

Minutes of the
Associated Students of
California State University Channel Islands, Inc.

Board Meeting

May 05, 2005

The Associated Students of California State University Channel Islands, Inc. met on Thursday, May 05, 2005 at 8:00am in the California State University Channel Islands Administration Building, Training Room.

Members Present: Melissa Mirkovich, Matthew Hewitt, Joanne Coville, Trae Cotton, Bob Bleicher, Robert Boulter, Gregory Sawyer, Michelle Lievense, Josh Seale, Mark Kirkpatrick,

Members Absent: Kristi Adame, Jen Eaton, Tami Gershater, Josh Seale,

Members of the Public: Rachel Tafoya

Call to Order

The meeting was called to order at 8:15

1. Approval of Minutes
 - a. Minutes of the April 7, 2005 meeting were approved as amended.
2. Public Forum- New ASI Board Member, Chris, seconded idea of Student Union
3. Theresa (Cashiers/Accounting)
 - a. Advised of changes in student payment terms that will affect ALL students. Changes will be as follows:
 - 1) Students can check account online
 - 2) Students need to meet all payment deadline of new system or they will automatically be dropped from classes. There is no reversal of system available.
 - 3) Cashiers website will look to be updated in next two weeks to reflect changes.
 - 4) Dolphin email account will be main mode of correspondence with students.
 - 5) Will look to send with next payment invoice notice of changes to enrollment/accounting system.
 - 6) In progress, working on pop up notice that student will inform students of changes when look to register for classes.
 - a) Should student be a Financial Aid recipient, the system will automatically flag this when come into billing system. Students receiving Financial Aid will not have to adhere to timelines set up for payment due dates and registration of classes for Fall 2005.
 - b. This new system will allow for automatic communication between the Cashiers and Registrars Office.

4. Financial Report thru Mar 31
 - a. Ms. Coville advised with respect to budget we are doing fine.
 - a. Have a budget of \$285, 000 for the full year. As of current \$130, 000 has been spent.
 - b. It is thought that due to a boost in activity over the last couple of months, a lot more money will be spent in the last half of the year.
5. Budget
 - a. Ms. Coville distributed budget schedule that has a projected revenue for next year of \$377, 856
 - b. All expenses were projected based upon each group presented budget to board
 - c. Policy stands where nobody is allowed to overspend budget. Not allowed to spend and not put anything in reserves.
 - (1) Administration Budget
 - a. Ms. Coville advised in administrative budget have Rachel's salary to pay and other fees need to pay to University. Cost for ASI banquet was approximately \$2,000 this amount should be moved to Toni's budget.
 - b. Ms. Coville advised to decrease Administrative budget, request to remove golf cart out of budget.
 - c. Ms. Coville advised that we have ability to conduct all programs with budgets presented, even though there are 10-15% cut to all budgets will still be in deficit
 - d. Question was asked if there was any program that the board did not want to fund at all or fund a small fraction of an amount that was requested.
 - (2) Student Newspaper
 - a) Dr. Bleicher inquired what were previous expenses of the Student Newspaper and if different from the budget proposed for next year.
 1. Money for computers/equipment was used this year
 2. Next year's budget of \$12,000 includes:
 - a. salary for editors
 - b. funding for three computers
 - c. misc. items
 - b) Ms. Mirkovich advised current paid positions include SPB Pres/VP and Student Gov't Pres/VP. For most part students do not get paid for things do for ASI.
 - c) Mr. Seale advised most student newspapers at college campus are financially independent. As of current CSUCI newspaper does not have the circulation to be independent.
 - d) Mr. Cotton advised that a typical campus has newspaper editors/co-editors, staff members to assist with paper
 - e) Dr. Sawyer advised that Newspaper is not administrative, but auxiliary action
 - f) Mr. Boulter advised that with the time required to make newspaper work, can try to fund
 - g) Mr. Cotton confirmed that paid student members are apart of SPB/SG/NP. Paid positions can become an equity issue; therefore need to decide how to allocate money with the hope that the newspaper can generate revenue that will fall back into ASI budget.
 - h) Dr. Sawyer stated that the issue is that we are short with the budget and cannot meet everyone's request. As a board need to figure out where to cut funding. It needs to be taken into consideration what people are doing and for these people to be able to show what can do with outcome of product, and then it should be evaluated which will result in pay for time/services.
 - i) Dr. Bleicher suggested academic credit for NP editors
 - j) Ms. Coville advised that if students should receive academic credit, then it makes sense for NP to get funding through IRA or loitering for funds
 - k) Dr. Sawyer advised only liberal studies students will get credit due to CAPSTONE
 - l) Ms. Coville advised that there is a significant increase of \$10,000 being requested from last year.
 - m) Dr. Bleicher inquired how much budget needs to be spent to make a rational benchmark use as a percentage

- n) Ms. Mikrkovich SPB spent \$70, 000 during 2004-2005 and cut programs from original budget request
 - o) Mr. Hewitt, SG spent \$65,000 during 2004-2005
 - p) Dr. Sawyer suggested taking yearbook out of ASI Budget requests and push them to get funding from IRA. If IRA cannot fund everything, ASI can look at what can help with.
 - q) Ms. Coville suggested \$10,000 budget for student newspaper
 - r) Board approved.
 - s) Mr. Hewitt advised NP need to decide what highest priority is either (3) computers or \$7500 salary
- (3) Parking and Transportation Budget
- a. Budget includes cost of service to pick up and deliver students to destination during evening period. Increase in the budget is due to the extra time of conducting such service.
- (4) Recreation and Leisure Services
- a. Requested an increase of 10% to current budget which would entail the following,
 - i. \$29, 000 for Recreation and Leisure Services
 - 1. Includes referees, yoga, awards, challenges, special events, professional training, etc.
 - ii. \$20, 000 for Aquatic Center
 - 1. Funding for the Aquatic Center would be seed money to bring service off ground. Would not anticipate coming back on regular basis for funding of Center.
 - b. Mr. Cotton advised that RLS funding from state side money pays for Nathan's, staff, and associated students' salary. 15% of program is allocated to fund misc. needs. In result, money goes back into students pockets. For this current year, due to gym being out of commission for good part of the year because of rains, do not have the ability to have as much return as if gym were in business throughout the academic year.
 - c. Ms. Coville suggested cutting 15% budget
 - d. Dr. Bleicher suggested cutting 20% budget
 - e. Ms. Coville stated it would be fair to give same budget this year for next year. This would equate to a 17% budget cut.
 - f. Mr. Cotton stated that the Aquatic Center allows RLS to be apart of CI Harbor (\$17.2 million building). Water safety would be where the bulk of money would be paid out for taxing. Aquatic center would allow for water orientation activities to take place. Goal would be to use equipment have in storage and offer sail boat classes F05 at CI Harbor.
 - g. Budget would include insurance/liability costs that would cover institution and program. Maintenance of boats and supplies consists of bulk of budget.
 - i. (1) 17ft Boston Wailer (\$19,000)
 - ii. (4) 18ft Sailboats (\$25 - \$26, 000)
 - h. Mr. Boulter inquired if requested funds to be seed money to get program up and running.
 - i. Mr. Cotton advised that the money is intended to be see money, don't know at this point if will need to come back for additional funding for this program
 - j. Ms. Coville inquired if allocated money, how money would be spent.
 - k. Mr. Cotton replied need to use items (boats) or lose items
 - i. If funding cannot be provided, it can hurt the ability to continue possession of boats. Should ASI not be able to support budget increase, will find a way to make continued possession of boats work.
 - l. Ms. Coville suggested a budget of \$10, 000
 - m. Dr. Sawyer advised this amount may allow having product, although amount is not enough to allow product to function.
 - n. Mr. Cotton advised will use other funding sources (i.e. Cal Boating)

- (5) Transportation and Parking Services
 - a. additional amount will allow to hire more and expand services, although advised board will make due with funding that ASI can provide
 - b. Mr. Cotton suggested to sustain budget amount allocated to TPS last year
 - c. Ms. Coville suggested \$7500 for 11 month period that TPS is in operation. This budget amount would consist of student salaries and uniforms
- (6) MWGC
 - a. Mr. Cotton advised there is discrepancies in budget because use to be part of ASI
 - b. Ms. Mirkovich suggested allocating \$10, 000 in funding
 - c. Mr. Hewitt asked of the possibility to go to other groups for consistent funding of program
 - d. Ms. Coville advised that program is funded by student staff
 - e. Dr. Bleicher suggested allocating \$17,000 in funding
 - f. Mr. Cotton advised that it is important for us not to forget mission statement what CSUCI represents “Multicultural”.
 - g. Dr. Sawyer advised if cut center funding that holds major point of mission statement, result with cut of major part of what University is about
 - h. Ms. Coville suggested allocating \$25,000 in funding
- (7) Personal Counseling Services
 - a. Asked for little funding for the amount of services provided
 - b. 10% cut was allocated from original budget amount requested
- (8) Disability Accommodations Services
 - a. Mr. Boulter advised that program text allowed software is critical program to services provide to students
 - b. Dr. Sawyer reminded that we don’t know needs of students until they come in and ask for help. Student Life promotes disability sensitive campus in terms of student numbers.
 - c. Ms. Coville suggested 15% cut in budget and leave there.
 - d. Mr. Boulter advised that disability is not always physical, but can also include a learning disorder. This program that is trying to be promoted is designed to help a particular group of students.
 - e. Mr. Cotton advised that there are a relatively large number of students that have a learning disability. By law, need to provide services that benefit students with disabilities. The software that is being requested is a small part of budget compared to a variety of programs that are being offered.
 - f. Ms. Lievens advised that one out of three college students have a learning disability. Only one out of one hundred seek help from college campus services.
 - g. Ms. Coville suggested keeping budget at 85% of amount requested.
- (9) SG/SPB/ASI
 - a. Dr. Sawyer suggests 25% cut from each budget leaving each group with 75% funding requested. Advised if conduct cut from three groups across the board, then can look at other places where money can be allocated.
 - b. Mr. Hewitt suggested budget allocation of \$80K for SG, \$80K for SPB, and \$30K for Student Leadership and Development
 - c. Such allocations will request for each group to define programs and make them bigger. The average student participation in programs is equivalent to 10% of the student population. With the incoming student population, there would only be approximately 40 additional students anticipated to participate in programs. With the above budget cuts, this would force SG/SPB to choose the right programs to bring budget closer to amounts can fund.

- d. Ms. Lievense advised that SPB offers majority events that student body attends. SG has ½ internal budget items such as travel which less than half of students participate in.
- e. Dr. Bleicher advised that student leaders are developed and enriched by other 70-75% need to divide areas equally.
- f. Mr. Cotton advised that with Student Leadership budget cut will need to do less events or smaller events. Remind that with student organizations retreats, food needs to be purchased out of budget; money cannot be taken from state side money. ASI would like to give an increased budget amount to all groups, although can't afford to go up to what is being requested to allow each group to continue programs.
- g. Mr. Hewitt suggested with preliminary budget cut, each group will need to redefine budget to amounts that anticipate to be allocated. This will require each group to write to board before next meeting advising of how they can provide programming with anticipated allocation of funding suggested. Special budget meeting will need to be scheduled.
- h. Need to revisit budget, standard wages for student representatives both President and VP of SG and SPB, including editor of student newspaper.

Meeting adjourned at 9:39

APPROVED:

Associated Students of California State University Channel Islands

Jennifer Eaton, ASI Secretary

Date