

## **Minutes of the Associated Students of California State University, Channel Islands, Inc. Board Meeting March 5, 2009**

The Associated Students of California State University, Channel Islands, Inc. met on Thursday, March 5, 2009 at 8am in the California State University, John Spoor Broome Library Room 1710.

**Members Present:** Lauren Pollack, Eva Klein, Jonathon Neira, Ed Lebioda, Dr. Donald Rodriguez, Missy Jarnagin, Chelsea Bente, Richard Wagner, Alexandra Mitchell, Miguela Benoit, Melody Mattingly, Dr. Wm. Gregory Sawyer

**Members Absent:** Jeremy Booker, Michelle Black

**Members of the Public Present:** Christine Thompson, Stephanie Bracamontes, Kirsten Moss-Frye, Jamie Hoffman, Jennifer Chapman, Nathan Avery, Josh Wade, Breana Christie

**1. Call to Order:** The meeting was called to order at 8:05 AM by Madam Chair, Ms. Chelsea Bente. Introduction of the new board member Jonathon Neira

**2. Approval of Minutes** – correction Wendy Morrison was member of the public; Richard moves to approve as amended, Ms. Mitchell seconds, motion passes.

**3. Public Forum** – Upon calling for open forum discussion, and there being none, the meeting continued.

**4. Financial Reports-** Ms. Bracamontes reports we are exactly where we should be for the month of March; when expenses come in we should be right on target.

### **5. Subcommittee Updates-**

**A. Student Union Update-** Mr. Lebioda stated that there is a big meeting Friday with BKM to discuss furniture, will be meeting with the entities and other students to determine how they want to furnish the building. The consultant for the Union was approved by the board, however, Joanne Coville would like to have the consultant consult the entire campus. Ms. Coville will accrue any costs of the consulting fees.

### **6. Outstanding Business-**

**A. ASI Strategic Plan-** Ms. Bente calls for the approval of the ASI Mission Statement, Ms. Mattingly makes a motion, Richards seconds, motion unanimously passes.

**B. Funding Task Force-** Ms. Benoit reported the survey is up and running and sent to all students.

**C. Sustainability Task Force-** Ms. Mattingly reported that she met with a member of the UPAC committee and the task force will be working on a poster for the Celebration of Excellence regarding sustainability.

### **7. New Business: To consider and act upon such other matters as properly come before the meeting:**

**A. Elections-** Ms. Bente reports that ASI Election campaigning is in progress, and the application deadline has been extended, the election debate and Q&A session is scheduled for Tuesday March 10th.

## **B. Budget Requests-**

Ms. Kirsten Moss-Frye presents the budget for MWGSC.

Background of center: developed from the first ASI Student Government President. First year MWGSC has received state funds, plan to build programs this year, ability to collaborate with other organizations on campus. Key highlights: Student Assistants, are a crucial asset to the Center, Co-curricular Events, Training for clubs and orgs, Student Assistants, and faculty and Departmental Support one of the centers who are highlighted for the content of their center's mission. Key Points and Highlights: The center provides a great space for students to hang out, check out literature and other resources. Our Space program is a time for students to get together and talk about cultural identity issues with a different topic each month and has quite a few events that come out of the MWGSC.

Mr. Lebioda specifies that General funds are supporting this program as well. Ms. Frye specifies that staff support is not included in the presentation.

Jaimie Hoffman and Kirsten Moss-Frye present the New Student, Transition and Orientation budget.

Ms. Frye states last year they were undergoing a location transition and since then the center has thrived due to the new location. The program has grown extremely due to the funding received by ASI. Jamie Hoffman works closely with the Peer Mentors who staff the New Student Center. Peer Mentors' goal is to build relationships with students. Budget at a Glance: NSOTP is very fortunate that a large portion of the program is funded through General Funds. Ms. Frye states that the center is requesting the same amount of the ASI Board as last year. Housing does fund some of the programs such as a portion of the Block Parties. Jaimie Hoffman states their big goal is to assist students with their development while at CI and therefore use various measures of assessment.

Ms. Bente asked what DSA1 DSA2 and DSA3 meant; Ms. Hoffman states they are the goals of the division.

Ms. Mattingly asks if the Block party budget doesn't represent other areas of collaboration, Ms. Hoffman specifies the collaboration is not in the \$9,000 budget.

Mr. Lebioda reiterated that the cost of the block party is not \$9,000 but greater; Ms. Hoffman agreed.

Ms. Mitchell requests clarification that NSOTP is requesting \$60,000, Ms. Hoffman apologizes for the misprint and they are requesting \$60,000.

Ms. Bente asks how retention for commuter students are being addressed. Ms. Hoffman specifies that she logs everyone who comes into the center and has found that a number of them have been commuters, they provide many events and support to these students so they feel apart of the University.

Ms. Mitchell poses the question of if the NSOTP would consider revising their budget if they find less students frequenting the center due to the arrival of the Student Union Building? Ms. Hoffman states that the center tracks not only who comes in but when they come in, and feels they will make adjustments depending on their assessment.

Ms. Klein asks if the center has had to use ASI Funds for Orientation? Ms. Hoffman states that have always had enough money provided by General funds as well as revenue from Orientation Fees.

Mr. Lebioda asks if Ms. Hoffman's salary is included in the General Funds allocated total; Ms. Hoffman specifies that it does not.

The Board discussed that we need to ask the requestors what the rest of their current budget will be used for and if they expect to use all of it. It is crucial that they requestors know that they may not necessarily get the same requested total next year based on our current figures so the question will allow ASI to better understand where we stand if we sweep funds at year end.

*Jennifer Chapman presents the Student Leadership Program budget.*

Ms. Chapman spoke about how crucial the Back to Basics program is, as well as, the entire CI Leadership Program. Student Leadership Awards will now collaborate with more areas on campus: housing, Student Affairs, ASI, and Campus Recreation. Ms. Chapman states that Dolphin Days is the campus' spirit week that is a collaborative effort from various areas on campus and is facilitated by Jay Derrico. Ms. Chapman specifies that she hasn't spent all her budget as of yet because much of her big events come late this semester. However, the Student Leadership budget request is less this year because Ms. Chapman feels during this time of budget crisis they can still do great things with a smaller budget. The bulk of the budget goes towards hospitality for feeding students at back to basics, leadership awards, and for Dolphin Days. Ms. Chapman specifies that her area has been very sustainable in sharing with the Department as a whole, for example, they all share supplies and will not purchase unless a true need arises.

Mr. Lebioda asks if the General Funds include her salary, Ms. Chapman states that it does not.

Ms. Bente asks if the board can receive an updated Budget Request for Dolphin Days because it specifies Career Development.

Ms. Mitchell asks how many students are in the SEAL Center, Ms. Chapman answers that there are three student assistants to cover 40 hours.

Ms. Chapman specifies that they will be going through a location change where the old Java Hut used to be right next to the New Student Center.

Mr. Lebioda noticed that she cut her student assistant budget by half from last semester. Ms. Chapman requested a different amount in hopes of being conservative. She will also request General Funding to help with staffing.

Dr. Rodriguez asks how many students have been served by the CI Leadership Program. Ms. Chapman specifies that it's a new developed program, Back to Basics has had 75 students go through the training in the last three years.

*Nathan Avery and Josh Wade present the Campus Recreation budget.*

Mr. Avery states that Campus Recreation is requesting same amount as last year, the Recreation and Athletic fee is substantially more because it includes the Athletic director's salary. The budget being requested of ASI is for Student Assistants' salaries which is only 44% of the total cost of Student Assistant salaries. Mr. Avery thanks ASI for funding the students; he states ASI has really helped progress the students' development. Sports clubs have been growing and has taken up a lot of personnel time so much of the money requested by ASI is to help facilitate that.

Mr. Lebioda asks if their General Funds include salaries, Mr. Wade specifies that it is only their full time staffing salary,

Question was asked, how much was received from the Department Boating and Waterways? Mr. Wade specifies the amount was \$100,000.

Breana Christie and Vanessa Mendoza present the University Outreach budget.

Much of their money comes from other money such as grant funds from the Chancellor's Office. University Outreach states that they are requesting the same amount of money from all areas that they receive funds from. University Outreach brought in three students to share of their incredible experience with the program. The students volunteer to share the program to kids and do it because they enjoy talking about the University they are proud of. Most of the funds go towards two different groups of volunteers (10 students) each semester which include the purchase of polos and hospitality.

Mr. Lebioda asks what the General Funds, Ms. Christie specifies that it is exclusive of salary and benefits.

Mr. Wagner stated that he appreciated the students that attended the CSUCI Connections Luncheon Friday Feb. 27th.

Ms. Mitchell encourages the board to get the word out to students of the ASI Elections Debate that takes place next Tuesday March 10th.

**8. Entity Reports-** Reports were sent via e-mail due to the lack of time.

**9. Adjournment-** 10:00am

The next meeting is scheduled for Thursday, March 12, 2009 at 8:00 a.m. Bell Tower West room 1188.

**APPROVED:** Associated Students of California State University, Channel Islands

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Chelsee Bente, ASI Board Chairperson

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Date

Respectfully Submitted, Christine Thompson, ASI Board Secretary