

## Minutes of the Associated Students of California State University, Channel Islands, Inc. Board Meeting January 20, 2010

The Associated Students of California State University, Channel Islands, Inc. met on Wednesday, January 20, 2010 at 8:00 am in the California State University, Bell Tower West Room 1188.

**Members Present:** Amanda VanNoy, Douglas Whitesell, Jeremy Booker, Tristan Cassel, Elysse Farnell, Edwin Lebioda, Dr. Virgil Adams, Joanne Coville, Richard Wagner

**Members Absent:** Korri Faria

**Members of the Public Present:** Christine Thompson, Genevieve Evans Taylor, Stephanie Bracamontes,

- 1) **Call to Order:** 8:00am
- 2) **Approval of Minutes:** Board approved the minutes.
- 3) **Public Forum:** No members of the public were present.
  - a) **Financial Report:** Reviewed November's budget; ASI's overall budget is under-spent. The CI View is over budget due to salaries, it may balance out by the end of the year. Career Development is also over budget there may be some program code issues. The budget is right about where we should be for November. Second quarter budget meetings have been scheduled.
  - b) Mr. Lebioda stated that it is important for the board to realize that June accrues for the following year.
- 4) **ASI Executive Director Report:**
  - a) Dr. Evans Taylor: *Provided the board with student training learning outcomes.* Stated that there were 12 student employees hired. Last week we had a three day comprehensive training. Will evaluate the training for efficiency.
- 5) **ASI/ SUB Updates:**
  - a) **Student Union Update:** Dr. Genevieve Evans Taylor: The construction is still pending. Student Government and Student Programming Board will be sharing space with the SEAL Center for the time being.
    1. Mr. Lebioda stated that the building is coming along, elevator inspection was yesterday and there are a few minor issues that need to be corrected. The fire marshal went through the building and there are some changes that need to occur. Flooring and kitchen are almost complete. Even if we don't have our health inspection we can still open the second floor, we may need to open the building in phases.
    2. As it stands, the Grand Opening is still scheduled for February 22-24<sup>th</sup>. There is a construction meeting today that will provide us with a more accurate estimate of when we can open that building and have the Grand Opening.
  - b) **ASI/USU Policies and Procedure Update:** Dr. Genevieve Evans Taylor: *Provided the board with a draft version of the ASI Budget philosophy.*
    1. Mr. Lebioda: The thought behind this document is, as budget times become harder more groups will start to look for additional funding. This is to address those who should come to ASI for requests.
    2. Mr. Schallert: In the document we should identify distinctions between Clubs and Orgs and Sports Clubs.
- 6) **Outstanding Business:**
  - a) **Student Government Budget Request:**
    1. **Conference Travel:** Mr. Schallert: Student Government was able to look at their budget and find ways to reduce conference travel, therefore, Student Government will not be requesting additional funds.
    2. **Lobby Core:** Mr. Schallert: Student Government's mission is to engage students on and off campus and anything that can draw student involvement is good. Additionally, it is good for our University to get our name out there. The Lobby Corp would be geared towards education. We want to be able to send our representatives to Sacramento for budget hearings etc. The additional budget needed is for \$6,000 to \$7,000. We may be able to save costs from Maximus and our campus leadership program leaving us with \$3,000 that we are requesting from the Board. If the budget request is not approved, we

will move forward with this but at the cost of other events or programs that Student Government takes part in.

- A. The majority of the cost will go towards travel. There will be a system-wide march on the capital and we would like to send a few student representatives.
- B. This trip will fund multiple trips.
- C. A detailed budget will be provided to the board addressing what the program will entail.

**7) New Business: To consider and act upon such other matters as properly come before the meeting:**

- a) **VoteNet Budget Request: Christine Thompson:** After researching several different venues and collaborating with different areas on campus Vote Net appears to be the best system at this point. We can use the program for multiple surveys, polls, and elections. The program would cost \$1,995. We are requesting this expense come from the ASI Board's class code. Mr. Lebioda motions and Ms. Lockwood seconds. Motion passes.
- b) **Determine Spring Board meetings:** These meetings are for our ASI Budget meetings. At first glance there appears to be no conflicts, the board will consult their calendar. We were looking for more dates in March. The Board as a whole hears all budgets and then allocates.
  - 1. Looking at the state budget, it will be another trying year. We aren't going to be looking at requests for new money. ASI will not have any new money next year. On top of that, we will be generating expenses from the Student Union. We must communicate with areas when developing budget requests that they must be realistic. It is going to be a tough year. We also have a larger debt service this year and we have to make a debt service payment. We should develop a communication plan where we state that our fixed expenses have increased and will increase.
- c) **Vice Chair Vacancy:** Mr. Booker read Ms. Klein's resignation letter as ASI Vice Chair. Per our ASI Bylaws we must fill the vacancy of the ASI Vice Chair. At the next meeting we will discuss appointments to the position of the Vice Chair. We will also email the students an application.

**8) Reports:**

- a) **Student Programming Board:** Ms. Lockwood stated that SPB has had their first general board meeting. Their next event is ice skating/ broom ball on February 5, 2010. The theme will be "Wear red for Haiti" all proceeds will go to a relief fund. Condoms and Candy is being programmed on February 11.
- b) **Student Government:** Mr. Schallert reported that Student Government worked over the break. CSSA Bakersfield is taking place January 23. On February 2<sup>nd</sup> representatives from CSSA will be visiting our campus. Their focus will be on voter registration, advocacy and outreach, and engaging and empowering students. Ms. Pollack will no longer be the student government representative due to class conflicts. Therefore, Douglas Whitesell Student Government Senator, has been appointed and voted by the Senate to represent the organization on the Board.
- c) **CI View:** Mr. Cassel announced that the first issue comes out soon.
- d) **Nautical:** Ms. Farnell reported that they're having technical issues with the yearbook software.
- e) **Community Relations:** Mr. Wagner: The chamber invites Mr. Cassel or a representative from the CI View to attend the Chamber meetings. Is still looking to increase the internship program.

**9) Adjournment**

The next meeting is scheduled for Thursday February 04, 2010 at 8:00 a.m. in the Dean's Conference room, Bell Tower West 1188.

**APPROVED:** Associated Students of California State University, Channel Islands

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Jeremy Booker, ASI Board Chairperson

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Date

Respectfully Submitted, Christine Thompson, ASI Board Secretary