

Minutes of the Associated Students of California State University, Channel Islands, Inc. Board Meeting March 19, 2009

The Associated Students of California State University, Channel Islands, Inc. met on Thursday, March 19, 2009 at 8am in the California State University, Bell Tower West room 1188.

Members Present: Eva Klein, Chelsea Bente, Miguella Benoit, Michelle Black, Jeremy Booker, Edwin Lebioda, Dr. Wm. Gregory Sawyer, Missy Jarnagin, Jonathon Neira, Alexandra Mitchell; Dr. Donald Rodriguez

Members Absent: Richard Wagner, Lauren Pollack

Members of the Public Present: Christine Thompson, Stephanie Bracamontes, Tania Garcia, Damien Pena, Jay Derrico, Ray Porras, Deanne Ellison, Chief John Reid

1. Budget Requests-

Tania Garcia presented the Alumni and Friends budget:

Ms. Garcia states that the budget she is requesting is solely for Dodger night which sells out every year. The event is meant to breed tradition and engagement and demonstrate that CSUCI has an impact on their students. ASI funds provide transportation and some ticket purchases. Alumni and friends receives other revenues from ticket sales and membership revenue. This year they have less funding due to state budget cuts and ticket sales have increased. Alumni and Friends would like to continue the tradition of providing a bus which cost \$1500 and also add an additional \$600 for the ticket sales, premier seating and infield reserve and all you can eat tickets which will be about 40 people in each section. Most other campuses sell tickets and have people show up; found that it was disengaged for the alumni at CI they board the bus as a group, they sit as a group, and it is safer for those who attend the event. Sustainable event because they use the buses to bring all students and alumni, they do not have any print for this event, all communication is done via e-mail. Sees that this event could be a collaboration with athletics and possibly a fundraiser for them. Main highlight is getting students exposed and engaged with community leaders, faculty, staff.

Ms. Bracamontes states that she knows they have two accounts in the foundation, Ms. Garcia states that they have four funding sources, \$35,000 of state funds, two foundation accounts, and alumni account for membership. Alumni and Friends plans to make a presentation to the UPAC committee which will show how they hope to be a 100% sustainable organization in five years.

Dr. Rodriguez asks what other campuses do for Alumni funding. Ms. Garcia states that it varies, most aren't 100% sustainable, some are funded 100% by their foundation, other have a variety of funding.

Mr. Lebioda asks whether the event will continue if ASI can't fund all of the request. Ms. Garcia states that they have had these conversations knowing that the economy is where it's at. They will look for the \$600 in sponsorship but would really appreciate the \$15,000.

Jay Derrico presents the Career Services budget:

The main purpose of career services is to assist students in their life long pursuit of their goals. General funds \$10,725, ASI Funds \$5,170, and Trust \$12,100; they have decreased every budget request for next year. The entire budget will go toward student assistants which is about half of what it will cost them. This year they were able to provide software and save money through licensing. Student assistants run the Career Center much of the time. They support for all workshops and CDS fairs, provide essential resources needed to guide students.

Mr. Lebioda asks if the General funds include salary, Mr. Derrico specifies that it is strictly operation. Mr. Lebioda asks how many students does the center see and how much time is spent with them. Mr. Derrico states that they see about 300 at 15 minutes to 30 minutes, and have seen a 50% increase.

Dr. Sawyer asks what assessment measures have been used in the past. Mr. Derrico states that at all workshops they do assessment; for the student that visits the center they do not have assessment. Overall the state will do assessment on the center and workshops, goal is to increase the use of Career Services.

Dr. Sawyer asks how does CSUCI's Career Center compare state-wide? Mr. Derrico states that they rated above in almost every category compared to institutions who took the same survey.

Damien Pena presents the Disability Resource Program (DRP) budget:

DRP empowers students with disabilities, the Educational Access Center (EAC) assures equal opportunity and access to all educational programs, alternative testing, note-taking program, and alternative media services. Last year received \$15,500 put in place to provide center resources student assistants and contractual services, have paid note-takers as well. This coming year they have asked for an increase of General Funds and more for the student assistant. In one semester DRP exceeded state side funding because of contractual services; this fiscal year have grown and almost double in every area of books created, hours of real-time captioning, eligible DRP students requests, and exams proctored. Increase is 33% that asking from ASI.

Dr. Rodriguez asks if more publishers were offering e-text, how will this change the program. Mr. Pena stated that they are working with different publishers, if have that information ahead of time can process request takes 6 weeks to get to get book from publisher in alternative format, students come in and don't realize how long it takes and need it right away. It is a national trend that campuses have more students with disability conditions.

Ray Porras & Deanne Ellison presented the Police and Parking Services budget:

Damien Pena approached the department with the DRP summer program, the students got to evaluate three of Police and Parking Service programs. Safety escort program Monday- Thursday 5:00pm-11:pm, Friday 5-10. Has a seven passenger cart and this year obtained an ADA Shuttle. Yesterday they submitted an estimate to expand the safety escort service to the U-Glenn. The route is divided into three portions around campus; San Miguel route, Santa Rosa route, and rover area (per request). Advertises via presentation at orientation, web and flyers. Obtain surveys 176 surveys were completed in 2009 and is done twice. Many quotes provided to show the importance of the shuttle service to the students. Annual operating cost \$75,000 2009-2010 request is \$16,000. We are an auxiliary unit that should be charging all entities who use the services. Will work to be fully funded, does charge the campus community for services.

Ms. Mattingly asked what the funds were being used for. Mr. Porras stated that they will help to provide funding towards student drivers, as well as, equipment and uniforms for the students. Carts are getting older and may have to reevaluate the program in the future if cannot receive funding, there is no money in current budget to fund new carts.

Dr. Sawyer stated that having been associated with programs like this and think this program is one of the most professional he has seen. Has watched the drivers grow into their positions and the program is consistent.

Mr. Lebioda asked where the \$75,000 was coming from. Mr. Porras stated revenue.

Mr. Lebioda wonders why the program cannot receive general funds due to the fact this board has a new building coming and flat enrollment. Mr. Porras stated that he understands the economic times and states that his budget is not an all or nothing request.

Mr. Lebioda asks if they have thought of adjusting hours based on when it gets dark. Mr. Porras stated that they are looking into multiple options, possibly walking or service provided by phone call. Chief John Reid stated there is two components a safety and transportation issue, as transportation you can call the escort service and have them take you to various places, now that parking is being spread out to farther areas of campus there is a higher demand for transportation. In years to come the issue will become more evident as the campus grows. States that general funds can provide an "escort" service but the question is what type of program would you like to have. If general funded the program may not be what it is now.

Christine Thompson presented the ASI, USU facilities, and Student Union Programming budget:

Ms. Thompson stated that all three of these budgets contain the bare necessities in order to get by. The administration budget mostly allows for a full year's salary of the Executive Director, the ASI Support Coordinator's salary, administrative fees and professional fees. Much of the budget was cut and scaled back from this current year's budget. The USU Facilities fee is mainly what it takes to run and operate the building and some salary for Student Assistants. The Student Union Programming budget contains four events which include ASI Days/ Meet ASI, Movie night, Grand Opening, and Finals week.

Discussion: Ms. Jarnagin states that the construction pledged \$300,000. The USU fee increases \$367 a year trying to take the debt service payment assessable within the reserves. Next fiscal year 09-10 they hope that no debt services will have to be paid based off of pro forma, however, she will confirm with chancellor's office. Estimated in the fiscal year of 2011-2012 debt services will be due. Not included in the budget at a glance is the revenues we expect for food services. Mr. Lebioda explains that debt services is debt/ revenue. The USU fees must service the debt service first then the monies can be divided appropriately. The material, service and facilities fee will pay for the \$49,000 of EAC. Ms. Jarnagin states that the board needs to make sure we are paying for the right things, we need to make sure we are paying for things for all students.

2. Adjournment- 11:45

The next meeting is scheduled for Thursday, April 2, 2009 at 8:00 a.m. Bell Tower West room 1188.

APPROVED: Associated Students of California State University, Channel Islands

Chelsea Bente, ASI Board Chairperson

Date

Respectfully Submitted, Christine Thompson, ASI Board Secretary