



**ASSOCIATED  
STUDENTS INC.**  
C H A N N E L  
I S L A N D S

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF  
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands Inc., a California nonprofit public benefit corporation, that:

A SPECIAL meeting of the Board of Directors will be held on Thursday, April 23, 2020 at 7:40 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, via Zoom meeting at the following link <https://csuci.zoom.us/j/92310867147>, to consider and act upon the following matters:

- 1) Call to Order: 7:49 a.m.
- 2) Roll Call:
  - a. Members Present: Deanna Villagran, Jazzminn Morecraft, Sara Ruiz, Dr. Kaia Tollefson, Russ Winans, Robert McDonald, Barbara Rex, Dr. Damien Peña, and Toni DeBoni
  - b. Member of the Public: Helen Alatorre, Annie Block-Weiss, Kristina Hamilton, Monica Campos, Rosa Bravo, Bethany Banuelos, Cindy Derrico, Giselle Dominguez
- 3) Approval of Agenda:
  - I. **M/S/P (S. Ruiz/D. Villagran) Motion passed 8-0-0**
- 4) Approval of Minutes:
  - a. ACTION ITEM: Approval of minutes from February 27, 2020
    - II. **M/S/P (R. McDonald/D. Villagran) Motion passed 7-1-0**
- 5) Public Forum:
  - a. H. Alatorre shared with the Board that Tyler Duncan has officially had to step down from the Board to focus on other things for the remainder of the semester.
- 6) Reports:
  - a. Financial Report (*T. Duncan*)
    - i. H. Alatorre: No physical financial report, but ASI is scheduled to do a third quarter check-in with Dr. Yao next week. Additionally, ASI was asked to submit end of year projections, given COVID-19, and project some savings due to events being canceled along with salary savings. Finally, the ASI office is working with campus partners and within ASI to see where virtual engagement may be possible and what that might cost for the remainder of the semester.
  - b. Student Government (*S. Ruiz*)
    - i. Student Government has shifted to a social media-based form of outreach, such as:
      1. Monday Fun Days
      2. What to Know Wednesdays
      3. Spotlight Thursdays
      4. De-stress Fridays
      5. Lunch with the Prez on Instagram Live from 12:30-1:30pm on May 6, 2020

- ii. The IAC has been working on updating the Student Government bylaws and at the next Senate meeting it will be an action item.
  - iii. A resolution about Ethnic Studies is being voted on in the Senate next week, addressing the results of an anonymous survey where faculty members shared comments in the feedback sections that has concerning comments, which did not align with the Universities mission.
- c. Student Programming Board (*D. Villagran*)
  - i. Student Programming Board has moved all their events to social media. Additionally, SPB has been coordinating with the Student Union Programming team to add more to the programming.
  - ii. SPB had their first ever virtual block party, last Friday, where about 145 people came in and out of the Zoom event. The event featured a student DJ who volunteered his time for the event.
  - iii. Finally, SPB just wrapped up the interviews last week for the new 20-21 SPB team.
- d. Student Union (*B. Banuelos*)
  - i. The Student Union has also moved to online engagement and posting specifically from the ASI Instagram account (*ci\_asi\_studentunion*). The Student Union students have taken what they would have done in the building and taken it virtually, for example:
    1. Activity Time
    2. Crafts on Mondays
    3. Gaming on Monday
    4. Discourse and Décor
    5. Staying Motivated
    6. Eco Updates
    7. Afternoons of Expression
  - ii. Work orders for the building will be looked at with Helen Alatorre to see what is possible moving forward.
- e. The CI View (*J. Morecraft*)
  - i. The March issue was in stands, and the April issue was online only which included a virtual Send to Press, which resulted in a full laid out PDF version of the paper, which is available on The CI View website.
  - ii. The May issue will move to individual articles, which will be posted on the website as well.
  - iii. The orientation issue will be a full PDF version and will be sent out to all new students, with the help of Dr. Yao.
  - iv. The Broadcasting team has created a large and engaged social media presence on all The CI View's social media platforms.
  - v. Finally, The CI View is in the process of doing interviews for the next CI View team for the 20-21 academic year.

- f. Community Report: *(D. Peña)*
  - i. Ventura College:
    1. Just had elections for Student Government over the last two days and a new President was elected to office. He has some ideas that he would like to connect with the new ASI Student Government President, to possibly collaborate on.
    2. Started a Laptop Lending program. Of the 500 students who reached out for laptops, only given out 71 laptops through the program. The program is trying to connect more of those students with resources this week.
    3. Summer classes will be fully online and the Fall will be 60% online.
    4. Currently submitting CARES relief fund requests to the Government, this funding goes directly into the hands of students. For things such as basic needs, emergency housing, food, and more.

**Sarah Terry arrived**

- 7) Outstanding Business:
  - a. INFORMATION ITEM: Sub-Committee Updates
    - i. ASI Election Council *(J. Morecraft)*
      1. The 2020 ASI Elections were held April 21 at 8am – April 22 at 5pm
        - a. 414 students voted!
          - i. 96% of the votes voted for the President and Vice President ticket
          - ii. 91% of the votes voted for the senator candidate
        - b. Everyone was elected into the position they ran for!
      2. The Election Council did decide to push the election a week, to allow the students running a week to adjust to the virtual world of school.
      3. The ASI Election Council instead of the two previously on-campus events which were planned, did four different raffles and picked three students to win each raffle. There was an “I Voted, Have You” sticker at the end of the digital ballot and then the student could share it on their Instagram to be entered into the raffle. 40 students participated in the raffle!
    - ii. BASC *(D. Villagran)*
      1. BASC has had to shift some of the business of the committee due to the COVID-19 situation. Giselle Dominguez and Helen Alatorre have assisted tremendously in this transition and have given great support to the committee. Helen Alatorre will review later in the agenda the budget proposal that the BASC has been working on.
      2. The committee is also working on a transition report for the next committee as well as suggested changes for the BASC procedure for the future.

- b. INFORMATION ITEM: ASI Associate Director Search (*H. Alatorre*)
  - i. At the beginning of March began the process for on-campus interviews and hosting candidates on campus, in the beginning of the COVID-19 situation. We concluded interviews on the 12<sup>th</sup> of March and then everything went virtual the 16<sup>th</sup>. The Chancellors Office did put into place a hiring chill and asked departments to evaluate which are essential hires and which are not. In consultation with Cindy Derrico and Dr. Yao, it was decided that for now the search was not concluded and it was closed.

8) New Business:

- a. INFORMATION ITEM: ASI 20-21 Budget Proposal (H. Alatorre/BASC)
  - i. H. Alatorre reviewed the ASI 20-21 Budget Proposal with the Board.
    - 1. Because of COVID-19 and the uncertainty it might bring, we have been asked to be more stringent in how we look at our budget and to mockup a 10% reduction, should enrollment change in the Fall. This is a potential work in progress as we still need to consult with some administration about this current budget process.
    - 2. This year there is no request for new funds, due to the current situation.
  - ii. The Board was asked to review the document more extensively on their own as it will be an action item to recommend this proposed budget to President Beck at the final board meeting of this academic year.
- b. INFORMATION ITEM: ASI Programming/Services During Virtual Learning (*H. Alatorre*)
  - i. H. Alatorre commended the student leaders in ASI in their transition to the virtual engagement that they have all done. Additionally, thanks was given to the professional staff in how they have made that transition as well, such as assisting students in how to work in a virtual world successfully.
  - ii. H. Alatorre finally shared that the Division of Student Affairs has created a new website, "The Island" which Kristina Hamilton has created in consultation with IT, and hopefully it will launch very soon. This is to assist in helping students feel connected in this virtual world.

9) Questions: *None*

10) Closing Comments: *None*

11) Adjournment: 8:58 a.m.

Next ASI Board Meeting is scheduled for Thursday, May 7, 2020 at 7:40 a.m. via Zoom meeting.

Minutes respectfully submitted by Annie Block-Weiss, ASI Student Programs Coordinator