



**ASSOCIATED  
STUDENTS INC.**

C H A N N E L  
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF  
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Monday, February 24, 2020 from 10:00-11:30 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union, 2nd Floor, Room B, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 10:18 AM
- 2) Roll Call:
  - a. Members Present: Deanna Villagran, Russell Winans, Robert McDonald
  - b. Members of the Public: Helen Alatorre, Giselle Dominguez
- 3) Approval of Agenda:
  - a. Motion was made to add the following minutes for approval to the agenda:
    - i. ACTION ITEM: February 12, 2020 Minutes
    - ii. ACTION ITEM: February 17, 2020 Minutes
      1. M/S/P: (R. McDonald/R. Winans) 3-0-0 Motion Passes
  - b. Motion to approve agenda as amended.
    - i. M/S/P: (R. Winans/R. McDonald) 3-0-0 Motion Passes
- 4) Approval of Minutes:
  - a. ACTION ITEM: February 12, 2020 Minutes
    - i. M/S/P:(R. Winans /R. McDonald) 3-0-0 Motion Pass
  - b. ACTION ITEM: February 17, 2020 Minutes
    - i. M/S/P:(R. Winans /R. McDonald) 3-0-0 Motion Pass
  - c. ACTION ITEM: February 19, 2020 Minutes
    - i. M/S/P:(R. Winans /R. McDonald) 3-0-0 Motion Pass
- 5) Public Forum:
- 6) Outstanding Business:
  - a. DISCUSSION ITEM: Campus Partner Budget Request Deliberations & Preliminary Priorities
    - i. The BASC reviewed the minutes from February 15, 2019 and reviewed the guidelines set by the board last year.
    - ii. If University Auxiliary Services (UAS) Catering prices have gone up, the BASC Committee will consider different amounts as they consider a standardized amount.
    - iii. Career Development
      1. Ehko's Career Closet
        - a. Contractual Services: Requested \$6,630 (Fully funded in Priority A)
      2. Dining Etiquette Workshop Training
        - a. Supplies and Services: Requested \$300 (Fully funded in Priority A)
        - b. Professional Services: Requested \$1,325 (Fully funded in Priority A)
        - c. Promotional Items: Requested \$250 (\$250 funded in Priority B)
        - d. Business Meals/ Hospitality: Requested \$1,250 (Fully funded in Priority A)
      3. Faculty Champions Breakfast
        - a. Printing: Requested \$320 (\$320 funded in Priority B)
        - b. Awards and Gifts: Requested \$200 (\$200 funded in Priority B)



- a. Printing: Requested \$250 (Fully funded in Priority A)
- b. Promotional Items: Requested \$500 (\$500 funded in Priority B)
- c. Business Meals and Hospitality: Requested \$500 (Fully funded in Priority A)
  - i. Honorariums fees depend on who attends and where they come from.

7) New Business:

8) Closing Comments:

9) Adjournment: 11:31 AM

Next BASC Meeting is scheduled for Wednesday, February 26, 2020 from 2:00 p.m. - 3:00 p.m. in the Student Union, 2nd Floor, Room B.

Minutes respectfully submitted by Giselle Dominguez, ASI Budget Support Coordinator.