



**ASSOCIATED
STUDENTS INC.**

C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Wednesday, December 2, 2020, 2:00-3:00p.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, via the following Zoom link <https://csuci.zoom.us/j/83189629269> to consider and act upon the following matters:

- 1) Call to Order: 2:05 PM
- 2) Roll Call:
 - a. Members Present: Barbara Rex, Russell Winans, Sophie Nguyen, Tyler Nguyen
 - b. Members of the Public: Helen Alatorre, Giselle Dominguez, Riley Arnold
- 3) Approval of Agenda:
 - a. M/S/P: (S. Nguyen/B. Rex) 4-0-0 Motion Passes
- 4) Approval of Minutes:
 - a. ACTION ITEM: April 29, 2020 Minutes
 - i. M/S/P: (T. Nguyen/S. Nguyen) 4-0-0 Motion Passes
- 5) Public Forum:
- 6) Outstanding Business:
- 7) New Business:
 - a. INFORMATIONAL ITEM: Committee Introductions (R. Winans)
 - i. B. Rex- The process is an informative one, time consuming but worth it.
 - ii. R. Winans- This committee is best used to be good stewards of the allocated funds from the student fees.
 - b. DISCUSSION ITEM: BASC Procedures Edits (R. Winans/H. Alatorre)
 - i. B. Rex- There should be added language for the ASI Reserves, to specify where the funds go after the student fee is distributed to ASI01 accounts.
 1. What other areas outside of Division of Student Affairs (DSA) do you imagine requesting funds to support the students?
 - a. R. Winans: Example-Career Development Center was in the DSA and requested funds, then once they moved outside the DSA, they continued to receive funds from ASI.
 - b. H. Alatorre: Example- Digital signage from across the university is a collaboration purchased from the funds balance. Which benefits all areas on campus, even to those outside of the DSA.
 - ii. H. Alatorre- Adding language in regard to formulas used by the BASC for allocating funds to the budget requests.
 - iii. B. Rex- Requirements, did we put anything out there of the intended outcomes. We want to be able to measure our successes. What are you hoping to gain from the event (H. Alatorre- The current PowerPoint asks them to tie in their purpose of event to our ASI Statement.)
 - c. INFORMATIONAL ITEM: BASC Member Agreement (G. Dominguez)
 - i. Please submit to the ASI Budget Support Coordinator by 5:00 PM on December 4th 2020.
 - d. INFORMATIONAL ITEM: BASC Request Process and Timeline (H. Alatorre)
 - i. Requests process the week of January 4th campus partners

- ii. January 11th budget packets sent to ASI Programs, student organizations
 - iii. Complete budget packet send to the ASI Budget Support Coordinator no later than February 8th by 5:00 PM
- e. DISCUSSION ITEM: Committee Spring 2021 Schedules & Meetings (H. Alatorre)
 - i. Send two separate emails one for the week
- 8) Future BASC Agenda Items: *(these items are possible future agenda items)*
 - a. DISCUSSION ITEM: BASC Procedures Edits
 - b. INFORMATIONAL ITEM: Budget Request Presentations
 - c. DISCUSSION/ACTION ITEM: Budget Request Deliberations
 - d. ACTION ITEM: ASI Budget Request Recommendations
- 9) Closing Comments:
- 10) Adjournment: 2:57 PM

Next BASC Meeting is scheduled for Monday, December 14, 2020 from 3:00 p.m. - 4:00 p.m. Via Zoom Meeting (<https://csuci.zoom.us/j/88429412979>.)

Minutes respectfully submitted by Giselle Dominguez, ASI Budget Support Coordinator.