



**ASSOCIATED
STUDENTS INC.**

C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Wednesday, April 12, 2017 at 7:45 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Meeting Room A, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 8:00 a.m.
- 2) Approval of Agenda:
 - I. M/S/P (S. And/ H. Mancias) 3-0-0
 - a. Amendment to change action item "ASI Reserve Policy Draft" to a Discussion Item.
- 3) Approval of Minutes:
- 4) Public Forum:
 - a. BASC Members: Susan Andrzejewski, Corinne Smith, Helen Mancias
 - b. Members of the Public: Jennifer Shoemaker, Genesis DeLong
- 5) Outstanding Business:
 - a. DISCUSSION ITEM: ASI Reserve Policy Draft
 - i. Draft must be reviewed by the BASC and by Business and Financial Affairs (BFA). The reserve policy has to be reviewed by BFA before the board can approve changes. If we get to a place where we are trying to approve the budget and have not yet approved the reserve policy, we would ask the Board to approve the reserve policy after they approve the budget. So, add reserve policy approval to the Board meeting for May 4. Hope to have the reserve policy to the BASC to review in late April.
 - b. DISCUSSION ITEM: Campus Life, ASI Administration, ASI Entities, Student Union Budget Proposal to ASI Board
 - i. Updates were made to the budget at a glance Excel document to show revenue and bond payments.
 - c. DISCUSSION ITEM: BASC Procedures Updates
- 6) New Business:
 - a. ACTION ITEM: BASC Procedures Update Proposal to ASI Board on April 20, 2017
- 7) Future BASC Agenda Items:
 - a. Non-renewed student organization allocation
 - b. Permanent BASC meeting time for 17-18
 - c. How to handle ASI02 fund balances for clubs no longer in existence but did not sign a form clarifying how to handle funds if the club became inactive.
 - d. Create reallocation process for ASI allocated funds
- 8) Questions:
- 9) Upcoming Meetings:

- a. Friday, April 14, 2017, 1:30 – 3:30 p.m. Student Union Meeting Room A
- b. Monday, April 17, 2017, 7:45 – 10:00 a.m. Student Union Meeting Room A
- c. Wednesday, April 19, 2017, 7:45 – 8:45 a.m., Student Union Meeting Room A
- d. Monday, April 24, 2017, 7:45 – 10:00 a.m., Student Union Meeting Room A
- e. Monday, May 1, 2017, 7:45 – 8:45 a.m., Student Union Meeting Room A
- f. Wednesday, May 3, 2017, 7:45 – 8:45 a.m., Student Union Meeting Room A

10) Adjournment: 8:50 a.m.

Next BASC Meeting is scheduled for Friday, April 14, 2017, 1:30 – 3:30 p.m. in the Student Union Meeting Room A.

Minutes respectfully submitted by Jennifer Shoemaker, ASI Budget Assistant.