

## Minutes of the Associated Students of California State University, Channel Islands, Inc. Board Meeting August 6, 2009

The Associated Students of California State University, Channel Islands, Inc. met on Thursday, August 6, 2009 at 8am in the California State University, Bell Tower West Room 1188.

**Members Present:** Tristan Cassel, Jeremy Booker, Korri Faria, Amanda VanNoy, Richard Wagner, Joanne Coville, Kevin Schallert, Elysse Farnell, Missy Jarnagin, Dana Lockwood, Dr. Virgil Adams,

**Members Absent:** Eva Klein, Ed Lebioda

**Members of the Public Present:** Dr. Wm. Gregory Sawyer, Genevieve Evans Taylor, Toni Rice, Stephanie Bracamontes, Christine Thompson

1. **Call to Order:** The meeting was called to order at 8:08am by Mr. Booker.
2. **Approval of Minutes:** Mr. Booker called for the approval of the minutes for the July's Board meeting; Mr. Wagner motioned to approve the minutes, Ms. Coville seconds, motion passes unanimously.
3. **Public Forum:** No members of the public addressed the board.
  - A. **Financial Reports-** Ms. Jarnagin stated seven programs overspent their 2008-2009 ASI budgets. After asking the board of their preference, Ms. Jarnagin will send out two reports a summary and detailed report for year end reporting.

Student Programming Board, Student Government, ASI Admin, NSOTP, and Student Leadership were under spent for the 2008-2009 fiscal year.

The Nautical, CI View, MWGSC, Career Development, Campus Recreation, EAC were overspent for the 2008-2009 fiscal year.

Ms. Coville stated that the yearbook cost for the students and other costs are accrued throughout the fiscal year it was allocated. They do not pay the printing costs until after the deadline of that particular fiscal year, which is also the case for some revenues; therefore, they account for prepaid expenses and prepaid revenue. Their over expenditure relates to the previous year's book.

Ms. Faria recommends sending a note to overspent programs which specifies that they may not receive funding for subsequent years.

Ms. Coville states that we will take it from their other budget in the following year and let them know.

#### 4. Subcommittee Updates-

**A. Student Union Update:** Ms. Coville stated that the food consultant put together a campus-wide proposal. Self-operation of food venues is the best option. Next summer, the campus is looking into converting the food card into a flex card where, for example, housing students can use their cards not only for the café but also for the entire campus; maybe eventually community restaurants as well. Erik Blaine will be taking over food services for the campus. They are currently looking at a job description for a food service manager.

#### 5. Outstanding Business-

**A. Student Programming Board Ticket Price:** Ms. Lockwood revisited the board's concern to charge students \$10 for a ticket to the picnic which will be held April, 23rd. The future desire of SPB, outlined in their strategic plan, is to eventually charge students for events. The price for the picnic will be \$10 for students and \$15 for guests. SPB's goal is to bring in \$700- \$1000 in ticket revenue which will be a trivial offset to the actual cost of the picnic.

Mr. Cassel specifies that he is ok with charging students.

Mr. Schallert, asked if there was any fear that charging students will create less of a draw? Ms. Lockwood stated that she is conscience of this quandary but is sure it will hold more precedence over the event.

Mr. Booker calls for a vote. Motion passes unanimously.

**6. New Business: To consider and act upon such other matters as properly come before the meeting:**

- A. **Path of Excellence:** Ms. Toni Rice was asked to take the lead on the path of excellence that was taken on years prior by student government's leaders 2003-2004. The path of excellence was given to deserving individuals with the hopes of creating a path with the bricks. There was no location finalized at that time. The Student Union has been identified as the location. It is now time to honor the previous administrations efforts in the purchase of these tiles (bricks). Ms. Rice specified that the costs will be around \$2000. This money may come from the construction budget of the union. Here intent for this information was to notify the Board of their outstanding obligation. If funds need to be summoned in the future, the Board will have record of this inquiry.
- B. **Auxiliary Rules and Regulations :** Ms. Coville explains the rules that ASI must follow. Ms. Coville went through the following sections: Sec.1.1.1, Sec 1.2.1, Sec 2, Sec 3.1.1, Sec 3.1.5, Sec 5.1.1, Sec 5.7.1, Sec 5.8.3, Sec 6.1.1, Sec 7.1.1, Sec 8.1.1, Sec 8.2.1, Sec 8.3, Sec 9.1, Sec 9.3.1, Sec 9.5.1, Sec 11.1.1, Sec 11.4.1, Sec 12.1, Sec 15.4.1, Sec 15.8.1.
- C. **Reading Financial Statement:** Ms. Jarnagin stated that as ASI spends, funds are expensed from the campus who is the holder of ASI monies. Ms. Jarnagin stated liability is bills outstanding that we owe and equity is reserve of funds for the bond payment as well as \$300,000 for the C-store and food construction. A balance sheet is a big picture and a profit and loss report is a comparison. On this report the fee can be viewed and shows how much we collected in ASI fees and student body center fees.
- D. **Furloughs and ASI:** Mr. Schallert spoke about furloughs and ASI. ASI is in a position because they are paid through ASI fees and not state and Chancellor mandates to not have to undergo furloughs. ASI should look at the 10% cut of the workload which affects the students as well as the economic impact of our employees that work with ASI. Ms. Coville stated that ASI is currently experiencing financial troubles because the building has too much debt to continue the way we are going. We may need to review the furlough in January when we open the Union.

Mr. Booker asks the question if we can look at our options to go 5% for example.

Dr. Sawyer addresses the possible reduction of service; because we have two employees taking different furlough days it shouldn't affect ASI as much as if we only had one ASI employee. In January we will have three professionals in the Union building so we hope we can cushion the reduction of service.

Mr. Schallert requests to make this an emergency action item.

Ms. Coville motions to set the furlough schedule applicable immediately affecting the employees of ASI.

Motion amended; To set the furlough schedule applicable immediately affecting the employees of ASI, in compliance with the Gloria Romero act, if this motion is not consistent with the act we will set up an emergency meeting via email. Motion passes with unanimous consent.

- E. **Highlights Calendar:** Mr. Wagner would like to see some kind of comprehensive calendar for the month. Non academic, events and Sg, entities a month or two ahead of time. Ways in which the community may be involved. Ms. Jarnagin will find out if the Events committee may be able to come up with this calendar.

**7. Entity Reports**

In the absence of time, no reports were given.

**8. Adjournment- 9:42AM**

The next meeting is scheduled for Thursday, September 3, 2009 at 8:00 a.m. Bell Tower West room 1188.

**APPROVED:** Associated Students of California State University, Channel Islands

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Jeremy Booker, ASI Board Chairperson

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Date

Respectfully Submitted, Christine Thompson, ASI Board Secretary