



**ASSOCIATED  
STUDENTS INC.**

C H A N N E L  
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF  
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A special meeting of the Budget Allocation and Spending Committee (BASC) will be held on Wednesday, April 22, 2020 from 2:00 p.m. - 3:00 p.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Via Zoom Meeting (<https://csuci.zoom.us/j/98454383682>) at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 2:06 p.m.
- 2) Roll Call:
  - a. Members Present: Russell Winans, Robert McDonald, Sarah Terry, Deanna Villagran
  - b. Members of the Public: Giselle Dominguez, Helen Alatorre
- 3) Approval of Agenda:
  - a. M/S/P: (R. McDonald/S. Terry) 4-0-0 Motion Passes
- 4) Approval of Minutes:
  - a. ACTION ITEM: April 20, 2020 Minutes
    - i. M/S/P: (S. Terry/R. McDonald) 4-0-0 Motion Passes
- 5) Public Forum:
- 6) Outstanding Business:
- 7) New Business:
  - a. DISCUSSION ITEM: BASC Procedure Updates
    - i. Campus Partners:
      1. Contractual services (Student Assistants) should be as consistently for all campus partners.
        - a. Other AS' (Associated Student Inc's) have scholarships to provide work opportunity to students.
        - b. There is no writing within the ASI BASC Procedures that states what is and what is not funded through the BASC Committee for campus partners' contractual services.
      2. Recommendation: A proposal per event could be submitted by a campus partner that outlines what is needed to fund the event.
        - a. This could involve some critical thinking of the event and details what is possible to fund on behalf of the BASC Committee.
      3. Promotional Items
        - a. Other AS' (Associated Student Inc's) don't fund Campus Partners, they only fund the ones they see over within the departments.
      4. One department can have multiple departments.
        - a. For example, Multicultural Dream Center submits a request and has two programs; Intercultural Services and Underrepresentative Student Initiatives, that submit requests funded from the BASC Committee as well.
    - ii. Student Organizations:
      1. Business Meals/Hospitality:
        - a. Allocations are determined by the UAS Pricing with an average (per person) amount for breakfast, lunch, and dinner.

2. Promotional Items:
  - a. Review events as the year is going but there is a cap to the number of funds going towards Promotional items.
- iii. Recommendation: Have a guide for the BASC Committee but not necessarily a list for and more so a guideline to follow since the landscape of the University will change in the next 18 months due to COVID-19.
  1. The Committee could suggest some temporary exceptions for next Fall 2020 in the Procedures.
  2. BASC makes recommendations that they feel is the greatest need of students of campus.
    - a. Programs preferences will be for the programs immediately affecting students vs. the programs that are not for all students.
      - i. Priority should be given to on-campus events which directly serve student body since off-campus events do not provide the same level of support to all students.
- iv. Campus Partner programs for the community are usually funded through recruitment instead of through the Auxiliary department in other AS' (Associates Student Inc.'s)
- v. Recommendation: BASC Committee creates a "User guide/ transition report" for the next BASC Committee coming on.
  1. This will be composed and updated at the end of each year for committee members to follow.

8) Closing Comments:

- a. Thursday, April 23<sup>rd</sup> The ASI Board Meeting will have a presentation of the allocated budget recommended from the BASC Committee.
  - i. Suggestions will be made from the ASI Board Meeting to the BASC Committee.
  - ii. Chair Deanna Villagran will give an overview of how the allocations were allocated and Executive Director Helen Alatorre will walk through the excel sheet for any questions.

9) Questions:

10) Adjournment: 2:46 p.m.

Next BASC Meeting is scheduled for Monday, April 27, 2020 from 10:00 a.m. - 11:30 a.m. Via Zoom Meeting (<https://csuci.zoom.us/j/92523783915>.)

Minutes respectfully submitted by Giselle Dominguez, ASI Budget Support Coordinator.