



**ASSOCIATED  
STUDENTS INC.**  
C H A N N E L  
I S L A N D S

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF  
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Board of Directors will be held on Thursday, September 1, 2016 at 7:40 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Conference Room, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 7:44 a.m.
  - a. Members present: Michelle Noyes, Jeremy Booker, Jennifer Moss, Susan Andrzejewski, Jennica Gold, Kiana Sailor, Toni Deboni
  - b. Members of the Public: Cindy Derrico, Genesis DeLong, Missy Jarnagin, Jennifer Shoemaker, Diana Ballesteros, Megan Dierickx. John Daily, Annie Block-Weiss, Elizabeth Heim, Sean Kramer.
- 2) Approval of Agenda J. Booker, T. DeBoni
  - a. M. Noyes asked for a motion to approve the agenda
  - b. J. Booker motion to approve the agenda
  - c. T. Deboni seconded the motion
  - d. M. Noyes asked the board for the opportunity to add to the agenda: board introductions and a discussion of old business in regards to a new board meeting time.
  - e. S. Andrzejewski motioned to amend the agenda to include board introductions
  - f. T. Deboni seconded the motion
  - g. All in favor – agenda amended to include board introductions
  - h. J. Booker motioned to amend the agenda to include the discussion of old business in regard to a new board meeting time
  - i. T. Deboni seconded the motion
  - j. All in favor – agenda amended to include the discussion of old business in regard to a new board meeting time
- 3) Approval of Minutes:
  - a. ACTION ITEM: Approval of minutes from May 25, 2016
    - i. M. Noyes asked for a motion to approve the minutes from May 25, 2016
    - ii. J. Booker motioned to approve the minutes from May 25, 2016
    - iii. T. Deboni seconded the motion
    - iv. No discussion – M. Noyes opened it up to a vote
    - v. There were two in favor and three abstentions
    - vi. The minutes for May 25, 2016 were approved
  - b. ACTION ITEM: Approval of minutes from August 1, 2016
    - i. M. Noyes asked for a motion to approve the minutes from August 1, 2016
    - ii. T. Deboni motioned to approve the minutes from August 1, 2016
    - iii. J. Booker seconded the motion
    - iv. No discussion – M. Noyes opened it up to a vote
    - v. There were three in favor and two abstentions
    - vi. The minutes for August 1, 2016 were approved
- 4) Public Forum:
  - a. M. Noyes opened the floor up to the public forum
  - b. J. Daly from Hillel addressed the board

- i. J. Daly shared with the board that his club on campus, Hillel, is in need of funding for this kosher food for their Shabbat dinner events. They currently have to do these off campus (due to the restrictions and laws around being kosher) and would like to bring this culture to campus. J. Daly also stated that they originally requested more funding from BASC but it was cut in half due to the thought process that kosher food can be provided by University Glen, but currently that is not an option with University Glen.
  - 1. M. Noyes opened it up to discussion
    - a. T. Deboni asked if this is something that has to go to the BASC.
    - b. C. Derrico explained that board can act on this item by discussing it or postponing this discussion to the next board meeting to gather more information from the BASC and why their decision was what it was in regards to this funding request.
    - c. T. Deboni made a motion that due to the C. Derrico's explanation that she would like to postpone this topic to the next board meeting.
    - d. Booker asked J. Daly when the Shabbat dinners occur.
    - e. J. Daly explained that Shabbat dinners are once or twice a month. J. Daly added that he would like this issue also considered in the lens that if the food is the issue, their club is happy to change that so their club can still have funding to be able to host events on campus.
    - f. J. Booker said he would like to amend the current motion to discuss this in the boards October meeting, to give more time to gather information from the BASC.
    - g. M. Noyes asked for all in favor of amending the current motion to discuss this at the October meeting.
    - h. All in favor- The motion was amended to discuss this at the October meeting.
    - i. All in favor for the main motion to postpone the discussion of the funding for the October board meeting, to allow time to review the BASC decision on this topic.
    - j. All in favor- The main motion was passed to postpone the discussion of the funding for the October board meeting, to allow time to review the BASC decision on this topic.
  - 2. M. Noyes opened it back up to the public forum
    - a. M. Jarnagin stated that she messaged Dave Nirenberg about the subject of Kosher food at University Glen and that he said it was possible to do so. She suggested that J. Daly contact Dave Nirenberg further about this topic as well.
  - 3. M. Noyes opened it back up to the public forum
    - a. C. Derrico took a moment of personal privilege to honor Missy Jarnagin for her support and time working on the board and for all that she has done for ASI over the many years she has served.
    - b. M. Jarnagin expressed her gratitude for the honor and expressed that this is the best part of her job.
  - 4. M. Noyes opened it back up to the public forum
    - a. C. Derrico shared that to clarify, that an abstention means that you are not compelled to vote and that by abstaining that goes to the prevailing side of the vote.

5) Financial Report: No Financial Report

6) Outstanding Business:

- a. INFORMATIONAL ITEM: ASI Board Alternate Meeting Times (C. Derrico)
  - i. C. Derrico reiterated that the board has met at 7:40 a.m. for a long time, but that it has been expressed from students that this is hard for commuter students and that it may not be the best time for the ASI board meetings anymore.
  - ii. M. Noyes opened it up for discussion
    - 1. K. Sailor asked if there were any times that were thought of that would be good as an alternative?
      - a. C. Derrico answered that there has been no specific time suggested and that truly it was up to the board to think about a few possible alternatives possibly.
    - 2. J. Booker asked if the students had gotten together to discuss when would be good time and shared that we should also take into consideration the community members free time

- a. C. Derrico shared that to her knowledge no specific suggest has been made by any students or student groups.
- 3. T. Deboni suggested that if we can't find a time now, maybe we can bring this back up during elections so that the new board coming in would know the expectation of the change of time and could be available during this new time.
- 4. C. Derrico asked if it would be alright with the board is the ASI Administrative Support Coordinator, Annie Block-Weiss could check the board's schedules for possibly new meeting times.
  - a. The board agreed that that was fine and that their calendars were up to date for Annie Block-Weiss to do so.

7) Entity Reports:

- a. The CI View
  - i. J. Gold shared that their first meeting would be held next Tuesday at 1 p.m. J Gold also stated that their team was close to setting up their new website for the CI View.
- b. Student Programming Board
  - i. No Entity Report
- c. Student Government
  - i. M. Noyes shared that the first senate meeting was Wednesday, August 31. M. Noyes also shared she her team is working on a civic engagement Noon Forum for later this month and if you know anyone who would be good fit to be a part of that, they would appreciate it.

8) New Business:

- a. INFORMATIONAL ITEM: Board Introductions
  - i. The board members went around and introduced themselves to the board and to the public forum.
- b. ACTION ITEM: ASI Board Member Appointments (M. Noyes)
  - i. 1-year term through May 31, 2017 – Sean Kramer
    - 1. M. Noyes yield the floor to G. DeLong to introduced the candidate for this position, Sean Kramer
      - a. S. Kramer stated that he was interested in the board because he enjoys being a representative for students on campus and would truly like to be a voice for the students who are commuters. S. Kramer also shared that he has worked with Student Government and Student Programming Board in different ambassador capacities.
      - b. M. Noyes asked the board if they had any questions for Sean Kramer
      - c. M. Noyes as there was no questions for Sean Kramer, M. Noyes asked S. Kramer to step out of the room for the board to discuss
      - d. M. Noyes opened it up for discussion
        - i. T. Deboni: Stated that overall she had a concern for how it may feel for someone to step out and then come back in after the vote, for the vote not be in their favor. T. Deboni suggested that maybe a phone call after the meeting would be slightly more appropriate and comfortable for the candidates in the future.
        - ii. C. Derrico clarified that either way about letting the candidate know the result of the vote does not go again Roberts Rules. Just that this way of informing the candidates has been the boards practice in the past.
        - iii. M. Noyes further clarified that the person does not have to step out, but they can stay during the discussion if they so choose to do so
        - iv. T. Deboni added that maybe this could be something to think about and we can relay this information in this new way in the future. This is to not prevent the decision, but allow the proper time for the candidate to have the space to process.

- v. M. Noyes also shared that this could also be up to the chair, and in the future we can discuss if we want this to change.
  - vi. C. Derrico added that this is a practice of the board and not a policy and all that we need in this situation is consensus from the board of what practice everyone would like to take.
  - vii. M. Noyes yielded the floor to the public
    - 1. G. DeLong added that for today that it was communicated to the candidates that if there was a vote that they would immediately join the board to serve and for the future if their changes, G. DeLong would be happy to share otherwise with the candidates.
  - viii. C. Derrico asked if we should add this to next week's agenda.
  - ix. T. Deboni made a motion that at future meetings we communicate the vote after the meeting, to revise our current practice
  - x. K. Sailor 2<sup>nd</sup> this motion
  - xi. M. Noyes opened it up to discussion
    - 1. J. Booker amended the main motion that at future meetings the chair would communicate the vote after the meeting.
    - 2. T. Deboni moved to modify the motion that the chair would communicate the vote after the meeting.
  - xii. M. Noyes asked if there was any discussion on the amendment.
    - 1. C. Derrico stated that to achieve this, the vote about a candidate would need to be moved to the end of the meeting.
  - xiii. M. Noyes asked for all in favor to amend the motion
  - xiv. All in favor- the motion was amended that at future meetings the chair would communicate the vote of a candidate after the meeting.
  - xv. M. Noyes states that the main motion is that at future meetings the chair would communicate the vote of a candidate after the meeting.
  - xvi. M. Noyes asked if there was any discussion
  - xvii. M. Noyes asked all in favor of the main motion that at future meetings the chair would communicate the vote of a candidate after the meeting.
  - xviii. All in favor- that at future meetings the chair would communicate the vote of a candidate after the meeting.
- e. M. Noyes if there was any discussion on Sean Kramer for the 1-year term through May 31, 2017 Student at Large board position
  - f. J. Booker moved to motion to open the vote
  - g. J. Moss 2<sup>nd</sup> the motion to vote
  - h. M. Noyes asked if there was any discussion
  - i. M. Noyes asked all in favor
  - j. All in favor - Sean Kramer was elected for the 1-year term through May 31, 2017 Student at Large board position
- ii. 2-year term through May 31, 2018 – Elizabeth Heim
    - 1. My. Noyes yield the floor to G. DeLong to introduced the candidate for this position, Elizabeth Heim
      - a. E. Heim shared that she is a Political Science major and works on campus in student housing. E. Heim also stated that she would like to join to learn about how ASI functions as a non-profit organization and enjoys representing students. In the past has been involved in Student Government and Student Programming Board.
      - b. M. Noyes asked if there were any questions for E. Heim from the Board
      - c. M. Noyes gave E. Heim the options of stepping out or staying in the room during discussion
      - d. M. Noyes asked if there was any discussion

- e. M. Noyes stated that we are seeking a motion to elect Elizabeth Heim to the 2-year term through May 31, 2018 for the ASI Board of Directors appointment.
  - f. S. Kramer motioned to elect Elizabeth Heim to the 2-year term through May 31, 2018 for the ASI Board of Directors appointment.
  - g. J. Gold 2<sup>nd</sup> the motion
  - h. M. Noyes opened to discussion
  - i. All in favor- Elizabeth Heim was elected for the temporary Treasurer position
  - j. Elizabeth is appointment to the 2-year ASI board position the 2-year term through May 31, 2018 for the ASI Board of Directors appointment.
- c. ACTION ITEM: ASI Board Officer Appointments (M. Noyes)
- i. M. Noyes re-laid to the board that these officer appointment could be postponed
    - 1. J. Booker motioned to postpone this action item because of the lack of student presence
    - 2. K. Sailor 2<sup>nd</sup> the motion
    - 3. C. Derrico stated that she agreed that it would be nice to wait for the students, but that there are two positions that are critical during the next month. Those positions being the Chair of the Board and the Treasurer. C. Derrico suggested that the board could do temporary appointments for these two positions. C. Derrico finally stated that the chair has usually been a student, but that does not have to be, but that it has been the practice of ASI.
    - 4. M. Noyes asked if there was an discussion
      - a. J. Booker asked for a point of clarification- would we have to amend the action item?
      - b. C. Derrico answered by saying that the board can postpone the action and take a temporary action
    - 5. J. Booker requested to table the full term officer appointment for the October meeting, but would like to elect someone for each position for a one month appointment
    - 6. J. motioned to table the full term officer appointment for the October meeting, but would like to elect someone for each position for a one month appointment
    - 7. S. Kramer 2<sup>nd</sup> the motion
    - 8. M. Noyes asked the board all in favor to vote on a one month term of these two positions?
    - 9. All in favor - to table the full term officer appointment for the October meeting, and instead to elect someone for each position for a one month appointment
    - 10. M. Noyes stated that the main motion is to postpone the vote for 1 year officer appointment, but to in the meantime select two people for a 1-month term for the Chair and the Treasurer
    - 11. All in favor- to postpone the vote for 1 year officer appointment, but to in the meantime select two people for a 1-month term for the Chair and the Treasurer
  - ii. Chair of the Board (one-month term appointment)
    - 1. M. Noyes yield the floor to G. DeLong to go over the position description
      - a. G. DeLong stated that all the officer position descriptions are outlined in the ASI Board of Directors bylaws. Specifically G. DeLong explained that the chair leads the meetings and has 8-10 office hours a week in the ASI office. Additionally, the chair meets with ASI professional staff to send out the agendas and listens to students questions and concerns in regards to the board. Lastly, G. DeLong stated that for September this person would serve on the Student Fee Advisor Committee, which will meet twice this month along with a few other needs during the month of September.
      - b. M. Noyes opened it up to nominations
        - i. J. Booker ask if anyone had a conflict of interest with being in this position
        - ii. M. Noyes clarified that both Jennica and herself did due to their specific entity appointments
        - iii. M. Noyes asked for any nominations for the chair
          - 1. Sean Kramer self-nominated

2. J. Booker nominated Kiana Sailor
    - a. M. Noyes asked K. Sailor if she accepted the nomination
    - b. K. Sailor accepted the nomination
  3. S. Kramer spoke in regards to why he wanted the appointment
  4. K. Sailor spoke in regards to why she wanted the appointment
  5. M. Noyes gave the candidates the option to step out of the room during the discussion
  6. M. Noyes opened it up to discussion
    - a. J. Gold asked for a point of clarification about if they are elected to this temporary position could they also run for the full year appointment?
    - b. C. Derrico answered by saying that there is no restriction for them running for both.
    - c. Any more discussion: No
    - d. M. Noyes told the board that they each had one vote for either Sean Kramer or Kiana Sailor
    - e. M. Noyes announced Sean Kramer was appointment for the 1-month Chair appointment
2. M. Noyes yielded to floor to G. DeLong who explained the position descriptions for the rest of the board appointments
- c. Vice Chair
    - i. Oversees and chairs the BASC committee and chairs for the ASI board when the chair is out
  - d. Secretary
    - i. Assists with the minutes and does more administration type tasks for the board
  - e. Treasurer (one month term)
    - i. Will be a large part of the BASC committee and in this position will meet twice a month for a few months and then once per week during November. The BASC oversees the allocation for fees and requesting budget for the students.
    - ii. C. Derrico added that this position will work closely with staff in the BFA
    - iii. S. Kramer asked if anyone already worked with financial?
    - iv. J. Moss answered yes and that this position could work with it in this capacity.
    - v. C. Derrico shared with the board that T. Deboni was willing to serve for the temporary position
    - vi. M. Noyes yielded the floor to the public
    - vii. M. Jarnagin shared with the board that she feels it would be a great learning opportunity for a student to hold this position and to be able learn from the BFA staff
    - viii. J. Gold nominate Elizabeth Heim
    - ix. J. Booker asked if there was any conflict of interest –J. Gold
    - x. M. Noyes asked if E. Heim would like to accept the nomination? –E. Heim accepted
    - xi. M. Noyes asked the board if they had any questions for Elizabeth Heim. -None
    - xii. M. Noyes asked if there was a motion?
    - xiii. J. Moss motion to elect Elizabeth Heim into the one month temporary treasurer position
    - xiv. J. Booker seconded the motion
    - xv. M. Noyes asked if there was any discussion- None
    - xvi. M. Noyes asked all in favor of electing Elizabeth Heim into the one month temporary treasurer position
    - xvii. All in favor- all

xviii. Elizabeth Heim is approved to serve as the one month ASI board Treasurer

d. (INFORMATIONAL ITEM) Committee Assignment Overview (G. DeLong)

i. G. DeLong shared that these committees are appointed by the ASI Board chair and provided an overview of each committee to see who might be interested for consideration by the chair.

1. Budget and Spending Allocation Committee (BASC)

a. The following Board members indicated interest in serving on the BASC: S. Andrzejewski, M. Noyes, and S. Kramer

2. Election Council

a. The following Board members indicated interest in serving on the Election Council: J. Booker, M. Noyes, and E. Heim

3. Stole Committee

a. The following Board members indicated interest in serving on the Stole Committee: J. Booker, E. Heim, J. Moss, S. Andrzejewski, J. Gold, and K. Sailor

9) Adjournment: 8:45 a.m.

Next ASI Board Meeting is scheduled for Wednesday, September 7, 2016 at 7:40 a.m. in the Student Union Coville Conference Room.

Minutes respectfully submitted by Annie Block-Weiss, ASI Administrative Support Coordinator.