NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Friday, February 15, 2019 from 10:30 a.m. - 12:00 p.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Coville Conference Room, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

1) Call to Order: 10:38am
2) Roll Call:
   a. Members Present: Andy Dosev, Deanna Villagran, Shawna Brown, Larry Garcia, Jennifer Moss
   b. Member of the Public: Helen Alatorre and Monica Campos
3) Approval of Agenda:
   i. M/S/P (S.Brown/L.Garcia) 5-0-0 Motion Passes
4) Approval of Minutes:
   a. ACTION ITEM: January 28, 2019 Minutes
      i. M/S/P (L. Garcia/D. Villagran) 5-0-0 Motion Passes
   b. ACTION ITEM: February 1, 2019 Minutes
      i. M/S/P (S. Brown/D. Villagran) 5-0-0 Motion Passes
5) Public Forum:
6) Outstanding Business:
7) New Business:
   a. DISCUSSION ITEM: Campus Partner Budget Request Deliberations & Preliminary Priorities
      i. The BASC considered what items would be essential to a program.
         1. Food:
            a. Should be critical to a program. Food might be a way to reduce costs and in many instances it is not critical to the event.
            b. Based on UAS costs for meals (per person), a max amount of $6 per person was proposed to help prioritize requests across the board.
            c. Based on UAS costs for light refreshments (per person), a max amount of $4 per person in Priority A was decided on to prioritize requests across the board. The remainder of the funding would then be placed in Priority B.
      ii. Career Development Services-
         1. How many student assistants does this area currently have?
      iii. The BASC proposed that, in the future, more detailed student assistant job functions should be included in Campus Partner budget requests to aid in the deliberation process.
   b. INFORMATIONAL ITEM: Student Organization Budget Request Submissions
      i. This week Monica Campos will be reviewing all budget request and requesting clarifications from student organizations, if necessary.
      ii. There were some late submissions, thus a future agenda item will include a discussion on how the BASC would like to handle those late submissions.
8) Closing Comments:
9)  Adjournment: 12:09 p.m.

Next BASC Meeting is scheduled for Monday, February 18, 2019 from 8:30 a.m. – 9:45 a.m. in the Student Union Coville Conference Room.

Minutes respectfully submitted on behalf of Helen Alatorre, ASI Executive Director.