



**ASSOCIATED
STUDENTS INC.**

C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Friday, March 10, 2017 at 1:30 p.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Meeting Room A, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 1:37 p.m.
- 2) Approval of Agenda:
 - I. M/S/P H. Mancias/ J. Moss 3-0-0
- 3) Approval of Minutes: None
- 4) Public Forum:
 - a. BASC Members: Jen Moss, Helen Mancias, Corinne Smith
 - b. Members of the Public: Russ Winans, Jennifer Shoemaker, Genesis DeLong, Cindy Derrico
- 5) Outstanding Business:
- 6) New Business:
 - a. INFORMATIONAL ITEM: Overview of ASI Budget Proposal Strategy Moving Forward (C. Derrico)
 - b. INFORMATIONAL ITEM: Follow Up Information on Student Organization Budget Proposal Questions (J. Shoemaker and C. Smith)
 - i. Adelante Mujer: why was the amount needed for food? Is event on or off campus?
 - ii. Black Student Union - Pajama Jam on or off campus? It is on campus.
 - iii. Hillel - Passover is on campus
 - iv. Red Cross - question regarding \$900 for supplies and services? Storage? Storing mannequins, easy ups, storage for events. Students were not sure how much the storage would cost.
 - v. Pre-Law Society - question regarding gavels. No, they are not having an event. They have monthly meetings and the gavels are gifts for speakers and would cost \$21 + tax.
 - vi. Sociology Club - is event on campus? Club did not respond. Russ confirmed event is on campus.
 - vii. Spectrum - clarify budget for awards and gifts. 2 events - one speaker per event. 1 gift for each speaker would be \$100 and not the requested \$150. \$50 cut from this budget.
 - viii. Adelante Mujer - club did not respond to inquiry so original request was used. Russ will be meeting with the club. Based on the large amount for food, \$2000 for food was placed in priority B and \$400 in priority A. \$600 was cut due to submission errors.
 - ix. Generation Action - Left as is because the errors were still there even after club was given second opportunity to correct the submission errors.
 - x. Pre American Medical Student Association - Club was given second opportunity to correct errors but their second submission corrected the issues. \$20 is not approved.
 - c. DISCUSSION ITEM: Student Organization Budget Proposal to ASI Board
 - i. Changes for Budget at a Glance Excel document. This document will be presented to the board for the budget proposal. Include a dollar amount variance between column D and E of the Budget Request Excel Tab. Changes were also made to the names of the columns on the Budget Request tab.

- ii. Consensus is to use the BASC NOTES document to give to the Board as supporting documentation without the notes. We will not send to the Board the prioritization sheets.
 - d. DISCUSSION ITEM: BASC Procedures Updates
 - i. Question regarding awards, prizes, and honoraria. Are their campus definitions for these items? J. Moss sent campus document to J. Shoemaker to compare campus policy definitions with the BASC Procedures definitions.
 - ii. J. Moss requested time to review the BASC procedures in order to properly prepare for recommended edits to the BASC Procedures. Due to this request the meeting for 3/13/17 was canceled.
- 7) Future BASC Agenda Items:
- a. Reallocation Across ASI01 and ASI03 and new requests
 - b. Campus Life, ASI Administration, ASI Entities, Student Union Budget Proposal to ASI Board
 - c. ASI Reserve Policy Updates
 - d. BASC Procedures Updates
 - e. Non-renewed student organization allocation
 - f. Permanent BASC meeting time for 17-18
 - g. How to handle ASI02 fund balances for clubs no longer in existence but did not sign a form clarifying how to handle funds if the club became inactive.
 - h. Create reallocation process for ASI allocated funds
- 8) Questions:
- 9) Upcoming Meetings:
- a. Monday, March 13, 2017, 7:45 – 8:45 a.m. Student Union Meeting Room A
 - b. Wednesday, March 15, 2017, 7:45 – 8:45 a.m. Student Union Meeting Room A
 - c. Friday, March 17, 2017, 1:30 – 3:30 p.m. Student Union Meeting Room A
 - d. Monday, March 27, 2017, 7:45 – 8:45 a.m. Student Union Meeting Room A
 - e. Wednesday, March 29, 2017, 7:45 – 8:45 a.m. Student Union Meeting Room A
 - f. Monday, April 3, 2017, 7:45 – 8:45 a.m. Student Union Meeting Room A
 - g. Wednesday, April 5, 2017, 7:45 – 8:45 a.m. Student Union Meeting Room A
 - h. Friday, April 7, 2017, 1:30 – 3:30 p.m. Student Union Meeting Room A
 - i. Monday, April 10, 2017, 7:45 – 8:45 a.m. Student Union Meeting Room A
 - j. Wednesday, April 12, 2017, 7:45 – 8:45 a.m. Student Union Meeting Room A
 - k. Friday, April 14, 2017, 1:30 – 3:30 p.m. Student Union Meeting Room A
 - l. Monday, April 17, 2017, 7:45 – 8:45 a.m. Student Union Meeting Room A
- 10) Adjournment: 3:34 p.m.

Next BASC Meeting is scheduled for Wednesday, March 15, 2017 in the Student Union Meeting Room A.

Minutes respectfully submitted by Jennifer Shoemaker ASI Budget Assistant.