



**ASSOCIATED
STUDENTS INC.**

C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Wednesday, February 1, 2017 at 7:45 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Meeting Room A, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 7:52 a.m.
 - a. Members present: Corinne Smith, Elizabeth Heim, Helen Mancias, Jennifer Moss
 - b. Members of the public: Genesis DeLong, Jennifer Shoemaker
- 2) Approval of Agenda:
 - I. M/S/P (E. Heim/H. Mancias) Motion passed 3-0-0
- 3) Approval of Minutes:
 - a. ACTION ITEM: Minutes from January 25, 2017
 - II. M/S/P (E. Heim/H. Mancias) Motion passed 3-0-0
- 4) Public Forum:
- 5) Outstanding Business:
- 6) New Business:
 - a. INFORMATIONAL ITEM: The Nautical Yearbook Budget Review (G. DeLong)
 - i. The Nautical will have a savings of \$7,182 this fiscal year. They are saving this amount through changing the way students purchase yearbooks. The students can now purchase books directly from TreeRing so they do not have to front the costs by purchasing them ahead of time. Nautical's goal is to be sustainable and to make enough money to cover their own costs eventually. Some items used to be covered by ASI Administrative budget but this year some items have been changed to be covered by the entities. Reallocated some of the money they saved for a conference they would like to attend. Reallocation to accommodate the increase in wages. The tradeoff of the new way of purchasing books for the yearbook will no longer contribute to revenue. They are trying to gain revenue from ad sales and are looking at collaborating with CI View to have the same business manager position.
 - b. DISCUSSION ITEM: Prioritizing Student Organization Funding Categories (C. Smith, G. DeLong)
 - i. C. Smith asked the BASC to write a list (A-C) prioritizing the items the BASC currently funds. (A) being the highest priority to fund and (C) being least important. These items include: On campus events, food, awards & honoraria, off campus events, registration, and equipment. The general consensus was the following items will be (A) On Campus Events, Food (B) Off campus events. (C) Travel & Registration, Equipment, Awards & Honoraria.
- 7) Future BASC Agenda Items:
 - a. BASC Procedures Updates
 - b. Overage of ASI reserves
 - c. Non-renewed student organization allocation
 - d. Permanent BASC meeting time for 17-18

- e. How to handle ASI02 fund balances for clubs no longer in existence but did not sign a form clarifying how to handle funds if the club became inactive.
 - f. Update Financial Reports for ASI Board – perhaps identify how it might be helpful to receive the information for the Board so we can give that feedback to BFA.
 - g. Reallocation process for ASI allocated funds
 - h. Student Union Budget Review
 - i. Student Organization Funding Category Updates in BASC Procedures
- 8) Questions
- 9) Adjournment: 8:37 a.m.

Next BASC Meeting is scheduled for Wednesday, February 8, 2017 in the Student Union Meeting Room A.

Agenda respectfully submitted by Corinne Smith, ASI Board Chair.