



**ASSOCIATED
STUDENTS INC.**
C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Board of Directors was held on Thursday, March 5, 2015 at 7:40 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Conference Room, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 7:45 a.m.
 - a. Kristina Cervi, Leah Alarcon, Chelsea Viñas, Sara Sanders, Zach Valladon, Cindy Derrico, Nsomah Apambire, Vanessa Bahena, Cindy Wyels, Morgan Franklin, and Alex Yopez.
 - b. Members of the Public: Genesis DeLong, Toni Deboni, Christine Thompson, Lundon Templeton, Ben Blanchard and Diana Ballesteros.
- 2) Approval of Minutes: Ms. Sanders motions to approve the minutes for February 5th, second by Mr. Valladon. Ms. Derrico suggested that the minutes specify what exactly number three and five are referring to in the ASI Operating Agreement. Moreover, she would like the amendments and motions to be clear in the minutes. Ms. Ballesteros made the changes and will clarify in the future. *All in favor. Minutes approved.*
- 3) Public Forum: No public discussion.
- 4) Financial Report: No financial report.
- 5) Outstanding Business: No outstanding business.
- 6) Entity Reports: Three entity reports were sent out via email. The Board had no questions.
- 7) Community Report: No community report.
- 8) New Business:
 - a. **Approve Kristina Cervi as Election Council Member (ASI Chair)-**
 - i. *Ms. Viñas motions to approve Kristina Cervi as an Election Council Member, second by Ms. Sanders. All in favor.*
 - b. **UGC Contract for Personnel Services (C. Thompson)**
 - i. Ms. Thompson deferred any questions about this contract to Ms. Deboni. Ms. Deboni was instrumental in the process and she was involved in conversations Ms. Thompson was not.
 - ii. Dr. Wyels would like clarification on the tuition reimbursements for ASI employees and how that fits into this contract. She noted that ASI employees are referred to as UGC employees in the documents, and asked whether this language could affect the previously approved tuition reimbursement for ASI employees, as this professional development program is not available to UGC employees. Ms. Deboni replied that even though she wasn't part of the original discussion, she's familiar with the tuition reimbursement program. UGC is not considering this program as a true benefit, which means that this contract would not interfere with the tuition reimbursement program. In addition ASI decided on this program separately. Dr. Wyels recommends language be added on the contract that can prevent any hypothetical issue or interference with the program. Ms. Deboni clarified that the overall feel of the document is that ASI is still overseeing their own things. She believes that something can be drafted to cover this in the contract.

- iii. Ms. Derrico provided her suggestions. She believes that there's pieces in the contract that can be improved and something that were too informal in her opinion. She is going to send her exact suggestions via email. She asked "what is employee relations beyond what is described?" on page two of the document. She doesn't understand what employee relations means in the context. Ms. Deboni clarified that UGC provided this language. Moreover, this wasn't something that concerned her or Ms. Thompson. Ms. Deboni explained that the language was in reference to other things that can happen between a subordinate and supervisor.
- iv. Section two of the document refers to "ASI is responsible...in accordance with UGC policies and procedures." (Section C, under Statement of Work). Ms. Derrico asked if those policies and procedures are available for public view. No. This is of concern because the points of accountability are not clear to the ASI Board. This statement gives a responsibility to ASI to be accountable to UGC, however what's UGC's responsibility? Ms. Derrico suggests that UGC include a statement that clarifies UGC decision making terms and timelines.
- v. Ms. Derrico also noted her concern with part B, under section three (Payment for services). There is no description of the actual cost, basis of cost or how costs are agreed upon. She suggests that a current percentage be included and have it change upon agreement and in writing. Ms. Derrico expressed that ASI is at the mercy of UGC and that there should be more clarity. This would personally stop her from approving this document.
- vi. Ms. Deboni agreed that language can be added to C under section two (Statement of Work). She believes that the reciprocal language is appropriate in this section. The good thing about this document is that if UGC does not have something implemented they can reference campus policy. The hope is that they don't develop something on the spot. Ms. Deboni explained that she and Ms. Thompson would need to meet with Dr. Blaine and work on something together. In regards to the percentage portion in part B, section three (Payment for Services), Ms. Deboni explained that the point of this document is longevity. She thinks that there can be a process of how to get to a certain number in regards to cost and discuss how they landed on that cost.
- vii. Ms. Derrico is not clear on the call to action for this document. Are we being asked to approve this agreement? Ms. Apambire clarifies that ASI is collecting the Board's feedback. Ms. Thompson is looking for ASI Board insight and will go back with Mr. Blaine to negotiate. After looking over the ASI Bylaws, she feels that the Board should look at these UGC documents.
- viii. Ms. Bahena asked about E, under section two (Statement of Work). Ms. Thompson clarified that we do not provide our own benefit program to our employees. Technically ASI employees are UGC employees by law. This is why Ms. Thompson and Ms. Deboni asked that ASI be involved, however the UGC Board makes those decision. However, she explained that this is definitive. We might be able to handle our own HR and payroll in the future.
- ix. Ms. Thompson clarified that ASI has no say in the UGC handbook. Ms. Thompson and Ms. Deboni asked for that communication in the contract, however we are not part of that decision process.
- x. Ms. Deboni explained that the previous MOU was vague. ASI decided to be more in-depth due to some of the experiences ASI encountered with UGC. ASI is trying to put into an agreement how much authority UGC has vs. what does ASI. In addition, these conversation will continue once the ASI Executive Director comes in. She clarified that ASI had to respond to a deadline and they can go back and with UGC and negotiate.
- xi. Ms. Thompson clarified that the Education Reimbursement program is professional development and not a UGC benefit, which means UGC has no control over that. Dr. Wyels feels that this is a good program to offer, especially to retain employees. This would be great to offer without restrictions.
- xii. Ms. Derrico's expectation is that UGC do their best as long as the request is reasonable and that they give thoughtful consideration to their decisions.
- xiii. Ms. Thompson informed the Board that we can ask for ASI presence in the UGC Board. There's an opportunity for everyone to go to their Board meetings. Ms. Bahena expressed that student that have been appointed to be on this Board have had negative experiences. If anyone is interested, please contact Ms. Bahena.

- xiv. Discussion ended.
- c. **CLOSED MEETING: Shayna Barker Appeal for Eligibility (ASI Chair) –**
 - i. *Ms. Cervi motions to close the Board meeting, second by Ms. Viñas. All in favor.*
 - ii. *Mr. Valladon motions to have Ms. DeLong and Ms. Deboni stay in the meeting due to their involvement in Ms. Barker's process, second by Kristina. All in favor.*
- d. **OPEN MEETING: Shayna Barker Appeal for Eligibility-**
 - i. *Ms. Bahena motions to approve Shayna Barker's appeal to be reinstated as Student Programming Board Vice President, second by Ms. Cervi. All in favor. Motion passes.*
 - ii. *Motion to approve Shayna Barker's request to apply for an ASI leadership position for the 2015-2016 academic year, second by Chelsea. Six (6) votes in favor. Three (3) opposed. Motion passes.*
 - iii. *Motion by Ms. Bahena to table the rest of the agenda until the April 2nd meeting, second by Mr. Valladon. All in favor.*
- e. Executive Director Search (C. Thompson) - **Tabled to the April 2, 2015 Board meeting.**
- f. Subcommittee Updates- **Tabled to the April 2, 2015 Board meeting.**
 - i. Stole Update (C. Thompson)
 - ii. Elections Update (ASI Chair)
 - iii. BASC (ASI Vice Chair)

9) Adjournment: 9:00 a.m.

Next ASI Board Meeting is scheduled for Thursday, April 2, 2015 at 7:40 a.m. in the Student Union Conference Room.

Reviewed by Zachary Valladon and respectfully submitted by Diana Ballesteros.