



**ASSOCIATED
STUDENTS INC.**

C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Thursday, April 19, 2018 at 9:00 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Coville Conference Room, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 9:04 a.m.
- 2) Roll Call:
 - a. Members Present: Toni Deboni, Carisa Arellano, Jennifer Moss
 - b. Members of the Public: Monica Campos, Helen Alatorre, Annie Block-Weiss

3) Approval of Agenda:

I. M/S/P (T. Deboni/J.Moss) 3-0-0 Motion Passed

4) Approval of Minutes:

5) Public Forum:

6) Outstanding Business:

7) New Business:

- a. ACTION ITEM: 18-19 ASI Budget Proposal
 - i. The approved budget proposal is to be sent to the ASI board by the end of today.

Riley Leal Arrives

II. I move to approve the 2018-2019 ASI budget proposal M/S/P (R. Leal/T. Deboni) 4-0-0 Motion Passed

- b. DISCUSSION ITEM: BASC Procedures
 - i. Suggestions for BASC procedure updates
 1. Many awards for student organizations were deemed ineligible throughout this deliberation process. The BASC suggested that all awards possibly be an ineligible expenditure in the future.
 2. Buying individual ingredients for events that involve food handling is against university policy. The BASC may want to consider adding a food-handling policy into the BASC procedures.
 - a. Food clause has "It is open and advertised to all CI students" listed three times. The BASC may consider removing the unnecessary repetition within the procedures.
 3. Clarification on requests for room rent/reservations- the Student Organization and Involvement office will waive some of these fees when they are sponsoring student organization events. Therefore, the BASC suggested that students not be funded for fees that may be waived by on-campus resources.
 4. Consideration to add a "late submission" section and procedures for when a budget proposal is submitted late by a student organization, campus partner, ASI entity, Student Union, or ASI.
 5. Should there be a limit to how much is allocated for promotional items?
 6. The BASC suggested that future BASC committees keep in mind that the BASC should be primarily comprised of students. In the future, an additional clause detailing this composition may want to be considered.

7. Is housing, lodging, or camping considered travel and hence ineligible? Or would this be considered more of a “group registration” to be considered on a case by case basis?
8. Is there a need for a reallocation policy for campus partners?

8) Future BASC Agenda Items:

- a. BASC Procedures Updates

9) Questions:

- a. BASC meeting on April 26, 2018 has been canceled.

10) Adjournment: 10:01 a.m.

Next BASC Meeting is scheduled for Friday, April 20, 2018, 2:00 p.m. in the Student Union Coville Conference Room.

Minutes respectfully submitted by Monica Campos, ASI Budget Support Coordinator.