



**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Monday, April 10, 2017 at 7:45 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Meeting Room A, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 8:03 a.m.
- 2) Approval of Agenda:
 - a. C. Smith suggested to amend the agenda to table the ASI Reserve Policy Draft to a future meeting.
 - I. **M/S/P (H. Mancias/ E. Heim) 3-0-0**
- 3) Approval of Minutes:
 - a. ACTION ITEM: March 6, 2017 Minutes
 - II. **M/S/P (E. Heim/ H. Mancias) 3-0-0**
 - b. ACTION ITEM: March 8, 2017 Minutes
 - III. **M/S/P (H. Mancias/ E. Heim) 3-0-0**
 - c. ACTION ITEM: March 17, 2017 Minutes
 - IV. **M/S/P (H. Mancias/ E. Heim) 3-0-0**
 - d. ACTION ITEM: March 27, 2017 Minutes
 - V. **M/S/P (E. Heim/ H. Mancias) 3-0-0**
 - e. ACTION ITEM: March 29, 2017 Minutes
 - VI. **M/S/P (E. Heim/ H. Mancias) 3-0-0**
- 4) Public Forum:
 - a. BASC Members: Elizabeth Heim, Helen Mancias, Corinne Smith
 - b. Members of the Public: Jennifer Shoemaker, Genesis DeLong
- 5) Outstanding Business:
- 6) New Business:
 - a. DISCUSSION ITEM: BASC Procedure Updates
 - i. Student Organization section
 1. Collaboration: this section was moved to the all-encompassing procedure section because it applies to all areas (ASI, campus areas, and student organizations).
 2. Fundraising: i. a new sentence was created to ensure students who fundraise are following proper protocol.
 - ii. Procedure
 1. Annual Report section: "for the upcoming fiscal year" was added to specify the timing.
 - b. DISCUSSION ITEM: Confirmation of Upcoming Meetings
 - i. Members confirmed they will be able to attend all future meetings. E. Heim mentioned that she posted to have her shifts covered on certain days but if no one covers her shift then she is responsible for that shift and will have to miss the meeting.
- 7) Future BASC Agenda Items:

- a. BASC Procedure Updates
- b. Non-renewed student organization allocation
- c. Permanent BASC meeting time for 17-18
- d. How to handle ASI02 fund balances for clubs no longer in existence but did not sign a form clarifying how to handle funds if the club became inactive.
- e. Create reallocation process for ASI allocated funds

8) Questions:

9) Upcoming Meetings:

- a. Wednesday, April 12, 2017, 7:45 – 8:45 a.m. Student Union Meeting Room A
- b. Friday, April 14, 2017, 1:30 – 3:30 p.m. Student Union Meeting Room A
- c. Monday, April 17, 2017, 7:45 – 8:45 a.m. Student Union Meeting Room A
- d. Wednesday, April 19, 2017, 7:45 – 8:45 a.m., Student Union Meeting Room A
- e. Monday, April 24, 2017, 7:45 – 10:00 a.m., Student Union Meeting Room A
- f. Monday, May 1, 2017, 7:45 – 8:45 a.m., Student Union Meeting Room A
- g. Wednesday, May 3, 2017, 7:45 – 8:45 a.m., Student Union Meeting Room A

10) Adjournment: 8:37 a.m.

Next BASC Meeting is scheduled for Wednesday, April 12, 2017, 7:45 – 8:45 a.m. in the Student Union Meeting Room A.

Minutes respectfully submitted by Jennifer Shoemaker, ASI Budget Assistant.