



**ASSOCIATED  
STUDENTS INC.**  
C H A N N E L  
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF  
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Wednesday, November 15, 2017 at 1:00 p.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Coville Conference Room, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 1:01 p.m.
- 2) Roll Call:
  - a. Members Present: Riley Leal, Carisa Arellano, Jennifer Moss, Toni Deboni, Angela Christopher
  - b. Members of the Public: Helen Alatorre, Monica Campos, Annie Block-Weiss, Genesis Delong, Amanda Carpenter, Hiram Ramirez, Kem French, Dr. Osiris, Tonee Sherrill, Jennifer Mota, Motoko Kitazumi, Venus Tamayo, Adilene Juarez, Amanda McMurray
- 3) Approval of Agenda:
  - I. **M/S/P (C. Arellano/A. Christopher) Motion Passes 4-0-0**
- 4) Approval of Minutes:
  - a. ACTION ITEM: October 18, 2017 Minutes
    - II. **M/S/P (C. Arellano/J. Moss) Motion Passes 4-0-0**
- 5) Public Forum:
- 6) Outstanding Business:
  - a. None
- 7) New Business:
  - a. INFORMATIONAL ITEM: Budget Request Presentations
    - i. 1:00 p.m. Amanda Carpenter- Career and Leadership Development
      - a. J. Moss- how will donations be obtained from the community and how will the campus community be involved?
      - b. A. Carpenter- Plans to gain support by marketing the area to employers, admin, and staff across campus to promote their "closet on wheels." The virtual closet will also be showcased across campus, which will aid in marketing.
    - ii. 1:20 p.m. Hiram Ramirez-The Multicultural Dream Center
      - a. C. Arellano- Will the academic book rental include specialized books that the library does not have?
      - b. H. Ramirez- Plans to collaborate with the library to see what books they do not provide.
      - c. J. Moss- Has ASI funded the Multicultural Dream Center in the past?
      - d. H. Ramirez- No, Intercultural Services was funded in the past but the Multicultural Dream Center is new. This year, three budget proposals have been submitted separately based on initiatives that are specific to each area within the Multicultural Dream Center.
      - e. C. Arellano- What does the midterm survival kit consist of?
      - f. H. Ramirez- Stress balls, scantrons, green books, pens. These materials may be difficult for students to obtain or afford.

- g. A. Christopher- Under what terms can students check-out books from the Multicultural Dream Center's library?
  - h. H. Ramirez- Students will be required to stay in the Multicultural Dream Center in order to use the books and the books must be returned by the end of the day.
  - i. T. Deboni- What other sources does the Multicultural Dream Center have available for funding?
  - j. H. Ramirez- None, although they are looking to apply for grants.
  - k. T. Deboni- Which requests would be of highest priority?
  - l. H. Ramirez- Ekho's Academic Book Rental, Supporting Academic Excellence Initiative, and the Intercultural Leadership Retreat.
  - m. R. Leal- What are some of your retreat ideas? Has the Multicultural Dream Center been in contact with any specific groups on campus?
  - n. H. Ramirez- The Multicultural Dream Center has been in contact with some clubs that are interested in the development of the program.
- iii. 1:40 p.m. Tonee Sherrill- Student Programming Board
- a. J. Moss- What makes up the funding that was approved in previous years?
  - b. T. Sherrill- ASI funding is used for approximately 10 programs, contractual services, The Luau, grocery bingo, a major speaker, Dolphinpalooza, Snow Day, etc.
  - c. J. Moss- Will all these existing events continue to be hosted?
  - d. T. Sherrill- Yes, but the new leadership will not be limited to only hosting old events.
  - e. R. Leal- The Student Programming Board wants to be flexible for next year's new student leadership. For example, if some programs were not as successful, money can be used in more efficient ways to put on new events for students.
  - f. T. Deboni- When does the overlap of student leadership occur?
  - g. T. Sherrill- June.
  - h. T. Deboni- Should overlap of student leaders be adopted collectively for all officers?
  - i. G. DeLong- This was previously allocated into budgets but some student leaderships did not consider it essential.
  - j. T. Deboni- How do we make these funds permanent so that they do not need to be requested every year?
  - k. A. Christopher- Which leaders have the opportunity to go to the NACA conference?
  - l. T. Sherrill- The top 3 paid student leaders have first priority and there are also 2 volunteer opportunities.
  - m. J. Moss- Are student leaders required submit a report so we are certain that allocated funds were used in correspondence to the original request?
  - n. G. DeLong- Yes.
- iv. 2:00 p.m. Jennifer Mota- University Outreach
- a. J. Moss- What is the increase from last year's budget comprised of?
  - b. J. Mota- The number of student volunteers, an additional student assistant, and the minimum wage increase was also taken into account.
  - c. J. Moss- What do the training meals consist of?
  - d. J. Mota- University Outreach wants to provide at least 2 snacks on Fridays, possibly a meal at The Islands Café if on campus, or provide a meal through a local vendor if off campus.

A.Christopher departs

- v. 2:20 p.m. Motoko Kitazumi- Intercultural Services
  - a. C. Arellano- Will events be held only when school is in session?
  - b. M. Kitazumi- Yes.

- c. J. Moss- What differentiates the events that are being requested to be funded by different areas?
- d. H. Ramirez- Different people who head different areas would spearhead separate initiatives because each has different expertise, focus, interest, and experience with certain populations.
- vi. 2:40 p.m. Venus Tamayo- TRIO Student Support Services Program
  - a. T. Deboni- How have you come to the conclusion that peer mentors are beneficial to student success?
  - b. V. Tamayo- Based on student feedback; peer mentors are more relatable and approachable when a student is seeking assistance.

8) Future BASC Agenda Items:

- a. Budget Request Presentations
- b. BASC Budget Request Deliberations
- c. Spring semester BASC Meeting Time
- d. BASC Procedures Updates

9) Questions:

- i. J. Moss- Do we know how much money we have to allocate?
- ii. H. Alatorre- Requests have increased significantly but revenue projection has only increased about \$42,000. ASI admin budgets are yet to be finalized. Priorities will need to be outlined and fund balance may be able to be used if proposals qualify.

10) Upcoming Meetings:

- a. Friday, November 17, 2017, 12:45 p.m. - 3:00 p.m., Student Union, First Floor, Coville Conference Room
- b. Wednesday, November 29, 1:00 - 3:00 p.m., Student Union, First Floor, Coville Conference Room
- c. Friday, December 1, 10:00 a.m. - 12:00 p.m., Student Union, Second Floor, Meeting Room A

11) Adjournment: 2:40 p.m.

Next BASC Meeting is scheduled for Friday, November 17, 2017, 12:45 p.m. (presentations) in the Student Union Meeting Coville Conference Room.

Minutes respectfully submitted by Monica Campos, ASI Budget Support Coordinator.