



**ASSOCIATED
STUDENTS INC.**

C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Friday, April 14, 2017 at 1:30 p.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Meeting Room A, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 1:35 p.m.
- 2) Approval of Agenda:
 - a. C. Smith suggested the amendment to changing BASC Procedures Updates from a discussion item to an action item
 - I. **M/S/P (S. Andrzejewski/ H. Mancias) Motion passed 3-0-0**
- 3) Approval of Minutes: None
- 4) Public Forum: None
- 5) Outstanding Business:
 - a. DISCUSSION ITEM: Campus Life, ASI Administration, ASI Entities, Student Union Budget Proposal to ASI Board
 - i. Edits were made to the document to be even more transparent for when presenting this information to the ASI Board
 1. Three columns were made clearer: Proposed Operating budget, Proposed Reserve Allocations, and Total Request (which is the combination of the latter two)
 2. Added the Overall Total ASI01 section
 3. Added in the Student Union section, there is some debt, which is the bond payment
 - ii. Discussion
 1. H. Mancias feels that this is a clear and accurately transparent document to be proposed to the ASI Board
 2. C. Smith read an email from Cindy Derrico where she suggested two options:
 - a. Move 50% of Student Programming Board (SPB) funds to the Student Union from ASI. The goal would be to move 100% of SPB funds to the Student Union over a 5 year period. The remaining deficit of \$20,763 in ASI would come from the excess fund balance.
 - b. Cover the entire ASI deficit of \$79,485 by using the excess fund balance of \$215,979.
 - c. Cindy was called in for questions:
 - i. S. Andrzejewski asked why the funds for SPB were not already moved from ASI to the Student Union budget when the Golden Ticket document was created.
 1. C. Derrico moved it functionally into the Student Union, but did not move it financially. This is partially due to the huge revamp ASI and Student Union did on the budget this year.
 - ii. C. Smith the suggestion was to use the excess funds from this year, since it's a high amount, what is the benefits in looking at the A/B priorities versus using the excess funds.

1. C. Derrico, currently we are and are going to be over in the reserve policy. So if you have extra money in reserves then that's why you would want to use those fees.
2. C. Derrico Projecting revenue conservatively, and over project expenses, and neither seems to happen for ASI. Based on admissions I think we are going to have more students paying fees then is budgeting so that money would need to put in reserves and would need to be spent to some extent. From a student fee perspective you want to spend their fees as much and efficiently as we can.
 - a. We have 5 years to spend our overage in reserves in order to be in compliance with the reserve policy. Some of the different reserve policies can also be funded as well.

d. Discussion

- i. C. Smith thinks that solution two would be the best option- to fund it fully. The rest of the committee agrees that could be a good option.

b. ACTION ITEM: BASC Procedure Updates

- i. J. Shoemaker reviewed the changes to the BASC procedures that the BASC recommended. Suggestion for today is to go through it with the BASC and make sure nothing has been missed.
 1. The BASC reviewed the Procedure.
 2. As a note for next year's BASC committee, please review how many members of BASC and majority of students who should be on the board to see what is best for the students in the board

H. Mancias motioned to approve the procedures

- I. **M/S/P (H. Mancias/S. And) Motion passed 3-0-0**

6) New Business: None

7) Future BASC Agenda Items:

- a. Non-renewed student organization allocation
- b. Permanent BASC meeting time for 17-18
 - i. Discussion
 1. (S. Andrzejewski) Suggested to do an opposite meeting off weeks from the Board meeting times
 2. (H. Mancias) suggests that such an early permanent meeting time could discourage students
- c. How to handle ASI02 fund balances for clubs no longer in existence but did not sign a form clarifying how to handle funds if the club became inactive.
- d. Create reallocation process for ASI allocated funds

8) Questions: None

9) Upcoming Meetings:

- a. Monday, April 17, 2017, 7:45 – 10:00 a.m. Student Union Meeting Room A
- b. Wednesday, April 19, 2017, 7:45 – 8:45 a.m., Student Union Meeting Room A
- c. Monday, April 24, 2017, 7:45 – 10:00 a.m., Student Union Meeting Room A
- d. Monday, May 1, 2017, 7:45 – 8:45 a.m., Student Union Meeting Room A
- e. Wednesday, May 3, 2017, 7:45 – 8:45 a.m., Student Union Meeting Room A

10) Adjournment: 2:43 p.m.

Next BASC Meeting is scheduled for Monday, April 17, 2017, 7:45 – 10:00 a.m. in the Student Union Meeting Room A.

Minutes respectfully submitted by Annie Block-Weiss, ASI Administrative Support Coordinator and Jennifer Shoemaker, ASI Budget Assistant