



**ASSOCIATED
STUDENTS INC.**

C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A special meeting of the Budget Allocation and Spending Committee (BASC) will be held Monday, February 17, 2020 from 10:00-11:30 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union, 2nd Floor, Room B,, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 10:00 AM
- 2) Roll Call:
 - a. Members Present: Robert McDonald, Barbara Rex, Deanna Villagran
 - b. Members of the Public: Giselle Dominguez, Elizabeth Neumeyer, Chelsea Bente, Helen Alatorre
- 3) Approval of Agenda:
 - a. M/S/P: (R. McDonald/B. Rex) 3-0-0 Motion Passes
- 4) Approval of Minutes: MOTION TO POSTPONE
 - a. ACTION ITEM: February 12, 2020 Minutes
 - i. M/S/P: (B. Rex/R. McDonald) 3-0-0 Motion Pass
- 5) Public Forum:
- 6) Outstanding Business:
- 7) New Business:
 - a. INFORMATION ITEM: Dean of Students -Basic Needs Program Budget Presentation (Chelsee Benté)
 - i. Question: Do you have a lot of donors regarding cash vs. food? (B. Rex)
 1. C. Bente: There are consistent donors who will continue to go out into the community and get more food to contribute to the Dolphin Pantry.
 - ii. Question: Historically has the funding for student assistants through ASI been similar? (B. Rex)
 1. C. Bente: Yes, there is a minimum wage adjustment.
 - b. INFORMATION ITEM: Overview of Student Organization Submissions
 - i. 39 Student Organizations have submitted Budget Proposals
 - ii. Most of the student organizations have requested the maximum amount of \$3,000 per request.
 - iii. Several student organizations must update and correct their budget proposals.
 - iv. Approximately \$115,000 requested for Student Organizations.
 - c. DISCUSSION ITEM: Campus Partner Request Deliberations & Priorities
 - i. Half of the Student Assistant requests for Campus Partners regarding ASI funding.
 1. Student assistants are funded to help create opportunity instead of help run an area.
 - ii. Business Meals and Hospitality was allocated depending on;
 1. Caterings pricing list an approximation.
 - a. Approximately:
 - i. \$10 for breakfast
 - ii. \$12-\$15 for lunch
 - iii. State Side departments fees have gone up for auxiliary, the fees are free for campus partners.

1. Catering
 2. AV support
- d. Questions:
- i. Of the request, what percentage of the requests are related to Student Employment? (B. Rex)
 - ii. Basic needs for students, what are the things that are going to be impactful when it comes to students? (B. Rex)
 - iii. What are the high ticketed items that take most of the budget? (H. Alatorre)
 1. Promotional items, catering and Student Employment.
 - iv. Total available funding? (B. Rex)
 1. There is no total available funding for Fiscal Year 2020-2021, but the past year was \$181,283 for the FY 2019-2020.
 - a. Majority of the funding is fund balance.
 - b. \$80,205 came out of the operating funding from Student fees.
 - c. The rest of the amount came from fund balance and reserves.
 - v. Are student organizations aware of the different prices from catering? (B. Rex)
 1. The Students are provided links to the University Auxiliary Services (UAS) website where they have an idea of the prices.
 - vi. Do the campus partners provide a report at the end of the year with how much money was allocated and spend from the requested amount? (B. Rex)
 1. A new initiative was created from Dr. Yao (VP of Student Affairs) to create reports on behalf of campus partners to showcase how much was funded and what was spend in addition to what program was successful.
 - vii. Does the amount allocated to the campus partners gets funded in the appropriate area or can they reallocate money to different items?
 1. Only restriction for student organizations is no money can be allocated towards promotional items.
 2. If it is within the guidelines of the BASC procedures reallocation if possible.

8) Closing Comments: 11:06 AM

9) Adjournment:

Next BASC Meeting is scheduled for Wednesday, February 19, 2020 from 2:00 p.m. - 3:00 p.m. in the Student Union, 2nd Floor, Room B.

Minutes respectfully submitted by Giselle Dominguez, ASI Budget Support Coordinator.