

Minutes of the  
Associated Student of  
California State University Channel Islands, Inc.

**Board Meeting**

September 01, 2005

The Associated Students of California State University Channel Islands, Inc. met on Thursday September 01, 2005 at 8am in the California State University Channel Islands Administration Building, Conference Room 1.

Members Present: Joanne Coville, Dr. Sawyer, Trae Cotton, Anneka Busse, Meghan Ciuffetelli, Cody Fullenwider, Mark Kirkpatrick, Kristi Adame, Michael Martinez, Brendan Malloy (for Ben Gallagher)

Members Absent: Bob Bleicher, Ben Gallagher

Members of the Public: Rachel Tafoya, Haida Jimenez, Jessica LaRoe

Call to Order

The meeting was called to order at 8:15AM

1. **Approval of Minutes-** Ms. Joanne Coville moved to approve minutes. Mr. Trae Cotton seconded motion. 10 favor, 0 oppose, 0 abstentions.
2. **Public Forum** - None
3. **Election of new ASI board members (2 positions)** – Candidates present to request nomination to ASI Board for 2year term, Jessica Laroe, and for 1year term, Haida Jimenez. Dr. Sawyer moved to accept 2year and 1year candidates. Cody Fullenwider seconded motion. 10 favor, 0 oppose, 0 abstentions.
4. **Financial Report** - Ms. Coville advised as of current there is a final financial report to share with the board. She advised that financials are still being worked on for the June 30 report. Ms. Coville requested a meeting to be scheduled for the last week in September to review the final financial report with the ASI Board and auditors.
5. **Election for filing ASI Board Vacancies (Secretary)** - Mr. Mark Kirkpatrick nominated Jessica LaRoe for Secretary, Dr. Sawyer seconded motion. Ms. Anneka Busse asked Jessica to fulfill position as Secretary. Ms. LaRoe accepted to serve in position. Ms. Joanne Coville moved to close nomination, Mr. Cody Fullenwider seconded motion. 10 favor, 0 oppose, 0 abstentions.
6. **Auxiliary Audit** – Ms. Joanne Coville advised that she did not have document as of current. As this report is received from the Chancellor's office she will distribute the report to the board as appropriate. At next meeting will discuss all three auxiliary notes from auditors.
7. **Review of auxiliary rules and regulations - Review** of all auxiliary rules and regulations was conducted by Ms. Coville. Ms. Coville indicated where policy/laws come from in terms of specific areas (i.e. Chancellor/Director/other Officer's offices) and why such rules have been implemented.
8. **ASI Logo and policies for use of/Review of where reside with policy** - There is a meeting being held on September 6, 2005 with Peggy Hinz. There will be an update at our next board meeting.

- 9. Arbitration Decision on Student Body Association Fee reduction for dependants of CSUEU employees** – This decision requests for ASI to return student activity fees paid for any dependent of a CSU employee with the exception of \$1. This request was not approved. It has been determined that the CSU will waive fees for dependants of University union members which include people working in clerical positions, IT positions, etc. We currently have 16 students who are CSU union employee dependants, all of which have not been paid.
- 10. Benchmarking Reports** - Mr. Kirkpatrick will send the Benchmark study electronically. He's requested for all board members to look over it and review Sections 4 & 5 in detail. This will allow for board members to gain a better perspective on what other ASI organizations are doing these days. Mr. Kirkpatrick also asked that we look closely at items four and fifteen on the policies and procedures of ASI. These two sections contain much of the limitations that our organizations have.
- 11. Distribution of Bylaws with corrections** - The revised Bylaws were distributed by Ms. Coville. There were only a few grammatical changes that were made. The Bylaws were signed by Anneka Busse and Jessica LaRoe, the Chair and Secretary of ASI Inc.
- 12. Old Business - Student Union Building**
- a. We must do a feasibility study for our new Student Union
    - i. This will contain information on the amenities and what clubs and orgs will be in the building. We do not have to know the exact location at this point in time.
    - ii. We will need to speak with Debra Wiley, Associate Vice President for Planning and Construction, about this process.
    - iii. We currently have \$200,000 available in the bank. This study may cost between \$40,000 and \$80,000.
    - iv. We will need to set up a subcommittee to select a qualified firm. This subcommittee will consist of only ASI board members. This is a very in depth process to select a firm. Dr. Sawyer suggested that this subcommittee travel to surrounding campuses and see how their Student Union Buildings operate. This will be a great opportunity for us to interview the student leaders about their Union, and inquire of their likes/dislikes. Once the firm is selected, we will have opportunities for all CSUCI students to give their input on what they hope our Student Union Building will be.
    - v. Through the information that Mr. Kirkpatrick will be sending us electronically, we will be able to take virtual tours of other campuses. He argues that this may be a less expensive alternative to taking a trip to actual campuses. However, it was then noted that the benefit of taking a trip is you get the opportunity to speak with other campuses and get the entire feel for the ambiance.
    - vi. We must start this ASAP, due to this being a very long process. We need to get an organized plan together, and then present it to all of the students. Getting the student body's support in this will make the process go smoothly. The entire process start to finish, should take a minimum of 5 years.
    - vii. Almost all members present at this meeting are interested in being a part of the subcommittee. The officers will meet with Dr. Sawyer to discuss the details, and we should have an update at the next board meeting.

**13. New Business – To consider and act upon such other matters as may properly come before the meeting –**

1. We should set a goal of \$10,000 for hurricane relief. Student Government will take charge on this event. We can use the ASI account to deposit all fundraising moneys. We will then be able to write one large check to The American Red Cross. Some ideas to be discussed at a later meeting are as follow:
  - a. We can take donations at all major events hosted by our campus clubs and organizations (i.e. Coffee House and Spring Gala).
  - b. Put people in “jail” until they earn enough money to become free.
  - c. Put large water jugs around campus to collect spare change.
  - d. Try to fill an 18 wheeler with clothing and toiletries.
  - e. Sell sodas and candy at all events and in the courtyards during classes.
  - f. We can hold a book drive, clothing drive, toiletries, and money.
  - g. We need to keep in mind that this is a tragedy that will not go away in six months. We can try to have book drives etc after people have had more time to find shelter.
2. Student Government is holding a Jamba Juice fundraiser today. All the money raised will go towards VCSO.
3. Mr. Kirkpatrick questioned the change in Financial Aid since the separation from CSUN. Ms. Coville assured that there have been no changes to our financial aid system since the separation.
4. Mr. Kirkpatrick wanted more information on why there have been poster limitations in the Bell Tower. The reasoning behind this decision is the State Fire Marshal has mandated that all flyers be behind a casing.
5. Ms. Coville suggested that we make our financial statements available on our website to all students because ASI Inc. is funded by state and student moneys.
6. Ms. Busse informed the board that there have been changes to Title V. We are all responsible for knowing the student code of contact, and should note the changes that have been made.
7. Ms. Busse announces that CSUCI is hosting the CSSA, California Higher Education Student Summit which is held in Sacramento. This is a great opportunity for our campus to step up and be the best!

Meeting adjourned at 9:35AM

APPROVED:

Associated Students of California State University Channel Islands

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Jessica LaRoe ASI Board, Secretary/  
Rachel Tafoya, ASI Support

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Date

