

Minutes of the
Associated Students of
California State University Channel Islands, Inc.

Board Meeting

June 02, 2005

The Associated Students of California State University Channel Islands, Inc. met on Thursday, June 02, 2005 at 2:00pm in the California State University Channel Islands Administration Building, Training Room.

Members Present: Melissa Mirkovich, Matthew Hewitt, Joanne Coville, Trae Cotton, Robert Boulter, Kristi Adame, Gregory Sawyer, Michelle Lievense, Mark Kirkpatrick, Aneka Busse, Jessica Fitzpatrick, Meghan Ciuffetelli

Members Absent: Tami Gershater, Josh Seale, Michael Martinez, Jen Eaton, Bob Bleicher,

Members of the Public: Toni Rice, Lisa Breckenridge, Rachel Tafoya

Call to Order

The meeting was called to order at 2:21pm by Melissa Mirkovich

1. Approval of Minutes

Minutes of the May 17, 2005 meeting were approved with recommendation for corrections.

2. Public Forum

Ms. Mirkovich opened the Public Forum session. There were no comments, and the Public Forum session was closed.

3. Financial Report

Joanne Coville unavailable to discuss

4. Standard wages and positions of students on SG/SPB/CI View Newspaper

- a. Discussion to standardize all officer wages to be equal across the board without creating hierarchy amongst groups because of the different pay scales of each area and officers positions considered to be somewhat voluntary.
- b. SG and SPB brought the following proposal to the table in comparison to wages received for the academic year 04-05 that were deemed insufficient for the amount of work performed. In addition, wages were determined inadequate to financially support officers per current cost of living situation.

Actual 04-05 SPB Pres (\$7.50/hr (15hrs/wk/40 weeks/yr)

SPB VP (\$7/hr (10 hrs/wk/40 weeks/yr)

SG Pres (\$10/hr (20hrs/wk/44 weeks/yr)

SG VP (\$8.50/hr (20hrs/wk/44 weeks/yr)

Proposal #1

SPB Pres \$9/hr (15hrs week/40 weeks/yr)/SPB VP \$8.50/hr (10 hrs week/40 weeks/yr)

SG Pres \$10/hr (20hrs week/44 weeks/yr)/SG VP \$9/hr (20hrs week/44weeks/yr)

- c. Dr. Sawyer suggested to vote on particular proposal motion on one be same for all officers
- d. Ms. Mirkovich motioned to move towards having wages for Pres of SPB/SG/CI Editor to be the same across the board (Mr. Boulter, Mr. Cotton, Ms. Lievense seconded motion)
 - a. Anneka Busse inquired of the number of hours the newspaper Editor and staff work per week period
 - b. Mr. Cotton advised that topic it is difficult to talk to without a Newspaper representative being present. Further, the wages being requested by the board cuts the Newspapers' budget by \$7000. It would not be fair for the board to come up with specific wage amounts with out knowing if the Newspaper has the available funds to support. Therefore, board cannot speak to topic without appropriate representation from the Newspaper.
 - c. Ms. Mirkovich moved to amend motion to have wages for only Pres of SPB/SG to be the same across the board (Mr. Boulter seconded motion).
 - d. Ms. Mirkovich opened discussion to rest of board
 - e. Dr. Sawyer suggested to call to question the following,
 - i. Can we know that we are paying the best wages we possibly can
 - ii. What will wages be?
 1. Dr. Sawyer suggested it to be ok to give comparable wages and also reminded the board that in the future there may be a difference of wages for both SPB/SG
 - f. no additional discussion from board on motion
 - g. restate motion to have President of SPB/SG to be paid same rate
 - h. 5 votes, 1 opposed, 1 abstention
 - i. Ms. Mirkovich motion for same wages for VP of SPB/SG
 - j. Mr. Hewitt move for proposal (Ms. Lievense seconded)
 - k. Ms. Mirkovich opened discussion to board
 - l. Ms. Lievense advised that wages need to be higher due to amount of work and effort put into positions. Further taking into consideration wages are not enough to support cost of living wage.
 - m. Dr. Sawyer advised that students in ASI Officer are technically in volunteer positions. It is important to understand that the more programs put on, the more monies that are required to put into organization. With no leadership, no difference is made amongst student body.
 - n. Mr. Cotton advised that SPB would need to cut approximately \$8000 from current budget to support wage proposal
 - o. Ms. Ciuffetelli (new SPB Pres) advised that SPB is not prepared to compensate pay of \$10/hr for officers due to learning aspect of position. It was advised that SPB already cut approx. 4-5 programs from proposed budget due to initial cut. Would not be able to support \$7920 cut for salary proposal.
 - p. Ms. Coville advised that new ASI board members need to further review budget before discussion can be made about wage proposal.
 - q. Dr. Sawyer motion need to put back on floor SPB/SG wages should not be equal due to them being different. Need to resend first vote.

- r. Mr. Boulter call to question SPB/SG to be two separate entities. Board should not have say to adjust budget what they deem fit. Should leave budget at that on motion SG proposal #1. SG standardize wages across board for both Pres/VP
- s. 0 favor, 5 oppose, 0 abstentions
- t. Mr. Cotton call hasty decision need to call review of first proposal (Mr. Boulter, Mr. Hewitt second). Suggested for next year's budget to determine salary line therefore board can then approve or deny request and not dictate request.
- u. Mr. Boulter motioned to strike previous vote and move to have each organization independently handle own salary within reasonable boundaries of wage rate (Mr. Hewitt second motion)
- v. Ms. Mirkovich open discussion to board
- w. Mr. Cotton advised that is not board's position to decide wages for groups. Needs to be understood that both groups' monies comes from same budget. Suggested SPB to put in bylaws that position of officers need to be obligated to fulfill 20 hrs/wk. Needs to be put in writing. Position needs to have set time and wage amount noted and agreed to by prospective officer. Called motion of hasty decision to standardize for SPB/SG.
- x. Ms. Mirkovich called to motion to standardize wages for SPB/SG Presidents
- y. 5 oppose, 0 favor, 2 abstentions
- z. Hasty decision to call to motion for SPB/SG VP positions to be the same (Mr. Hewitt seconded)
- aa. 0 favor, 5 oppose, 2 abstentions
- bb. Amend motion to officially call SPB/SG to have the availability to set their own wages within reason
- cc. Ms. Mirkovich open discussion to board. Call to question for ASI to officially declare SPG/SG to set own wages
- dd. 5 oppose
 - i. Final outcome of motion was to allow the individual groups to decide what wages would be determined for officers based upon the available budget they would be working with. This information would need to be confirmed and shared with the board at the next board meeting in July.

ASI Budget Training

Ms. Rice suggested that all ASI officers go through a formal budget training with finance and accounting to help educate and train board members to spend monies allocated appropriately. Ms. Rice suggested that ASI Support, Rachel Tafoya, could support all individuals participating in training with appropriate paperwork to complete. Training has been requested to begin in September 2005.

- a. Dr. Sawyer recommended that once the board is complete with all representatives, then at that time we should further proceed with setting up training for September 2005 for everyone who receives ASI monies. Motion board to mandate training for any entity receiving ASI funds (Ms. Mirkovich seconded).
- b. Ms. Mirkovich called question to mandate training for all entities receiving ASI funds
- c. 0 favor, 5 opposed, 0 abstained
- d. Dr. Sawyer called to motion to mandate budget training for any entities receiving ASI funds (Mr. Cotton seconded).
- e. Ms. Mirkovich open discussion to board
- f. Mr. Boulter suggested to motion training for any entities receiving monies directly/indirectly including club/orgs.

- g. Ms. Rice advised that it would be hard to get all clubs/orgs to attend mandatory ASI Budget training. Offered for Rachel and herself to teach and train independently for those not available to participate in Budget training.
- h. Dr. Sawyer seconded motion for all direct accounts receiving monies they should go through mandatory training by September 30.
- i. Mr. Cotton suggested that should individuals not go through training, no funding should be disbursed. Need to have determined stipulation for ASI/SG policies and processes.
- j. Ms. Mirkovich called to question to have ASI elected officials completed summer training either during summer or September period.
- k. 7 favor, 0 oppose, 0 abstentions
- l. Mr. Boulter suggested motion to approve training by third week of September for all entities receiving ASI monies (Mr. Hewitt and Ms. Mirkovich seconded motion).
- m. Ms. Mirkovich opened discussion to board.
- n. Dr. Sawyer called to question to include training for everyone on ASI Board
- o. 7 favor, 0 oppose, 0 abstentions

6. OPC and IT accounts for ASI

- a. Ms. Rice advised that as of current OSLD is incurring all cost for OPC. Need to streamline process therefore charges are being applied to specific ASI accounts for OPC services.
- b. Ms. Coville advised that she would set up specific accounts for ASI and can email information.

7. Review by law amendments for incoming members and vacating members

- a. Dr. Sawyer presented the following questions,
 - i. When do people take office for ASI board, is it after commencement or at the new fiscal year.
 - ii. Once term of ASI position is complete, when are new officers elected
 - iii. When do new officers take office
 - 1. to streamline process can have new officers start positions as of June 1 with the hopes that students currently in office can assist new officers with questions they may have regarding policies/procedures
- b. Dr. Sawyer requested that motion be effective and new officer roles begin as of June 1
- c. Mr. Cotton suggested that in June meeting can amend July 1.
- d. Dr. Sawyer suggested that for 2006 new officers to take office June 1 which should be set in motion for this year.
- e. Mr. Boulter motioned floor to amend by laws to set effective dates of student elected officials for ASI Board.
- f. Dr. Sawyer selection and tenure read by laws,
 - i. Three year terms as directors determined by incorporation
 - ii. President of SG/SPB elect student government senate
 - iii. Four students hold office as service directives as long as hold position (two year term)
 - iv. Five non student directives chosen by directives of CSUCI
- g. Ms. Rice advised that current bylaws do not reflect new officers being in office until Jul 1.
- h. Mr. Boulter recommend motion (not official motion) to set elected positions effective Jun 1 versus July 1 for those elected by the Student Body starting in 2006 (Dr. Sawyer seconded motion).
- i. Ms. Mirkovich opened discussion to board
- h. 7 favor, 0 oppose, 0 abstentions
 - 1. Dr. Sawyer suggested electing officers in June Board meeting.

2. Mr. Boulter motioned a friendly amendment to have elected officials of ASI Board to be in office by the first meeting of the fiscal year. This meeting should be held during the second to third week in June to conduct official business.
3. Dr. Sawyer advised that we also need to elect a chair in September
4. Mr. Boulter motioned for ASI Board member positions to be set in June (Mr. Cotton seconded)
5. Ms. Mirkovich opened discussion to board
 - a. Mr. Cotton brought up the issue to have opportunity for members to form board not in place because SG senate seat will not be elected out. Therefore they will not have the equal opportunity to participate because the senate does not function to put a person in office to be part of the chair.
 - b. Mr. Boulter request that by first meeting of the fiscal year will include who will replace ASI Directive. Will need to have a back up plan to fall back on if do not get quorum. This will need to be done by June 1, therefore we will have elected officials in time.
 - c. Dr. Sawyer suggested ASI positions to go from Jul to Jul versus the Jun start date. Only problem run into is that will have one month where no business will be approved.
 - d. Mr. Boulter motioned for elected officers of ASI Board to be in office from June 1 through May 31 (Mr. Hewitt seconded motion)
 - e. 7 favor, 0 oppose, 0 abstentions

8. ASI Funds requested for Students to attend Yearbook Conference

- a. Lisa Breckenridge (member of public) presented to the board to request assistance from ASI to fund sending officers and staff of Yearbook committee to conference held by Walsworth Publishers in Orange, CA during the month of July. This reasoning behind sending the committee to this conference, would be to assist the yearbook committee to encompass the training for the first four years of the University in order to have all members on the same page to aim for the pace maker award (capstone component).
 - i. Unable to request state/IRA funds due to the unavailability of monies.
 - b. Mr. Cotton motioned to grant funding of \$1855 for participation of committee to attend conference (Mr. Hewitt seconded motion).
 - c. Ms. Mirkovich called to question to approve motion.
 - d. Dr. Sawyer advised that in prior conversation with Ms. Coville allocation of ASI funds for the yearbook to attend conference would be fine.
 - e. 5 favor, 0 oppose, 2 absentions
6. Next board meeting discussion
- a. Discuss process for filing ASI Board vacancies.
 - b. Discuss what determines a quorum.

Meeting adjourned at 4:30pm

APPROVED:

Associated Students of California State University Channel Islands

Rachel Tafoya, ASI Support

Date