



**ASSOCIATED  
STUDENTS INC.**  
C H A N N E L  
I S L A N D S

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF  
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Board of Directors will be held on Thursday, October 5, 2017 at 7:40 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Conference Room, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 7:43 a.m.
- 2) Roll Call:
  - a. Members Present: Carisa Arellano, Rhen Bass, Toni DeBoni, Jennifer Moss, Jazzminn Morecraft, Isabel Campos, Elizabeth Heim, Susan Andrzejewski, Matt Fennel, Isabel Campos, Jeremy Booker, Karina Hinojosa
  - b. Member of the Public: Genesis DeLong, Diana Ballesteros, Monica Campos, Annie Block-Weiss, Helen Alatorre, Diane Mandrafina, Tonee Sherrill, Karina Gonzalez, Jonathan Fox, Angela Christopher, Daniel Garcia, Bethany Banuelos
- 3) Approval of Agenda:
  - a. S. Andrzejewski moved to amend the agenda to add to new business, the action item: ASI Board Office Appointment, for the chair position.
    - I. **M/S/P (S. Andrzejewski/K. Hinojosa) Motion passed 10-0-0**
  - b. K. Hinojosa moved to approve the agenda as amended
    - II. **M/S/P (K. Hinojosa/J. Morecraft) Motion passed 10-0-0**
- 4) Approval of Minutes:
  - a. ACTION ITEM: Approval of minutes from September 7, 2017
    - i. R. Bass amended the following sections:
      - Community Report:
        - “R. Bass reiterated that what was put into last week’s minutes [*Looking at what are the student needs within the community, internships from the community, and other opportunities, etc.*]”
      - New Business:
        - Questions under the audit, question #1
          - “These are Governmental Standards in which the ASI Board lands under. *In essence the accounting rules how the company and organization are bound by GASB/FASB to process account transactions and financial reporting.*”
        - Questions under the audit, question #2
          - “R. Bass asked: Were there any management *letter that were discussed with management?*”

- Questions under the audit, question #3
  - “R. Bass asked: In regards to the 501c3, is there any guidance we need to *be aware of when surplus grows to excessive amounts?*”

III. M/S/P (J. Booker/E. Heim) Motion passed 9-0-1

5) Public Forum: *None*

6) Financial Report: *None*

7) Entity Reports:

- a. Student Government (*K. Hinojosa*)
  - i. CSSA is next weekend at Sonoma state and advocacy training is the week after
  - ii. Events coming up:
    - 1. Active Shooter Training, 10/17, 6-7:30pm with free pizza and student will RSVP
    - 2. Smooth Talk with Doc 10/25, 1-2pm
  - iii. Preparing and partnering with the CI view for a First Amendment event in November
  - iv. There are a lot of Senators projects going on, but in particular the feminine products pantry is making movement. All of the gender neutral bathrooms on campus, will have machines that will supply free feminine products for students
- b. Student Programming Board (*R. Leal*)
  - i. Tonee Sherrill spoke on behalf of Riley Leal
    - 1. SPB is growing in volunteers, with currently 20 student volunteers
    - 2. Last week, SPB help a retreat for their members
  - ii. Grocery Bingo was last night and over 100+ students were in attendance. SPB highlighted food insecurity and donated any leftover items to the food pantry on campus
- c. *The CI View* (*J. Morecraft*)
  - i. The first issue of the year came out a couple weeks ago and the paper did so a retraction to clarify and get the student body the most accurate information possible
  - ii. The next issue is 10/24
  - iii. As Karina Hinojosa mentioned, CI View is partnering with SG for an event later this semester
- d. *The Nautical* (*C. Arellano*)
  - i. The Nautical has grown in membership to 10 members. This is a significant increase from years past
  - ii. The organization is very eager to get out to the CI community

- iii. The theme this year is “footprints” and with this theme, which the students voted on, we are going to focus on the impact that CI community makes

8) Community Report: (*R. Bass*)

- a. Veronica Rockstrom and Carisa Arellano sent an email seeking information how can we identify student engagement in the community? The plan is to reach out to chamber of commerce’s in the area, and the Better Business Bureau, to identify those companies who have internships or job shadowing opportunities where the students can get involved with these businesses. We are going to craft a memo with what the students’ needs encapsulated and send the letter out to the community.

9) Outstanding Business: *None*

10) New Business:

- a. ACTION ITEM: ASI Board Member Appointments (M. Fennell & H. Alatorre)
  - i. Candidates for the 1-year term:
    - 1. Jonathan Fox and Daniel Garcia
      - a. Each candidate spoke about their desire to fill the 1-year term
  - ii. Candidate for the 2-year term:
    - 1. Angela Christopher
      - a. Spoke about their desire to fill the 2-year term
  - iii. Questions for the candidates:
    - 1. K. Hinojosa asked the candidates what currently are student concerns on campus?
      - a. Daniel Garcia:
        - i. I want to join this Board and use that fact that we are a new campus to learn and get the word out. Additionally, I want to focus on marketing and help to make a good strategy for that.
      - b. Jonathan Fox:
        - i. I personally get most of my information from Housing, since I work there. The teething issue from Santa Rosa, and maybe this is a broader topic, the food service in general on campus. I want to help with hours and options for food on campus. Additionally, I will be serving on the Board for Auxiliary Services, which could be useful information for this Board.
      - c. Angela Christopher:
        - i. Communication between departments specifically with financial aid and payments, there was a lot of confusion and back and forth and a lot of offices close early here as well. Also we are so far away from the town and markets, so business closing early, does not help students.

2. R. Bass complimented the students for being brave to come up here and being interested in serving.

3. T. DeBoni- how does this fit in with your time commitment?

a. Angela Christopher:

i. In a few things on campus, honest, last year I did have to face an appeals process, but with that I met with Cindy Derrico and was able to plan how to effectively manage my time, also a TRIO student, and gets that extra help, my academics come first, and time is important, but does know my limit, so won't go past limit

b. Jonathan Fox:

i. RHA is a paid 10-15 hours a week, a lot is in the evenings that I do, doing more, because had too much time on my hands last year, need to stay busy, cause by staying busy can get everything done. Enjoy myself when I am busy, I handle it well so far.

c. Daniel Garcia

i. I am usually involved and I waited a year since it is a big transition from a 2 year to here. Now has the time and done my research and went over the bylaws and came prepared understanding the time commitment.

iv. Vote: 2-year term through May 31, 2019

a. Angela Christopher

**IV. Results: 10-0-0**

v. Vote: 1-year term through May 31, 2018

1. Daniel Garcia

2. Jonathan Fox

a. The voting we will done by a written ballot

b. Results: 11 ballots were cast

**a. Daniel Garcia 8 Votes**

**b. Jonathan Fox 3 Votes**

b. ACTION ITEM: ASI Board Officer Appointment (M. Fennell)

i. Chair

1. Open the discussion

a. K. Hinojosa- explain the chair position for the new members, H. Alatorre- noted no new members expressed interest. Chair runs the meetings and develops the agenda, and meeting the needs of the board, chair the election committee

- b. D. Garcia and J. Morecraft both expressed interest in possibly serving as chair, with reservations, so asked questions of the board.
  - c. R. Bass- You can't fail on this Board, you have so much support here from the Board and the administrative. Anyone can take this on, but if you have the time, we have the tools and resources to make it work.
  - d. G. DeLong and H. Alatorre noted that it may be a conflict for J. Morecraft to serve in this position as their ASI entity leadership position description states they should not. G. DeLong- read the position description aloud and confirmed that J. Morecraft could not serve in that role as Editor in Chief of the CI View.
  - e. J. Booker, expressed interest in D. Garcia serving as ASI Board Chair, effective two meetings from today. D. Garcia explored other questions with the board such as committee requirements and office hours.
  - f. R. Bass noted that this is an opportunity to move forward as board and appoint a chair. I respect Daniel what you are saying to understand the time commitment. Maybe attend the PPPC meeting, to create a win-win, don't want you to miss out on a meeting with the president.
  - g. T. DeBoni called for the question
2. K. Hinojosa moved to appoint D. Garcia for ASI Board Chair, I. Campos seconded the motion.
- V. M/S/P (K. Hinojosa/I. Campos) Motion passed 11-0-1**
- c. ACTION ITEM: Committee Assignment Appointments (M. Fennell)
    - i. Budget and Spending Allocation Committee (BASC)
      - 1. K. Hinojosa moved to table this agenda item to the next meeting.
- VI. M/S/P (K. Hinojosa/C. Arellano) Motion passed 12-0-0**
- d. INFORMATIONAL ITEM: Budget Request Proposal Timeline (M. Campos & G. DeLong)
    - i. The request process has been opened for DSA and entities, reviewed the timeline.
    - ii. Upcoming Committee Meeting Times:
      - 1. Budget and Spending Allocation Committee (BASC)
        - a. Wednesday, October 18 at 1-2pm, Student Union, Meeting Room A
        - b. Wednesday, November 15 at 1-3pm, Student Union, Coville Conference Room
        - c. Friday, November 17 at 1-3pm, Student Union, Coville Conference Room
        - d. Wednesday, November 29 at 1-3pm, Student Union, Coville Conference Room
        - e. Friday, December 1 at 10 am – noon, Student Union, Meeting Room A

e. INFORMATIONAL ITEM: Time Certain: 8:35 a.m. Board Group Photo

11) Adjournment: 8:44am

Next ASI Board Meeting is scheduled for Thursday, November 2, 2017 at 7:40 a.m. in the Student Union Coville Conference Room.

Minutes respectfully submitted by Annie Block-Weiss, ASI Administrative Support Coordinator.