. Tuesday, March 28, 2017, 8:00 – 9:00 a.m. Student Union Meeting Room A
 - ii. Thursday, April 6, 2017, 5:00 – 6:00 p.m. Student Union Meeting Room A
 - iii. Thursday, April 13, 2017, 5:00 – 6:00 p.m. Student Union Meeting Room A
 - iv. Tuesday, April 18, 2017, 8:00 – 9:00 a.m. Student Union Meeting Room A

13) Adjournment: 8:42 a.m.

Next ASI Board Meeting is scheduled for Thursday, April 20, 2017 at 7:40 a.m. in the Student Union Coville Conference Room. Minutes respectfully submitted by Annie Block-Weiss, ASI Administrative Support Coordinator.