

2020-2021 ASI Elections Candidate Checklist

- Review the ASI Elected Office Candidate Application, available on **Monday, February 3, 2020**
(link to application can be found at <https://asi.csuci.edu/asi-elections>)

- Attend an **OPTIONAL** Candidate Information Session and Application Workshop in the Student Union, 2nd Floor, Meeting Room A
 - Thursday, February 13, 2020, 3:30 – 4:30 p.m.
 - Monday, February 17, 2020, 11 a.m. – Noon
 - Wednesday, February 19, 2020, 11:30 a.m. – 12:30 p.m.
 - Tuesday, February 25, 2020, Noon – 1 p.m.
 - Thursday, February 27, 2020, 3:30 – 4:30 p.m.
 - Tuesday, March 3, 2020, Noon – 1 p.m.

- Complete the following requirements **by 11:59 p.m. on Tuesday, March 3, 2020:**
 - Submit the ASI Elected Office Candidate Application via CI Sync
(link to application can be found at <https://asi.csuci.edu/asi-elections>)
 - Submit a signed a paper copy of the ASI Election Code to the Student Union Information Desk **by 10 p.m. pm Tuesday, March 3, 2020**
(link to election code can be found at <https://asi.csuci.edu/asi-elections>)
 - Sign up to attend a Required Candidate Workshop (link to sign up can be found at <https://www.signupgenius.com/go/4090D48ABAE22A6F58-aselection2>)

- Attend a **Required** Candidate Workshop in the Student Union, 1st Floor, Coville Conference Room
 - *NOTE: All candidates running for a position during the ASI Elections are required to attend at least one Required Candidate Workshop. During the workshop, candidates will have the opportunity to have a professional photo taken. If a candidate is unable to attend any of the below meeting times, they must set up a makeup meeting by contacting the ASI office at asi@csuci.edu or 805-437-1674 no later than Tuesday, March 3 at 11:59 p.m.*
 - **Monday, March 9, 2020, 11 a.m. – Noon**
 - **Tuesday, March 10, 2020, Noon – 1 p.m.**
 - **Wednesday, March 11, 2020, 11:30 a.m. – 12:30 p.m.**
 - **Thursday, March 12, 2020, 3:30 – 4:30 p.m.**

- Promote your candidacy to the student body during the ASI Elections campaigning period from **Monday, March 30, 2020 at 8 a.m. through Wednesday, April 15, 2020 at 5 p.m.**
 - *NOTE: Candidates may campaign during this period only. No exceptions.*

2020-2021 ASI Elections Candidate Checklist (continued)

- Participate in a **tentative**, Meet Your Candidates Event/Live Stream on April 7, 2020
 - *Will be dependent on candidates schedules*

- Cast your vote and encourage others to vote! The ASI elections will take place **Tuesday, April 14, 2020 at 8 a.m. – Wednesday, April 15, 2020 at 5 p.m.**
 - The ASI Election Council will host a Channel Your Vote event on each day of voting.

- Receive election results. Candidates will be notified of election results the evening of **Wednesday, April 15, 2020** via a phone call between 5 – 6 p.m.

- Remove all of your campaign material from campus no later than. **11:59pm on Thursday, April 16, 2020**

- If you are elected to office as the Student Government President and Vice President, with support from the ASI Office, you will conduct interviews for your executive team during the week of April 20 – 24, 2020.

- If you are elected to office, **mark your calendars now** for the following meeting times at the end of the Spring 2020 semester:
 - Student Government Senate Meeting – Swearing In for New President and Vice President
 - Wednesday, May 6, 2020 from 9 – 11 a.m. in the Student Union Coville Conference Room
 - ASI Board Meeting – Introduction of All Newly Elected Officers
 - Thursday, May 7, 2020 from 7:40 – 9 a.m. in the Student Union Coville Conference Room

- And if elected to office, be sure to note the following times and dates when making your Fall 2020 class schedules!
 - Student Government Senate Meetings:
 - Every Wednesday during the academic year from 9 – 11 a.m. in the Student Union Coville Conference Room
 - ASI Board Meetings:
 - Usually the first Thursday of every month during the academic year from 7:40 – 9 a.m. in the Student Union Coville Conference Room