



ASSOCIATED
STUDENTS INC.
CHANNEL
ISLANDS

THE CI VIEW STUDENT NEWS EDITOR IN CHIEF

Compensated Educational Leadership Opportunity
Associated Students Inc., The CI View
California State University Channel Islands



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[THEVIEW](#)



805-437-2622



ASI@CSUCI.EDU

About The Role

The Editor in Chief (EIC) has responsibility for all direction and decisions pertaining to the production of each e-newsletter, web, broadcast videos, and social media content. This includes style, content, tone, quality, news design layout, production, and editorial viewpoint. This position is responsible for upholding industry laws, regulations and standards for efficient production and quality of student news.

- **Employment Rate:** \$736.67 semi-monthly, flat rate payment.
- **Hours:** Typically, Monday- Friday, 8am-5pm, 20 hours per week.
- **Start Date:** August 1, 2022. Required on campus employee training dates include: Monday-Friday, 8am-5pm, August 1-19, 2022. Contracted through winter, spring, and summer breaks.

Responsibilities

- Provides overarching direction and final say on all content that is published.
- Responsible for personnel management: staff training, team development, and member meetings.
- Oversees the Editors in assigning content to staff writers and ensures editing, media, and design deadlines are met in accordance with production schedules.
- Ensures all content adheres to the Associated Press (AP) Stylebook and The CI View Style Guide.
- Serves as the student supervisor for the Managing Editor, Media Editor, Design Editor, Business Manager, volunteers & interns.

Requirements

- ✓ Must pass a background test.
- ✓ Must be enrolled as a student at CSU Channel Islands.
- ✓ Must maintain a cumulative and semester GPA of 2.5 or higher and be in judicial good standing.
- ✓ Must work a minimum of 5 hours weekly on Fridays during the academic year. Scheduled hours must overlap with other executive team members office hours.