



**ASSOCIATED
STUDENTS INC.**

C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Wednesday, February 22, 2017 at 7:45 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Meeting Room A, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 7:50 a.m.
 - a. Members present: Elizabeth Heim, Helen Mancias, Jennifer Moss, Dr. Susan Andrzejewski
 - b. Members of the public: Genesis DeLong, Cindy Derrico, Jennifer Shoemaker, Samir Azizi
- 2) Approval of Agenda:
 - a. M/S/P (J. Moss/S. Andrzejewski) Motion passed 2-0-0
- 3) Approval of Minutes:
 - a. ACTION ITEM: Minutes from February 15, 2017
 - i. M/S/P (S. Andrzejewski/J. Moss) Motion passed 2-0-0
- 4) Public Forum:
- 5) Outstanding Business:
- 6) New Business:
 - a. DISCUSSION ITEM: Student Organization Budget Request Deliberations
 - i. Adelante Mujer
 1. Total Request: \$3,000
 2. Questions identified for follow up with the student organization:
 - a. Please provide additional details regarding why \$2,300 is needed for the food category?
 - b. Is the "What Makes Us Unique" event an on or off campus event?
 3. ASI staff will follow up with the club on these questions.
 4. Upon review of the Power Point submission and the Excel Budget submission, the group identified several discrepancies and errors between the two documents:
 - a. Printing request in Power Point was \$100 whereas printing request in Excel was \$200
 - b. Promotional Items request in Power Point was \$300 whereas promotional Items request in Excel was \$400
 - c. Awards and Gifts request in Power Point was \$100 whereas Awards and Gifts request in Excel was \$200
 - d. Business Meals and Hospitality request in Power Point was \$2,300 whereas Business Meals and Hospitality request in Excel was \$2,000
 5. Due to submission errors in the budget request, \$600 was cut from the total budget request.
 6. \$2,400 was placed in priority "B" due to limited explanation and lack of clarity provided on the overall budget request and due to multiple submission errors.
 - ii. Biology Club
 1. Total Request: \$3,000
 2. Questions identified for follow up with the student organization:
 - a. Is the mixer event an on or off campus event?

3. ASI staff will follow up with the club on these questions.
 4. \$125 button maker not approved. The club was allocated ASI funds for a button maker last year.
 5. \$325 for promotional items was placed in priority "B" due to high amount of promotional item money requested.
 6. \$2,550 was placed in priority "A."
- iii. Channel "Eye" Lands Pre-Optometry Club
 1. Total Request: \$450
 2. No questions
 3. \$450 placed in priority "A."
 - iv. Channel Islands Neuroscience Club
 1. Total Request: \$590
 2. No questions
 3. \$590 placed in priority "A."
 - v. CI Computer Girls
 1. Total Request: \$3,000
 2. No questions
 3. \$3,000 placed in priority "A."
 - vi. El Club de Española
 1. Total Request: \$3,000
 2. No questions
 3. \$3,000 placed in priority "A."

7) Future BASC Agenda Items:

- a. Student Organization Budget Request Deliberations
 - i. Black Student Union
 - ii. CI eSports
 - iii. Cinema Club
 - iv. Coalition for Women of Color
 - v. Commuter Club
 - vi. English Club
 - vii. Generation Action
 - viii. Green Generation
 - ix. Intersivity
 - x. Japanimation
 - xi. Kilusan Pilipino
 - xii. M.E.Ch.A de CI
 - xiii. Mariachi CSUCITLAN
 - xiv. Pre-American Medical Student Association
 - xv. Pre-Health Association
 - xvi. Pre-Law Society
 - xvii. Psychology Club
 - xviii. SACNAS at CI
 - xix. Sociology Club
 - xx. Spectrum (LGBTQIPAA)
 - xxi. Surfrider Foundation
 - xxii. Transfers Make an Impact
 - xxiii. Young Americans for Liberty
 - xxiv. Young Democratic Socialists
- b. BASC Procedures Updates
- c. Overage of ASI reserves
- d. Non-renewed student organization allocation
- e. Permanent BASC meeting time for 17-18
- f. How to handle ASI02 fund balances for clubs no longer in existence but did not sign a form clarifying how to handle funds if the club became inactive.
- g. ASI02 negative balances where the club has overspent. Need to have those cleared.

- h. Update Financial Reports for ASI Board – perhaps identify how it might be helpful to receive the information for the Board so we can give that feedback to BFA.
 - i. Reallocation process for ASI allocated funds
- 8) Questions
- 9) Adjournment: 8:46 a.m.

Next BASC Meeting is scheduled for Friday, February 24, 2017 in the Student Union Meeting Room A.

Agenda respectfully submitted by Genesis DeLong, ASI Interim Director.