



**ASSOCIATED  
STUDENTS INC.**  
C H A N N E L  
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF  
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Monday, February 15, 2017 at 7:45 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Meeting Room A, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 7:49 a.m.
  - a. Members present: Corinne Smith, Elizabeth Heim, Helen Mancias, Dr. Susan Andrzejewski
  - b. Members of the public: Genesis DeLong, Cindy Derrico, Jennifer Shoemaker
- 2) Approval of Agenda:
  - I. M/S/P (E. Heim/S. Andrzejewski) Motion passed 3-0-0
- 3) Approval of Minutes:
  - a. ACTION ITEM: Minutes from February 1, 2017
    - II. M/S/P (S. Andrzejewski/E. Heim) Motion passed 3-0-0
- 4) Public Forum:
- 5) Outstanding Business:
- 6) New Business:
  - a. DISCUSSION ITEM: Update Financial Reports for the ASI Board (C. Derrico)
    - i. Discussion to change the view of the ASI Club Report, for ASI 02 funds because there is an off-setting balance at the top of \$97K, and then the sum of all the accounts is only \$15K at the bottom. It would be beneficial to see the expenses post to each of the individual organizations and then the lump sum. Having a supplementary report for ASI similar to the income statement for SU Ops. Also it would be helpful to have a report that shows individual student organizations, how much they have been allocated, and how much they have left.
    - ii. Ideas to view the year to date budget in a chart format. View as a bar graph and have one bar be a different color to represent what was been spent.
  - b. DISCUSSION ITEM: Student Organization Funding Categories in BASC Procedures (C. Smith)
    - i. Idea to prioritize equipment over off campus events and to include graduation regalia as a "such as" statement within the BASC procedures for specific items that frequently come up. This could avoid compiling an indefinite list of what student organizations cannot fund. There was a recommendation to establish the priority rubric before decisions are made during deliberations.
- 7) Future BASC Agenda Items:
  - a. BASC Procedures Updates
  - b. Overage of ASI reserves
  - c. Non-renewed student organization allocation
  - d. Permanent BASC meeting time for 17-18
  - e. How to handle ASI02 fund balances for clubs no longer in existence but did not sign a form clarifying how to handle funds if the club became inactive.
  - f. ASI02 negative balances where the club has overspent. Need to have those cleared.

- g. Update Financial Reports for ASI Board – perhaps identify how it might be helpful to receive the information for the Board so we can give that feedback to BFA.
  - h. Reallocation process for ASI allocated funds
- 8) Questions
- 9) Adjournment: 8:46 a.m.

Next BASC Meeting is scheduled for Monday, February 20, 2017 in the Student Union Meeting Room A.

Agenda respectfully submitted by Jennifer Shoemaker, ASI Budget Assistant.