



**ASSOCIATED  
STUDENTS INC.**

C H A N N E L  
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF  
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Tuesday, February 2, 2021, 1:00-2:00 p.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, via the following Zoom link <https://csuci.zoom.us/j/88522866736> to consider and act upon the following matters:

- 1) Call to Order: 1:04 PM
- 2) Roll Call:
  - a. Members Present: Jacob Katchem, Riley Arnold, Barbra Rex, Mariette Dowty, Russell Winans, Sophie Nguyen
  - b. Members of the Public: Giselle Dominguez, Helen Alatorre
- 3) Approval of Agenda:
  - a. M/S/P: (R. Arnold/ J. Katchem) 5-0-0 Motion Passes
- 4) Approval of Minutes:
  - a. ACTION ITEM: January 14, 2021 Minutes
    - i. M/S/P: (J. Katchem /B. Rex) 5-0-0 Motion Passes
- 5) Public Forum:
  - a. ASI Budget Support Coordinator introduction to new members.
- 6) Outstanding Business:
- 7) New Business:
  - a. INFORMATION ITEM: 2021 Funding Process – Budget Roll Over Template (H. Alatorre)
    - i. BASC approved Budget allocation rolling over to the following year.
    - ii. Template for the BASC to review for Campus Partners.
      1. Includes:
        - a. First column: Event and program proposed FY 20-21
          - i. Added entry in case Campus Partner want to do something new or keep the event and think about how they'll redistribute their funds.
        - b. Second column: the expense in which the funds will get spend.
        - c. Third column: what Campus Partners originally requested.
        - d. Fourth column: what was allocated from the BASC.
      2. Campus Partners will have an opportunity to reallocate the funds or keep the funds to do a new event.
      3. R. Winans: After the process what is the timeline, how will the BASC contribute support?
        - a. H. Alatorre: ASI Budget Support Coordinator and ASI Executive Director will review and come to the BASC with any major changes for the BASC to review and see any ineligible expenses.
  - b. DISCUSSION ITEM: Student Organization Budget Roll Over Process (H. Alatorre)
    - i. Recap: Student Organization budgets will roll over.
      1. H. Alatorre: What should we communicate to student organizations now, what do we do with new student groups who would be approved and return to active status.

- a. B. Rex: Recommend creating a reserve account for the new student organization to pull from once they register.
- b. J. Ketcham: What is the difference with registered clubs and brand-new student organizations?
  - i. H. Alatorre: In the past the BASC would open the budget request process for all the registered Student Organizations, once the budgets are approved the funds are eligible for Student Organizations to spend in the Fall.
  - ii. R. Winans: A motion is needed to cancel the meeting for Thursday, February 4<sup>th</sup>.
    - 1. M/S/P: (R. Arnold/ B. Rex) 6-0-0 Motion Passes

8) Questions:

9) Closing Comments:

10) Adjournment: 1:38 PM

Next BASC Meeting is scheduled for Thursday, February 4, 2021 from 1:00 p.m. - 2:00 p.m. Via Zoom Meeting (<https://csuci.zoom.us/j/88522866736>.)

Minutes respectfully submitted by Giselle Dominguez, ASI Budget Support Coordinator.