



**ASSOCIATED  
STUDENTS INC.**  
C H A N N E L  
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF  
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Thursday, November 21, 2019 1:30-2:30p.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Meeting Room A, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 1:35pm
- 2) Roll Call:
  - a. Members Present: Russell Winans, Deanna Villagran, Robert McDonald, Tyler Duncan
  - b. Members of the Public: Helen Alatorre, Giselle Dominguez
- 3) Approval of Agenda:
  - i. M/S/P (R. Winans/R. McDonald) 4-0-0 Motion Passes
- 4) Approval of Minutes:
  - a. ACTION ITEM: May 3, 2019 Minutes
    - i. M/S/P (R. Winans/R. McDonald) 4-0-0 Motion Passes
- 5) Public Forum:
- 6) Outstanding Business:
- 7) New Business:
  - a. INFORMATIONAL ITEM: Committee Introductions (D. Villagran)
    - i. D. Villagran facilitated group introductions for the committee/
  - b. INFORMATIONAL ITEM: BASC Procedures Overview & Member Expectations (D. Villagran)
    - i. D. Villagran reviewed BASC Procedures and committee member expectations with the committee, such as the importance of attendance to insure quorum.
  - c. INFORMATIONAL ITEM: BASC Member Agreement (H. Alatorre)
    - i. H. Alatorre reviewed the BASC Member Agreement document with the committee and asked members to sign them.
  - d. INFORMATIONAL ITEM: BASC Request Process and Timeline (H. Alatorre)
    - i. H. Alatorre reviewed the BASC process and timeline. Took timeline change suggestions.
    - ii. Campus partners present in person, appointments will be scheduled once proposals are submitted.
    - iii. Student organizations do not present.
  - e. INFORMATIONAL ITEM: Committee Spring 2020 Schedules (H. Alatorre)
    - i. H. Alatorre asked committee members to submit their spring semester availability so spring committee meetings can be booked. Available times are compared to find the most suitable time.
- 8) Future BASC Agenda Items: *(these items are possible future agenda items)*
  - a. INFORMATIONAL ITEM: Budget Request Presentations
  - b. DISCUSSION/ACTION ITEM: BASC Procedure Updates
  - c. DISCUSSION/ACTION ITEM: Budget Request Deliberations
  - d. ACTION ITEM: ASI Budget Request Recommendations
- 9) Closing Comments:

- a. BASC members posed some questions for future discussions.
  - i. What happens when the leadership that requested is no longer the leadership and new leadership wants to do something different? What is consequence if groups don't want to use funds as originally allocated or is it allowed? H. Alatorre shared that reallocations are allowed by possible with prior approval.
  - ii. What about transition of officers? R. Winans discussed the challenges with student club officers' transitions.
  - iii. New Organization Funding – should they go to the board or BASC?
- b. H. Alatorre shared that ASI staff have explored other funding processes overall for student organizations, to see if changes might be possible in the future.

10) Adjournment:

Next BASC Meeting will be scheduled for the spring 2020 semester upon review of committee availability.

Agenda respectfully submitted by Deanna Villagran, ASI Board Vice Chair.