



**ASSOCIATED
STUDENTS INC.**
C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Board of Directors will be held on Thursday, February 3, 2022 at 7:40 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, via Zoom meeting at the following link <https://csuci.zoom.us/j/88139637759>, to consider and act upon the following matters:

- 1) Call to Order: 7:43 a.m.
- 2) Roll Call:
 - a. Members Present: Riley Arnold, Larry Garcia, Aurora Rugerio, Russ Winans, Lisa Woods, Jakob Katchem, Ozzy Hernandez, Kyle Feerrar, Sergio Mercado, Kem French
 - b. Members of the Public: Helen Alatorre, Annie Block-Weiss, Dottie Ayer Patten, Giselle Dominguez, Bethany Banuelos, Casandra Serrano, Ashleigh Gordon, Stephanie Bracamontes
- 3) Approval of Agenda:
 - I. **M/S/P (R. Arnold/J. Katchem) Motion passed 9-0-0**
- 4) Approval of Minutes:
 - a. ACTION ITEM: Approval of minutes from November 18, 2021
 - II. **M/S/P (J. Katchem/O. Hernandez) Motion passed 9-0-0**
 1. Discussion:
 - a. Friendly amendment: changing the end of the minutes to state minutes respectfully submitted instead of agenda.
- 5) Public Forum: *None*
- 6) Reports:
 - a. Associated Students Inc. (*H. Alatorre*)
 - i. A new report item in the agenda, to allow ASI as a whole to give reports as needed for the Board.
 - b. Student Government (*A. Rugerio*)
 - i. Working on their spring event, focuses on civic engagement through volunteerism. A collaboration with the Center for Community Engagement. The event will be March 2 in Central Mall from 11am-1pm
 - ii. Senate meetings have started and will continue throughout the spring semester, Wednesdays from 9-11am via Zoom.
 1. Yesterday, Dean Derrico attended the Senate meeting to speak on COVID-19 protocols and on Feb. 23, President Yao will be on the agenda as well.
 - iii. Lobby Corps applications are open until this Sunday at 11:59 p.m.

- iv. As we transition back to in person, encourages reaching out to the Dean of Students office to get the support they need and CAPS.
 - c. Student Programming Board (*R. Arnold*)
 - i. Welcome Back Virtual Campaign has been going on, on SPB's Instagram.
 - ii. To kick off the year, first event: Feb. 14, 12-2pm, Student Union Lawn, Share the Love event. Focus of the event is self-care.
 - iii. To support Black History month, a collaboration with Housing and will be showing "Black Panther" and having a black owned Food Truck in South Quad on Feb 23 at 6pm.
 - iv. For March 3 at 10:30am, Money Workshop, partnership with Premier America in the Coville Conference Room in the Student Union.
 - d. Student Union (*B. Banuelos*)
 - i. Reopening all of the Student Union, Monday, Feb. 7 and BKM is coming to do an install at the Student Union front desk as well.
 - ii. There is also come construction at the old front desk and is expected to be complete by the end of the month and will be a new staff office.
 - iii. Outside the rose garden is no longer there and working to provide more outside space with new furniture.
 - iv. Still have plans for IT updates for the building and will be updating all the screens in the building this spring.
 - v. Student Union team will resume monthly tournaments and take-away craft kits.
 - vi. Preparing to go to ACUI in March, both SPB and the Student Union team are planning to go together.
 - vii. All of ASI will be launching a spring recruitment campaign for positions for the 22-23 year.
 - e. The CI View (*S. Mercado*)
 - i. Hired A'ishah Crawford as the new Opinion and Entertainment editor and Jordan Wehlage moved to the News Editor position.
 - ii. Hoping to get out the next printed paper at the end of February (delayed due to virtual modality)
 - iii. Feb. 24: Student Press Freedom event
 - iv. March 21-25: Reporter Week
 - v. Planning to attend the National College Media Convention in March in NYC.
 - f. Community Report: (*None*)
- 7) Outstanding Business: *None*
- 8) New Business:

- a. INFORMATION ITEM: ASI Elections Update (L. Garcia / A. Block-Weiss)
 - i. ASI Elections are coming!
 1. Applications open Feb. 21 and close March 11 at 5pm
 2. Info Session are available to help students be informed how to run for office.
 3. The ASI Election Council will be presenting at the Student Government Senate meeting to enter in the partnership with them in promoting election.
 4. Campaigning begins March 28.
 5. Voting will take place April 12 and 13
- b. ACTION ITEM: ASI Bank Account (H. Alatorre)
 - i. The resolution can be found on the ASI website at: <https://asi.csuci.edu/resolution-asi-banking-accounts.pdf>
 1. The recommendation to change banks is to align with the campus banking and to help mitigate potential risk of fraud.
 - III. J. Katchem: I move to approve the resolution authorizing the movement of Associated Students of CSU Channel Islands banking accounts from mechanics bank to Wells Fargo Bank
 - IV. K. Feerra: Seconded
 - a. M/S/P (J. Katchem/K. Feerrar) Motion passed 9-0-0
 - ii. Discussion:
 1. When would this go into effect?
 - a. The aim would be to make this transition before the end of this fiscal year.
 2. Does this affect the ASI Procurement Cards?
 - a. No, that is a different vendor.
 3. Were there other banks into consideration?
 - a. The Chancellors office has other banks, but our campus already has a relationship with Wells Fargo and Wells Fargo was the recommendation due to already having systems in place for this bank.
 4. How long have we worked with Mechanics Bank and has there been other instance of fraud?
 - a. There was a bank prior to Mechanics Bank, which bought Rabo Bank. The Chancellors office has relationships with 10 banks, but CSUCI specifically works with Wells Fargo. If we wanted to do another bank, ASI would have to pay for the IT piece of implementing. Additionally, having different banking services with campus and ASI would make the mechanics of things quite difficult. This is the first time that Stephanie Bracamontes has witnessed a fraud incident with

Mechanics Bank and Wells Fargo has systems in place that would help to prevent future fraud.

5. Will any of our ASI accounting strings change internally?
 - a. No, everything will stay the same.
6. ATM's on campus?
 - a. There is a new ATM provider that was established right before the Pandemic hit, and it is with Premier America Credit Union. Their ATM is located in the breeze way near the elevator at the Student Union.

c. INFORMATION ITEM: Personnel Update (H. Alatorre)

i. Current vacancy:

1. Kristina Hamilton, Graphic Designer

- a. In the meantime, Thomas Wilson, our ASI Graphic Design Student Assistant is doing a great job with the current marketing campaigns.

ii. Last year the budget was approved to support to Assistant Director positions:

1. ASI Assistant Director position for the programs has been posted and will go into a search this semester.
2. Bethany Banuelos is currently sitting in the ASI Assistant Director position for the Student Union in an interim capacity.

iii. Been working on modify a position:

1. ASI Budget Support Coordinator and ASI Administrative Support Coordinator to make them one position. Will be finishing that position and changing the duties and responsibilities for Giselle Dominguez who is currently in the ASI Budget Support Coordinator position as the ASI Administrative Support Coordinator has been vacant for about a year.

iv. A campus global went out about the passing of Joe Jacquez. ASI is very appreciative of their service to ASI.

d. INFORMATION ITEM: Subcommittee Updates

i. BASC (R. Arnold)

1. BASC meetings will resume next week to start reviewing the campus partner proposals.

ii. ASI Election Council (L. Garcia)

1. The Council met yesterday and reviewed marketing for the Run for Office campaign materials and gave Council task assignments to plan the best way to reach students. The Council will be meeting weekly on Wednesdays from 3:15-4:30pm.

9) Closing Comments:

- a. A. Rugerio: Extended deadline for the booster vaccine requirement for students, Feb. 14 at noon and there will be a giveaway of dining gift cards. Encourage students to attend the student town halls tomorrow.
- b. H. Alatorre: Reminder to fill out the Doodle you received to hopefully plan a town hall for Charting Your Course by the Provost. Lastly, Chair and Treasurer be on the lookout for an email from Adobe Sign to sign the resolution.
- c. A. Block-Weiss: Looking for a student representative to be on the Commencement Vocalist committee. They can email: annie.block-weiss@csuci.edu

10) Adjournment: 8:35 a.m.

Next ASI Board Meeting is scheduled for March 3, 2022 via Zoom meeting.

Minutes respectfully submitted by Annie Block-Weiss, ASI Student Programs Coordinator