



**ASSOCIATED
STUDENTS INC.**

C H A N N E L
I S L A N D S

**NOTICE OF A SPECIAL MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN to the public and to the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee will be held on Friday, April 4, 2025 at 2:00 p.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, via Zoom meeting at the following link <https://csuci.zoom.us/j/88139637759>, to consider and act upon the following matters:

- 1) Call to Order: 2:06pm
- 2) Roll Call:
 - a. Members Present: Tatiana Obispo, Paulo Ramirez, Aleena Bravo, Aiden O'Leary
 - b. Member of the Public: Helen Alatorre
- 3) Approval of Agenda:
 - a. Motion to approve the agenda as submitted.
 - I. **M/S/P (T. Obispo/A. O'Leary) Motion passed 4-0-0**
- 4) Approval of Minutes: Approval of minutes from December 5, 2024
 - a. Motion to table the minutes to the next meeting.
 - I. **M/S/P (A. Bravo/T. Obispo) Motion passed 4-0-0**
- 5) Public Forum: *None*
- 6) Outstanding Business: *None*
- 7) New Business:
 - a. DISCUSSION ITEM: 25-26 ASI Budget Recommendation (H. Alatorre)
 - i. Reviewed enrollment projections for 25-26 and 2 years after that. Enrollment is projected to continue to decline, yielding a reduction in revenue for both the Associated Students Fee (ASI Fee) and Student Body Center Fee (SUB Fee).
 - ii. Revenue reductions mean increased demands on reserves for both fees. BASC objective for 25-26 will be to implement recommendations that could positively impact reserve balances over the next 3 years.
 - iii. H. Alatorre presented proposed 25-26 budget recommendations/reductions to implement for both fees.
 1. ASI Fee: ASI Administration & Programs
 - a. Reduce allocations 10%.
 - b. True up costs to find reductions.
 - c. Apply mandatory cost increases as appropriate (i.e., GSI).
 - d. Apply 2% inflation to select accounting strings.
 - e. Keep remaining accounting strings static/as is.

2. ASI Fee: Student Organizations
 - a. Reduce allocations from \$1,000 per club, to \$800 moving forward.
 - b. Of 56 clubs afforded an allocation this year, only 26 have expensed from it thus far. Out of \$50,000 available to clubs this year, only \$7,300 had been spent as of March 27, 2025.
 3. ASI Fee: Campus Partners
 - a. Reduce allocations by 25% for the year 25-26.
 - b. Reduce allocations by an additional 20% for the year 26-27.
 - c. Campus partners have other potential resources still available to them on the general fund side, even if limited.
 4. SUB Fee: Student Union
 - a. True up costs to find reductions.
 - b. Apply mandatory cost increases as appropriate (i.e., GSI).
 - c. Apply 2% inflation to select accounting strings.
 - d. Keep remaining accounting strings static/as is or consider reducing.
- iv. H. Alatorre reviewed broad budget projections for both fees if budgets were kept the same vs. implementing the proposed budget recommendations/reductions above.
1. The presentation illuminated that without reductions, the ASI Fee Reserves are projected to fall below the required 6-month reserve balance by 27-28. The SUB Fee would maintain reserves between the minimum and maximum required balances by 27-28, but the BASC would support seeking to achieve a balance in reserves above the maximum required for the SUB Fee.
 2. Director Bravo stated they were surprised to learn how low spending was for Student Organizations.
 3. Director O'Leary stated that from what they have seen with budgets on campus, not just in ASI, they believe that reductions like this are a good idea to propose to the board.
 4. Director Ramirez agreed and stated that reductions seem appropriate at this time for ASI, student organizations and campus partners.

8) Closing Comments: *None*

9) Adjournment: 2:57pm

Future Budget Allocation and Spending Committee Meetings will be determined upon consultation of Director schedules after this meeting. Meetings will continue via Zoom.

Minutes respectfully submitted by ASI Executive Director, Helen Alatorre.