



**ASSOCIATED
STUDENTS INC.**
C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Board of Directors was held on Thursday, September 5, 2013 at 7:40 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Conference Room, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 7:40 A.M.
 - a) Members Present: Susan Lefevre, Kristina Cervi, Jennifer Calderon, Jillian Glassett, Chelsea Viñas, Vanessa Bahena, Cindy Derrico, Ed Lebioda, Steven Jordan, Dr. Cindy Wyels, Missy Jarnagin and Julia Escobosa. Chantyl Vasquez came in later.
 - b) Members of the Public: Dr. Genevieve Evans Taylor, Christine Thompson, Monique Reyna, Diana Ballesteros, Genesis DeLong, Jennifer Miller and Jamie Elmer.
- 2) Approval of Minutes: Ms. Viñas motioned to approve, Ms. Glassett seconds. Motion passed.
- 3) Public Forum: No members of the public addressed the Board.
- 4) Financial Report: No financial reports. Ms. Jarnagin will bring audit reports for the October meeting.
- 5) Outstanding Business: No outstanding business.
- 6) Entity Reports:
 - a. **SG:** Ms. Bahena is completing committee appointments. Furthermore, SG had a great start with interns and senators. **SPB:** Ms. Viñas and Ms. Elmer visited CSUN to see how their SPB works and bring ideas back to CI. They're currently working on restructuring their entity and had a successful Welcome Back Luau with about 300 attendees. Additionally, they started the speaker series in collaboration with CI professors.
- 7) Community Report: Ms. Lefevre informed the board of an upcoming luncheon opportunity for the student board directors. She is able to bring 2 to 3 students to the luncheon and have them connect to someone within the community. This luncheon will include speakers discussing Iranian relations. Please contact Ms. Lefevre to be part of this luncheon. Ms. Lefevre would like to meet with the incoming ASI Board Chair to discuss how the community member can be better utilized as resource for the board and the university.
- 8) New Business:
 - a. **Action items: Officer Appointment**
 - i. Chair: Ms. Viñas nominated Ms. Glassett, however due to her time commitments she denied the nomination. Ms. Bahena nominated Ms. Cervi, however due to her time commitments she also denied the nomination. Ms. Calderon nominated Ms. Bahena and she accepted the nomination. Ms. Calderon attested her nomination by providing examples of why Ms. Bahena would adequately fit this position. Ms. Bahena spoke to her ability to handle both this position and her current position as Student Government president. An open discussion ensues in which the board discusses the possible hardships Ms. Bahena might face with the responsibility of two leadership positions. In the midst of discussion, Ms. Cervi accepted her nomination based on some upcoming schedule changes. Mr. Jordan nominated himself with the disclaimer that he will be leaving come the spring semester. Motion to vote for Ms. Bahena as ASI Chair, all opposed. The board was in agreement that both of these positions are of great magnitude and would not like that responsibility to be held by Ms. Bahena.

- ii. Ms. Cervi provided examples and her plans for this position if chosen by the board. Mr. Jordan also spoke to his abilities for the position, while also mentioning his time constriction for the spring semester. Motion to vote for Ms. Cervi as ASI Chair, 7 in favor and 1 opposed. Ms. Cervi is voted as the ASI Chair of for the 2013-2014 school year.
- iii. Vice Chair: Dr. Evans Taylor informs the board that there is still an empty student board director position, and that this position can wait until the board is complete. Mr. Jordan motions to table this officer appointment to the October meeting, Ms. Calderon seconds. Motion passes.
- iv. Secretary: With the knowledge that the note taking task will be delegated to an ASI professional staff, Ms. Glassett and Mr. Jordan nominate themselves. Both candidates speak to their abilities and skills that would make them an efficient ASI Board Secretary. The board speaks for both candidates and some feel that the time constriction for Mr. Jordan can be an issue in the spring semester. Motion to vote for Ms. Glassett as ASI Board Secretary, 9 in favor, and 1 abstention. Ms. Glassett is voted as the ASI Board Secretary for the 2013-2014 school year.
- v. Treasurer: Ms. Cervi nominates Mr. Jordan based on his business and economics knowledge and abilities. Mr. Jordan accepts his nomination and nominates Ms. Jarnagin. The board discusses that this position has been usually held by AVP of Finance and Budget, however voting a student into this position can be of great benefit. Furthermore, this leadership position can provide the student with a greater capacity and experience. The board speaks to Mr. Jordan's abilities and skills to reinforce the nomination. Motion to vote for Mr. Jordan as ASI Board Treasurer, 12 in favor, no opposed. Mr. Jordan is voted as the ASI Board Treasurer for the 2013-2014 school year.

b. Committee Assignment Overview:

- i. Budget and spending allocation committee (ASI Assistant Director): A presentation on this subcommittee that makes recommendations to the board about allocating money to student organizations, ASI/Student Union and different CI departments. This presentation was emailed to the ASI Board by the ASI Board Secretary following the meeting. Mr. Lebioda points out that there is a law for non-profit organizations in which subcommittees cannot make decisions on behalf of the ASI Board, unless all members of the subcommittees are part of the ASI Board. This will be discussed in the next ASI Board meeting.
 - ii. ASI Election Committee (ASI Executive Director): A presentation on this council whom is responsible of ensuring that the elections are fair and equitable. This presentation was emailed to the ASI Board by the ASI Board Secretary following the meeting.
 - iii. Stole Committee (ASI Assistant Director): A presentation on this subcommittee that makes recommendations to the board for ASI Stole applicants. This presentation was emailed to the ASI Board by the ASI Board Secretary following the meeting.
- c. Operating Agreement between ASI and Campus (ASI Treasurer): Ms. Jarnagin informed the board that the agreement can be located in the ASI website and the auditors will be checking this agreement during their visit.
 - d. Student Programming Board entity restructure (SPB President): Ms. Viñas motions to table her presentation to the October board meeting, Mr. Jordan seconds.
 - e. Sign Conflict of Interest and Media Release Forms (ASI Assistant Director): Ms. Thompson passed out both these documents for the board to sign, unless they have been signed in the past. Both documents can be turned in to the Student Union information desk or Ms. Thompson's inbox.
 - f. ACTION ITEM: Procurement Card Process (ASI Assistant Director): Ms. Thompson has made some friendly amendments to the ASI Pro Card process. Ms. Jarnagin informed the board that the whole Pro Card process is being reviewed and revised. The board decides that this matter needs more time so Mr. Jordan motions to table this action item to the next board meeting, Ms. Bahena seconds. Motion passes.

9) Adjournment 8:51AM

Next ASI Board Meeting is scheduled for Thursday, October 3, 2013 at 7:40 a.m. in the Student Union Conference Room.

ASI Board minutes were reviewed by the ASI Board Secretary, Jillian Glassett.
Respectfully submitted by Diana Ballesteros.