



**ASSOCIATED  
STUDENTS INC.**

C H A N N E L  
I S L A N D S

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF  
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Board of Directors will be held on Thursday, September 15, 2022 at 7:40 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, via Zoom meeting at the following link <https://csuci.zoom.us/j/88139637759>, to consider and act upon the following matters:

- 1) Call to Order: 7:42 a.m.
- 2) Roll Call:
  - a. Members Present: Russ Winans, Kem French, Lisa Woods, Sergio Mercado, Ilien Tolteca, Kadejha Jones
  - b. Member of the Public: Annie Block-Weiss, Helen Alatorre, Jazmin Guajardo, Oswaldo Hernandez, Cameron Bartosiewicz, Ashleigh Gordon, Bethany Banuelos, Clarissa Gaeta, Breanna Garcia, Dianne Wei, Barbara Rex, Stephanie Bracamontes, Nicole Stan, Aaron Filene, Minna Chang, Aaron Filene, Thomas Wilson.
- 3) Approval of Agenda:
  - I. **M/S/P (S. Mercado/I. Tolteca) Motion passed 5-0-0**
- 4) Approval of Minutes:
  - a. ACTION ITEM: Approval of minutes from May 5, 2022
    - II. **M/S/P (I. Tolteca/K. French) Motion passed 5-0-0**
- 5) Public Forum:
  - a. A. Block-Weiss: On behalf of the CI Staff Council, Corporate Games is launching this fall for the first time since before the pandemic! Faculty, staff, and student employees are all welcome to join!
    - i. Sign-up here:  
<https://ci.teamdynamix.com/TDClient/1891/Portal/Requests/ServiceDet.aspx?ID=22466>
    - ii. Corporate Games Website: <https://www.csuci.edu/staff/council/corporate-games/>
- 6) Reports:
  - a. Student Government (*I. Tolteca*)
    - i. President Tolteca and Vice President Garnica attended CSUnity for the first time in person in two years.
    - ii. Currently recruiting new senators. Have made four appointments thus far and are looking to fill five more.
    - iii. Meeting with the new VPSA.

- iv. Planning a Ballot Bowl campaign and a larger event that will potentially be carnival themed.
    - b. Student Programming Board (*K. Jones*)
      - i. Just hosted Beachside Bash as the first event of the year.
      - ii. Currently working on Movie Under the Stars, Sept. 29 from 7-9:30pm, showing "Shrek".
      - iii. Working on Latinx Night Market.
    - c. Student Union (*B. Banuelos*)
      - i. Clarissa Gaeta is the new Student Union Operations Coordinator.
      - ii. Maria Miranda new custodian for the Student Union building.
      - iii. Eight new student hires in Student Service Assistants, Returners are all in supervisor positions. Still have a vacancy is the Graduate Student Assistant position.
      - iv. Project Updates:
        - 1. Still working on the outdoor courtyard plan
        - 2. New umbrellas are on site and will be ordering more
      - v. Seeing a huge increase in the patron count this semester.
      - vi. Working with Russ Winans to streamline support for Clubs and Organizations in the building.
      - vii. Tenants have reduced hours right now due to them still hiring at the Lighthouse Café and Freudian Sip.
    - d. The CI View (*S. Mercado*)
      - i. The Weekly e-newsletter is being sent out to 12,000+ subscribers
        - 1. Top clicks have gone up in stats for the first two Weeklys of the year.
      - ii. First member meeting was this last Tuesday and had a decent turnout.
      - iii. The English Class Interns have started with The CI View.
      - iv. Currently accepting applications for the CMA Convention. Open to any students who are a member of The CI View or who want to join now.
    - e. Community Report: (*None*)
- 7) Outstanding Business:
  - a. None
- 8) New Business:
  - a. INFORMATIONAL ITEM: Board Member Introductions (Chair)
    - i. The Chair for today's meeting, Russ Winans, had each of the ASI Board Directors introduce themselves:
      - 1. Kadejha Jones, Student Programming Board Event Lead
      - 2. Ilien Tolteca, ASI Student Government President

3. Sergio Mercado, The CI View Editor-in-Chief
  4. Kem French, Interim Director of Inclusive Student Services and the Multicultural Dream Center
  5. Lisa Woods, Interim Director of Budget and Planning
  6. Russell Winans, ASI Coordinator of Student Organizations and Involvement
- ii. Helen Alatorre, ASI Executive Director, introduced themselves and the ASI Professional Staff:
1. Dottie Patten, Assistant Vice President for Student Affairs – Strategic Ops & ASI
  2. Bethany Banuelos, ASI Assistant Director – Student Union & Services
  3. VACANT, ASI Assistant Director – Student Programs
  4. Annie Block-Weiss, ASI Student Programs Coordinator – Student Government & The CI View
  5. Ashleigh Gordon, ASI Student Programs Coordinator – Student Programming Board
  6. Russell Winans, ASI Coordinator of Student Organizations and Involvement
  7. Thomas Wilson, ASI Graphic Design Coordinator
  8. Breanna Garcia, ASI Budget & Administrative Analyst
  9. Clarissa Gaeta, Student Union Operations Coordinator
- b. ACTION ITEM: ASI Board Student Director Appointments (H. Alatorre)
- i. Helen Alatorre put forth three Student Director appointment recommendations to the ASI Board for consideration.
    1. Ozzy Hernandez
    2. Cameron Bartosiewicz
    3. Jazmin Guajardo

- III. I. Tolteca: I move to appoint Oswaldo Hernandez for a 1-year appointment to the ASI Board of Directors
- IV. L. Woods: I second
  - a. M/S/P (I. Tolteca/L. Woods) Motion passed 5-0-0
- V. K. French: I move to appoint Cameron Bartosiewicz for a 1-year appointment to the ASI Board of Directors.
- VI. L. Woods: I second.
  - a. M/S/P (K. French/L. Woods) Motion passed 6-0-0
- VII. I. Tolteca: I move to appoint Jazmin Guajardo for a 1-year appointment to the ASI Board of Directors.
- VIII. O. Hernandez: I second.
  - a. M/S/P (I. Tolteca/O. Hernandez) Motion passed 7-0-0
- c. ACTION ITEM: Audit Exit Conference (Cohn Reznick) [Time Certain 8:00 a.m.]
  - IX. L.Woods:I move to approve the audit exit conference as presented and submitted to the ASI Board
  - X. K.Jones:I second.
  - XI. Discussion:
    - a. None
  - XII. M/S/P(L.Woods/K.Jones) Motion passed 5-0-0
- ci. INFORMATION ITEM: Financial Report (H. Alatorre)
  - i. H. Alatorre shared the financial report as of June 30, 2022 with the Board.
- cii. ACTION ITEM: ASI Board Officer Nominations | Elections (Chair)
  - XIII. S. Mercado: I move to table ACTION ITEM E: ASI Board Officer Nominations
  - XIV. I. Tolteca: I second.
    - a. M/S/P (S. Mercado/I. Tolteca) Motion passed 8-0-0
- ciii. Chair
- civ. Vice Chair
- cv. Secretary
- cvi. Treasurer
- cvi. INFORMATIONAL ITEM: Forms to Sign (A. Block-Weiss)
  - i. A. Block-Weiss shared with the Board that they will be receiving from Adobe Sign, with assistance from Breanna Garcia, a few forms for them to sign:
    1. Audio/Video Release Form
    2. Committee Preference Ranking Sheet and the Committee Overview Sheet
    3. Annual Conflict of Interest Form
    4. ASI Election Code (Student Directors Only)

9) Closing Comments:

- a. I. Tolteca: Wished Kem French a happy birthday!
- b. R. Winans: Thanked the Board and shouted out Helen Alatorre, Annie Block-Weiss, and Breanna Garcia for their behind the scenes work on behalf of the Board.

10) Adjournment: 8:59 a.m.

Next ASI Board Meeting is scheduled for Thursday, October 6, 2022 at 7:40 a.m. via Zoom meeting.  
Minutes respectfully submitted on by Annie Block-Weiss, ASI Student Programs Coordinator.