2021 ASI Elections Candidate Checklist

☐ Review the ASI Elected Office Candidate Application, available on Monday, February 22, 2021 (link to application can be found at https://asi.csuci.edu/asi-elections)

☐ Attend an OPTIONAL Candidate Information Session and Application Workshop via Zoom:
  o Thursday, February 25, 10-11am
  o Tuesday, March 2, Noon-1pm
  o Wednesday, March 3, 6-7pm
  o Monday, March 8, 3:30-4:30pm
  o Thursday, March 11, 4-5pm

☐ Complete the following requirements by 5p.m. on Friday, March 12, 2021:
  o Submit the ASI Elected Office Candidate Application via CI Sync (link to application can be found at https://asi.csuci.edu/asi-elections)
  o Submit an electronic signed copy of the ASI Election Code to asi@csuci.edu (sign the last page of the code) (link to election code can be found at https://asi.csuci.edu/asi-elections)
  o Sign up to attend a Required Candidate Workshop (link to sign up can be found at https://www.signupgenius.com/go/4090D48ABAE22A6F58-2021)

☐ Attend a Required Candidate Workshop via Zoom:
  o NOTE: All candidates running for a position during the ASI Elections are required to attend at least one Required Candidate Workshop. During the workshop, candidates will have the opportunity to have a professional photo taken. If a candidate is unable to attend any of the below meeting times, they must set up a makeup meeting by contacting the ASI office at asi@csuci.edu or 805-437-1674 no later than Friday, March 12 at 5 p.m.
    ▪ Monday, March 22, 2021, 3:30-4:30pm
    ▪ Tuesday, March 23, 2021, Noon-1pm
    ▪ Wednesday, March 24, 2021, 6-7pm
    ▪ Thursday, March 25, 2021, 10-11am

☐ Promote your candidacy to the student body during the ASI Elections campaigning period from Monday, March 29, 2021 at 8 a.m. through Wednesday, April 14, 2021 at 5 p.m.
  o NOTE: Candidates may campaign during this period only. No exceptions.
2021 ASI Elections Candidate Checklist (continued)

- Participate in a Meet Your Candidates Recorded Zoom
  - Will be dependent on candidates’ schedules

- Cast your vote and encourage others to vote! The ASI elections will take place Tuesday, April 13, 2021 at 8 a.m. – Wednesday, April 14, 2021 at 5 p.m.
  - The ASI Election Council will host a virtual “I Voted” sticker campaign throughout each day of voting.

- Receive election results. Candidates will be notified of election results the evening of Wednesday, April 14, 2021 via a phone call between 5 – 6 p.m.

- Remove all of your campaign material from campus no later than 11:59pm on Thursday, April 15, 2021

- If you are elected to office as the Student Government President and Vice President, with support from the ASI Office, you will conduct interviews for your executive team during the week of April 26 – May 7, 2021.

- If you are elected to office, mark your calendars now for the following meeting times at the end of the Spring 2021 semester:
  - Student Government Senate Meeting – Swearing In for New President and Vice President
    - Wednesday, May 5, 2021 from 9 – 11 a.m. via Zoom
  - ASI Board Meeting – Introduction of All Newly Elected Officers
    - Thursday, May 6, 2021 from 7:40 – 9 a.m. via Zoom

- And if elected to office, be sure to note the following times and dates when making your Fall 2021 class schedules!
  - Student Government Senate Meetings:
    - Every Wednesday during the academic year from 9 – 11 a.m.
  - ASI Board Meetings:
    - Usually the first Thursday of every month during the academic year from 7:40 – 9 a.m.