



**ASSOCIATED
STUDENTS INC.**
C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Board of Directors will be held on Thursday, July 7, 2011 at 8:00 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Conference Room, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 8:00am
 - a. Members Present: Richard Wagner, Elysse Farnell, Spencer Keaster, Chris Carroll, Veronica Palafox, Dr. Virgil Adams
 - b. Members of the Public Present: Erin Leavitt, Christine Thompson
- 2) Approval of Minutes: Mr. Wagner moves to approve, Ms. Palafox second, motion passes unanimously
- 3) Public Forum: no members of the public present
- 4) Financial Report: Ms. Jarnagin advises the Board to get all invoices for the 10-11 fiscal year into the budget office. Currently ASI is about \$255,000 under budget.
- 5) Entity Reporting
 - a. Student Government:
 - b. Student Programming Board: Ms. Palafox reported that SPB has been working with EOP summer Bridge, presented "What is ASI". Briefly introduced the ASI entities' functions and found many EOP students interested to join. Revising purpose statement with Dr. Evans Taylor. Planning for SPB events have been set for the Fall semester.
 - c. Nautical Yearbook: Ms. Farnell reported that she has been working with Dean Sweetland, advisor, to finish up the 10-11 book. She is planning to submit the book to print shortly. Currently she is working on gathering ideas for the Big 10 Yearbook with the hope of making it a great staple book.
 - d. CI View: Mr. Carroll reported that the CI View has finished the orientation issue. They are currently interviewing for the layout and business editor positions. Mr. Carroll has met with a professor who would like to donate to the CI View.
 - e. Community Relations: Mr Wagner reports that the community relations are continue to work on student hiring. Working to provide job experience and student course credit. Mr. Wagner is working to have a representative present to the Board for ideas of how to make the program more visible.
- 6) Outstanding Business
 - a. ASI Stole: Ms. Farnell will be taking on this project. She is currently gathering all information from past students who have brought this idea to the ASI Stole.
- 7) New Business
 - a. ASI Organizational Chart (Dr. Evans Taylor): role as a board member and where you fall. Ms. Thompson and Dr. Evans Taylor are agents of the Board. The Board of Directors are equal partners. No other person is over another, the Chair runs the meetings but has the same power. We need to stop saying that ASI is the umbrella organization over the four entities. The Board does not manage the ASI entities. We do not tell the CI View what they should write or the Student Programming Board what they should program. Student entity leaders are here as a result of

their position. President Rush is ultimately over the board, has power to pull the Board if desired. ASI is an auxiliary of the University and does not exist without the University.

- i. Public Records Request (Dr. Evans Taylor): Senator Yee's bill is going forward. The CSU is partnering with the bill, our bylaws need to reflect that we comply with this bill.
 - ii. Student Union Logo (Dr. Evans Taylor): Sent logo to President and President's cabinet. They had a few suggestions so we need to make those changes. They wanted us to use the same font and colors of the CSU logo and had to delete CSU Channel Islands.
 - iii. Student Union Student Employee Training (Christine Thompson): The Student Union Student Assistants will undergo a three day training on August 23-25. The first day of training the students will take a trip to UCLA's Ackerman Student Union. There they will meet with Student Union professionals with the hope of honing new knowledge. The second and third day the students will be provided a series of workshops which include leadership, procedures, Myers Briggs Testing, SSS Grant information, Professionalism, etc. Also on the third day the students will attend the President's State of the University Address and will debrief with the VPSA Executive Team. Another area to note in ASI is the changes in the website; information has been reorganized and the site has been visually more enhanced. The student assistants have also created a Student Union blog which can be found at <http://cistudentunion.tumblr.com/>.
- b. ASI Audit (Missy Jarnagin): Currently finishing the auxiliary audit. Looking at all of ASI's documents, procedures, and processes. In ASI there is only one finding which can be closed quickly. The auditors found that ASI has not sent updated bylaws in a timely manner; this was an error unrecognized because we didn't realize this was a requirement but now we know when and to whom to send it to. The campus wide finding is the Risk Management policy. Many ASI policies were adopted from the campus policy, we did this in this case but the auditors do not think this is enough. They would like it to be specific to each auxiliary which we will complete. This audit report is at the Chancellor's office right now, once they are done with their review they will submit a report that we have six months to answer to.
- c. Conflict of Interest Forms (Christine Thompson): Passed out the updated conflict of interest policy for the board to read and sign.

8) Adjournment: 8:34 am

Next ASI Board Meeting is scheduled for Thursday, August 4, 2011 at 8 AM in the Student Union Coville Conference Room.

Agenda respectfully submitted by Christine Thompson.