



**ASSOCIATED
STUDENTS INC.**

C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Friday, February 16, 2018 at 2:00 p.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Coville Conference Room, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 2:07
- 2) Roll Call:
 - a. Members: Jennifer Moss, Matt Fennell, Carisa Arellano
 - b. Member of the Public: Helen Alatorre, Annie Block-Weiss, Monica Campos
- 3) Approval of Agenda:
 - i. M/S/P (C. Arellano/J. Moss) 3-0-0
- 4) Approval of Minutes: none
- 5) Public Forum:
- 6) Outstanding Business:
 - a. DISCUSSION ITEM: BASC Campus Partner Budget Request Deliberations Continued
 - i. Addition to Campus Life/STEP Budget Request
 - a. BASC requested for more information in regards to how the Elections tool addition would be beneficial and able to be utilized by student organizations.
 - ii. Intercultural Services- ASI gave historical information for this area from previous year's budget requests and prioritized items in accordance to the BASC committee's direction. The members of the BASC will review this information and revisit this area next meeting if the BASC deems necessary.
- 7) New Business:
 - a. DISCUSSION ITEM: ASI Entity Budget Request Deliberations
 - i. Student Programming Board
 - a. *Contractual Services* for overlap suggested to be placed in priority B for now. Other entities do not have funds allocated for overlap of new leadership but they allow incoming leadership to shadow old leadership without pay. *Contractual Services* increase for mandatory wage increase suggested to be placed in priority A.
 - b. BASC requested an itemized break down of Snow Day or another large scale event to see a clearer picture of why the additional money for a large scale event is needed. *Professional Services* suggested to be placed in priority B until further information can be gathered.
 - c. NACA Conference- BASC requested more information to differentiate what amount of this request is for the volunteer attendee versus the membership and registration increase for current members.
 - ii. The Nautical
 - a. BASC requested a more itemized description of the *Contractual Services* increase. Clarification is needed to determine what dollar amount of this increase is due to mandatory wage increases versus the salary for the existing position that The Nautical and CI View are

requesting to split. *Contractual Services* full amount suggested to be placed in priority A for now until clarification is received.

- b. *In State Travel* for ACP conference suggested to be placed in priority A. Other entities/entity members are able to attend conferences, some on a monthly basis, therefore The Nautical should have the same opportunity.

iii. The CI View

- a. 15 Year Reunion Event suggested to be placed in priority C until clarification is received as to whether the entity is still planning on holding this event.
- b. BASC needs clarification as to how The CI View is reallocating the extra funds that they will have if The Nautical splits the cost of a position salary with them.
- c. *Contractual Services* \$400 for mandatory wage increase suggested to be placed in priority A.
- d. Media Kits suggested to be placed in priority A as they are a necessity for the business of the CI View.
- e. ACP Conference *In State Travel* and *Workshop & Conference Fees* suggested to be placed in priority A to remain consistent with previous conference prioritization for entities.
- f. BASC requested clarification as to where the CI View travels and why it accounts for the large amount requested for mileage reimbursement.
- g. Educational Developmental Books and Vinyl A Frames suggested to be placed in priority B for now until clarification is received as to whether the CI View able to purchase with funds this year as a one-time cost.

iv. Student Government

- a. Director of Events *Contractual Services* request suggested to be placed in priority A as deemed essential for the success of Student Government events and programming.
- b. Mandatory Wage Increase for *Contractual Services* suggested to be placed in priority A as it is a mandatory requirement.
- c. *Travel out of State* for Hill Day suggested to be placed in priority B as Student Government may be able to reallocate funds in their permanent operating budget to cover this cost.

8) Future BASC Agenda Items:

- a. INFORMATIONAL ITEM: BASC Procedures Updates
- b. Budget Request Review
- c. BASC Budget Request Deliberations

9) Questions:

10) Adjournment: 3:47 p.m.

Next BASC Meeting is scheduled for Friday, February 23, 2018, 2:00 p.m. in the Student Union Coville Conference Room.

Agenda respectfully submitted by Matt Fennell, Chair, Budget Allocation and Spending Committee.