

Minutes of the Associated Students of California State University, Channel Islands, Inc. Board Meeting November 5, 2009

The Associated Students of California State University, Channel Islands, Inc. met on Thursday, November 5, 2009 at 8:00 am in the California State University, Bell Tower West Room 1188.

Members Present: Eva Klein, Jeremy Booker, Dana Lockwood, Elysse Farnell, Kevin Schallert, Korri Faria, Tristan Cassel, Amanda VanNoy, Lauren Pollack, Joanne Coville, Missy Jarnagin, , Edwin Lebioda, Richard Wagner, Dr. Virgil Adams

Members Absent:

Members of the Public Present: Christine Thompson, Dr. Genevieve Evans Taylor, Stephanie Bracamontes, Douglas Whitesell, Alexander See,

1. **Call to Order:** The meeting was called to order at 8:00 AM
2. **Approval of Minutes:** Minutes approved by Richard Wagner, and moved by Kevin Schallert.
3. **Public Forum:** No members of the public addressed the Board.
4. **ASI Executive Director Report:** Dr. Evans Taylor specified that Ms. Thompson and herself will be traveling on conference; if an emergency arises please contact Mr. Lebioda. Dr. Evans Taylor is working on various documents that will be addressed throughout the meeting.
5. **Financial Reports:** As reflected in the summary, year to date we are under budget by \$70,000. Some concern arose from the overspenditure of the year to date of the CI View and Nautical Yearbook's salary. Mr. Cassel indicated that part of the issue was due to Summer salaries. The Administration budget has a substantial negative amount; this is the reflection of the revenues. Mr. Lebioda specified that because the revenues are reflected in the Administration budget it is difficult to see actual expenditures year to date. Ms. Bracamontes stated that it is a work in progress, and she will get the revenues taken out and placed into a different class.
 - A. Signature Authority/ Check Signing Authority: taking off Eddie Washington and adding Caroline Doll. It is a resolution to change the signature authority of the document. Ms. Coville specified that this is something we do annually so that in the event either Ms. Coville or the President is unavailable Caroline Doll will sign in their absence.
 - i. Kevin moved to approve without objection. Motion approved.
6. **ASI/ Student Union Updates:**
 - A. Dr. Genevieve Evans Taylor
 - i. Construction is coming along well, still projected to open mid-December. Pre instillation for AV is being worked on.
 - ii. Working with students and campus community for the Grand Opening February 22, 23, & 24. The ribbon cutting will be on the 22nd.
 - iii. Dr. Evans Taylor unveiled the teaser campaign for the Grand Opening of the SUB.
 - iv. Ms. Thompson presented four scenarios for hours of operation; the board expressed their favorability of having it open the most hours possible.
 - B. **ASI/USU Policies and Procedure Update:**
 - i. Mission Statement
 - I. Student Union
 - a. Mr. Booker presented the mission statement of the student union, Dr. Evans Taylor
 - b. Mr. Wagner specified that the USU Mission is missing the facilities aspect in the statement. In respect to a facility that meets the needs of the students in any possible way.
 - II. ASI
 - a. A revision was suggested to the board to include the 'Operating Facilities'.
 - b. Mr. Lebioda specified ASI's mission is not to provide facilities but to provide programming.

- ii. Facilities Guidelines: By November 20th please make amendments to the document

7. Outstanding Business:

- A. ASI Election Code: Dr. Genevieve Evans Taylor
 - i. The Election code has undergone some changes. After meeting several times, the changes that were made are reflected in the document. Please review and make known any suggestions or comments. Looking to vote on the guidelines next meeting. Please send those suggestions by November 20th.
 - I. Dr. Virgil Adams would like to see the tracked changes.
- B. Budget Allocation Process for Clubs and Orgs
 - i. ASI:
 - I. Dr. Evans Taylor specified the document has been amended substantially from its origin. Met with a number of individuals from the campus community. Directive is to provide a service to the student clubs and organizations. Presented a process for the Clubs and Orgs to follow. The process is eleven weeks. Ideally, would like some proposal to be approved because workshops need to occur after January.
 - ii. Student Government:
 - I. Senator Douglas Whitesell also chair of the Student Government Interns Affairs Committee (IAC), presented the new club funding process. The current process was presented. See Appendix 1.
 - II. SG proposal would change three areas of ASI's suggested process of how the decisions are made.
 - III. The SG standing committee on finance and senate as a whole would enact a club budget and spending would go to the judiciary.
 - a. If the students did not like actions taken by an individual they can remove them from office.
 - b. Student Government is very visible. They all work hard on reaching their student constituencies.
 - c. Therefore, instead of appointing a new committee it was proposed that Student Government's standing committee allocated the club funding.
- C. Dr. Evans Taylor requested that an approval be made as soon as possible. The decision will be called to question in the December meeting.
 - i. Mr. Shallert requested clarification on the language of within the ASI club funding document "ASI employees (ASI treasurer)". Ms. Coville specified that there are some changes that need to be made in the document and she will send those changes after further review.
 - ii. Ms. Lockwood requested clarification on the make of the ASI Club funding committee.
 - iii. Mr. Whitesell commented that there are three senators on the funding subcommittee.
- D. ASI Stole: Ms. Klein would like to table this item and bring it back to the board in December.
- E. ASI Bylaws: Bylaw Taskforce
 - i. Ms. Coville specified that there were a number of changes that were made to the Bylaws, the major change was to specify the officers that ASI has and identify with our unique Board. Established two standing committees of ASI, one depends on what ASI does with the budget allocation and election committee. Found an amendment from June of 2006 that wasn't reflected in the version; Ms. Thompson is checking through the minutes to determine if this was approved by the board at this time. One of the changes was to specify a seat for an extended education student. Missy Jarnagin will look into more details of who pays student fees to ASI or the USU. Ms. Coville stated that they looked at recalling a director; however, the ASI Board encourages individuals to take opposing viewpoints and if there was a recall process it could turn into a unpopularity vote. Therefore, personal conduct, GPA requirements, Judicial Conduct, and lack of attendance can all be reasons for removal from the board.

1. Mr. Schallert specified that the student board members were elected by students and therefore, students should also be able to remove them. Also inquired if there is some threshold that students can initiate to begin the removal on the board.
2. Ms. Coville specified that students don't come to the meeting, and we are trying to model a corporate experience that thus far has never been seen. Would like to put it out there so we can think and talk about it.
3. Mr. Wagner specified that the discussion needs to be in writing because it is hard to articulate via discussion.
4. Ms. Lockwood specified that there needs to be very strict guidelines.
5. Ms. Klein specified that the board has the ability to remove a student.
6. Mr. Booker asked that in the event of a vacancy what steps are taken to replace members. Ms. Coville stated that the board would appoint and vote in a member.
7. Mr. Schallert indicated that more information must be provided, he stated that all students on this board should be considered public servants to their students constituencies. Will develop an amendment to the Bylaws by December.

8. New Business:

A. Operating Agreement

- i. Ms. Jarnagin specified that they will be incorporating the lease agreement from the University to ASI. When she receives all the language she will get it out to the board.

9. Entity Reports:

A. Student Programming Board:

- i. Headliner for the picnic: waiting for Sum 41. We would like to create two positions within SPB that would be hourly. SPB owns a soundboard that Clubs and Organizations can use, this \$10,000 piece of equipment is difficult to use and an SPB member is required to be there. Therefore, Ms. Lockwood recommended that SPB develop a Tech position that would be paid by the club requesting to use the soundboard.
- ii. Mr. Lebioda suggests that this position be within the USU.

B. Student Government:

- i. Passed a resolution in opposition to the budget cuts. Gathering signatures from students and will be passing it along to our state representatives. The Lobby core students are progressing. The Fundraiser was a success that was done on Tuesday, all CSUs took part in this day of fundraising in order to present a check to the state and request that they receive their budget back. Bylaw overhaul is being done within Student Government's Senate.

C. CI View:

- i. Came out with their new printed issue today, internally they are proposing that they print 2 editions per month. There are fifteen hundred copies distributed per month. They have also implemented box distribution for faculty and staff and will be working with the mailroom.

D. Nautical

- E. Community Relations:** Met with President Rush, the chamber is requesting to increase the number of internships for students. The Provost, Dawn Newman, will be putting together a proposal. Before year's end they will have a more comprehensive program. Asked the board if they have seen publicity regarding dolphin discount program, there is more work that needs to be done. Every third Thursday the Chamber holds a meeting.

10. Adjournment: 9:19 AM

The next meeting is scheduled for Thursday, December 3, 2009 at 8:00 a.m. Bell Tower West room 1188.

APPROVED: Associated Students of California State University, Channel Islands

Jeremy Booker, ASI Board Chairperson

Date

Respectfully Submitted, Christine Thompson, ASI Board Secretary

Appendix 1: Senator Douglas Whitesell's presentation to the Board- Student Government and Club Funding

Sen. Doug Whitesell

Chair, Senate Internal Affairs Committee

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All About Internal Affairs

- The Internal Affairs Committee is responsible for the conception and drafting of Student Government legislation, resolutions, rules of order, and Bylaws, as well as for auditing, compliance, and enforcement of Senate's legislation and Bylaws.

Fewer words.

- "This year is about processes."

- President Kevin Schallert

Current Club Funding History

- SB10-01 - Club Funding Policy - providing basic guidelines and process documentation for clubs and organizations funding

- Still event-by-event

- Formalizes our handling process of requests

Existing Process

- Three week process

- E-mail your request

- Goes on agenda

- Senate votes

- President Signs

- Club gets funded

New Process

- Annual budget process, with special appropriations available for those who have expended their budget already or who are new clubs
- Unused funds roll back to ASI

We like this!

- ...we would simply adopt this process for how Student Government funds clubs.
What we would change
- Student Government Senate's Standing Committee on Finance would replace BAC
- Student Government Senate as a whole would appropriate (based on our budget, and similar to the existing structure) and approve final club spending budgets
- Appeals would go to Student Government Judiciary

Why we would change

- Student Government is highly accountable
- Under new Bylaws, 5% of population required on petitions followed by an election for recall
- Also the judicial process for outright violations of the rules

Why we would change

- Student Government is very visible
- Senate is highly representative and has competitive elections
- We are working on many new internal processes and procedures including Bylaws

Thanks

