

**Minutes of the
Associated Student of California State University Channel Islands, Inc.
Board Meeting - October 5, 2006**

The Associated Students of California State University Channel Islands, Inc. met on Thursday, October 5, 2006 at 8am in the California State University Channel Islands Administration Building, Training Room.

Members Present: Joanne Coville, Jessica LaRoe, Shawn Mulchay, Chelsee Bente, Dr. Gregory Sawyer, Trae Cotton, Dustin Russell, Meghan Ciuffetelli, Dr. Donald Rodriguez, Hellmi McIntyre
Member Absent: Ben Gallagher; Members of the Public Present: Rosali Garcia, Deanne Ellison,

Call to Order

The meeting was called to order at 8:06 AM

1. Approval of Minutes – After review, of both sets of minutes (from September meeting and Exit Audit Conference Call Meeting, Ms. Meghan Ciuffetelli moved and Ms. Joanne Coville seconded to approve the minutes as written. The motion passed.

2. Public Forum – There being no business, the meeting continued.

3. Financial Report - Ms. Coville distributed the July financials and reviewed the changes of format. She said that she expected that they would be fully caught up next month.

- \$30,000 cash in the bank
- University holds \$500,000 until we spend it
- Few liabilities – deferred \$170,000; don't recognize revenues until term starts
- \$300,000 in net equity
- \$6844 in campus salaries
- Stephanie Brockamontes now doing reporting of ASI budget, so she will be asked to attend all future Board meetings
- Ms. Coville indicated that they were looking at a web version of Quickbooks that would provide better access to budgets
- The last 2 pages were a more detailed report i.e. how ASI manages Club money

4. Old Business

A. Student Union Update

Ms. Jessica LaRoe reported that the students and others are meeting every Friday regarding the Student Union Fee Referendum education campaign. She reported that they have been very successful. They have a core group of six students, plus 10-15 more who have committed to this process. "Bigger, Better, Help Us Grow" is their campaign slogan. Mr. Shawn Mulchay is working in the Pros and Cons statements. Ms. LaRoe said that they have a really great team, and would encourage everyone to join their meeting on Fridays at noon. She said that they have worked really well with the CI View to meet deadlines – and have hit them all. Their next project is a FAQ brochure with pros and cons. She asked that the Board approve a budget of \$6140 which includes incentives for the student survey, voter kick-off activities and promotional items and support for educational sessions. She commended Ms. Chelsee Bente on doing a great job.

Ms. Coville indicated that the budget is tight, but with 300 additional FTE over projections, we can afford the \$6000 requested. Ms. Coville will revise revenue budget to budget expenditures.

Dr. Don Rodriguez inquired if the site for the proposed union had received final approval. Ms. LaRoe told the Board that the site had not yet received final approval, but that the decision was made to move forward with the fee referendum because of the momentum already created. She acknowledged that the consultants had said that the referendum would fare better were it tied to a specific site. If the site is not approved, Ms. LaRoe suggested they would simply have to regroup.

Ms. Coville made a motion to approve the budget, Dr. Sawyer seconded and the motion passed with all affirmative votes - with Dr. Rodriguez abstaining.

B. Travel Policy – Ms. Coville distributed the ASI Travel Policy which stipulates that ASI will reimburse travelers for their insurance. It was approved at a prior meeting. The distribution was informational in nature.

5. New Business

A. Student Union Programming Board Proposal to Charge for Specific Events – Ms. Chelsea Bente and Mr. Dustin Russell made a proposal to the Board that the Student Programming Board (SPB) be permitted to charge for having the social issues band “Pennywise” play at the Annual Picnic in the spring. Ms. Bente distributed information about how other campuses charge for like events. The SPB proposal included ticket prices of \$13 for students with ID and \$18 for general public with \$3 of ticket price going to a local charity organization. Ms. LaRoe confirmed that the \$13/\$18 will cover all costs associated with this event, but not go over. Dr. Sawyer confirmed that the ticket price would include additional security and other expenses. Mr. Trae Cotton suggested that the contracts/publicity not include a specific dollar amount of the donation made to the local charity in case of cost over-runs. That it simply state “a portion of the proceeds . . .”. Ms. LaRoe confirmed that other bands were considered. Ms. Hellmi McIntyre confirmed that the SPB was to continue negotiating with the band’s representatives for the lowest possible price as we are a “not for profit” organization. Mr. Shawn Mulchay confirmed that the number of students at the last concert were about 500 people. Ms. McIntyre wondered why we were paying for the students to eat at the event, as it is unusual to have food included in the price of a concert ticket. Dr. Sawyer then posed the question, “What is the purpose of the picnic?” While Dr. Sawyer applauds the idea of a concert, he suggested that maybe the concert and the Annual Picnic are two separate events. Dr. Rodriguez expressed approval for both events. It was decided that the SPB would consider approaching this as two separate events, which would be less costly if students could “swipe” their food cards for the Annual Picnic portion of the festivities.

Meghan Ciuffetelli made a motion for the SPB to be permitted to charge \$13 students with ID and \$18 for general public for the concert. Ms. McIntyre seconded. Before a vote was taken, the motion was amended by Ms Ciuffetelli and seconded by Mr. Cotton that the maximum the students could be charged is \$13 and no maximum be set for general public admission. The motion passed unanimously.

B. Conflict of Interest – Ms. Coville distributed and reviewed the Conflict of Interest Policy and asked each member of the Board of Directors to sign the form and return to Deanne Ellison, Board Secretary. Ms. Ellison would take the signed documents to Human Resources for filing. As of 10/17/06 the following members have returned the signed policy to Ms. Ellison: Dr. Donald Rodriguez, Mr. Trae Cotton, Ms. Joanne Coville, Ms. Meghan Ciuffetelli, Ms. Hellmi McIntyre. These documents were forwarded to Human Resources on October 18, 2006.

C. Incentives for Student Survey (See 4A)

D. Budget for Referendum Education Campaign (See 4A)

6. Adjournment

There being no additional business for the ASI Board, the meeting was adjourned at 9:34 a.m.

The next meeting is scheduled for November 2, 2006 at 8:00 a.m. in the University Training Room.

APPROVED:

Associated Students of California State University, Channel Islands

Jessica LaRoe ASI Board Chairperson
Deanne Ellison, ASI Support/Secretary

Date