



**ASSOCIATED  
STUDENTS INC.**

C H A N N E L  
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF  
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Tuesday, April 6<sup>th</sup> 2021, 1:15-2:00 p.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, via the following Zoom link <https://csuci.zoom.us/j/88522866736> to consider and act upon the following matters:

- 1) Call to Order: 1:21
- 2) Roll Call:
  - a. Members Present: Riley Arnold, Jakob Katchem, Barbara Rex, Sophie Nguyen, Russell Winans
  - b. Members of the Public: Giselle Dominguez, Helen Alatorre
- 3) Approval of Agenda:
  - a. M/S/P: (R. Arnold/J. Katchem) 4-0-1 Motion Passes
- 4) Approval of Minutes:
  - a. ACTION ITEM: April 1<sup>st</sup>, 2021 Minutes
    - i. M/S/P: (J. Katchem/ R. Arnold) 4-0-1 Motion Passes
- 5) Public Forum:
- 6) Outstanding Business:
- 7) New Business:
  - a. DISCUSSION ITEM: ASI Budget Proposal Deliberations (H. Alatorre)
    - i. ASI Administration additional allocation: **\$41,836.21** (Fund Balance \$17,763.20)
      1. Postage and Freight increase: \$356
      2. Printing increase: \$3,970
      3. Contractual Services increase to support Assistant Director position and ASI Graphic Student Assistant: \$52,339
        - a. Fund Balance: \$17,763.20
      4. Professional Services receiving funds from reduction in BFA chargebacks: \$35,344
      5. Promotional Items increase: \$16,000
      6. Business Meals and Hospitality increase: \$4,515
    - ii. Student Union additional allocation: **\$79,079.51** (Fund Balance \$32,200)
      1. Fund Balance
        - a. Water-Usage: \$2,700
        - b. Postage and Freight: \$500
        - c. Printing: \$2,000
        - d. Maintenance Contracts: \$3,000
        - e. Clothing and Safety Equipment: \$3,000
        - f. Furniture\_Equitment: \$10,000
        - g. Desk\_Laptop\_Perf: \$5,000
        - h. Workshop & Conference Fee: \$4,000
        - i. Business Meals and Hospitality: \$2,000

2. Contractual Services: \$107,352.79
3. Professional Services: (\$29,082.79)
4. Promotional Items: (\$2,000)
5. Workshops and Conferences: \$300
6. Business Meals and Hospitality: \$2,500

8) Questions:

9) Closing Comments:

10) Adjournment: 2:02 PM

Next BASC Meeting is scheduled for Thursday, April 8, 2021 from 1:15 p.m.- 2:00 p.m. Via Zoom Meeting (<https://csuci.zoom.us/j/88522866736>.)

Minutes respectfully submitted by Giselle Dominguez, ASI Budget Support Coordinator.