



**ASSOCIATED
STUDENTS INC.**
C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Board of Directors will be held on Thursday, September 3, 2020 at 7:40 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, via Zoom meeting at the following link <https://csuci.zoom.us/j/94533520582>, to consider and act upon the following matters:

- 1) Call to Order: 7:47 a.m.
- 2) Roll Call:
 - a. Members Present: Jazzminn Morecraft, Sophie Nguyen, Tyler Nguyen, Russ Winans, Barbara Rex, and Toni DeBoni
 - b. Member of the Public: Helen Alatorre, Annie Block-Weiss, Kristina Hamilton, Monica Campos, Giselle Dominguez, Bethany Banuelos, Elizabeth Neumeyer, John Lazarus, Bryan Montes, Dianne Wei, Stephanie Bracamontes
- 3) Approval of Agenda:
 - I. **M/S/P (T. DeBoni/R. Winans) Motion passed 5-0-0**
- 4) Approval of Minutes:
 - a. ACTION ITEM: Approval of minutes from May 7, 2020
 - II. **M/S/P (B. Rex/R. Winans) Motion passed 5-0-0**
- 5) Public Forum: *None*
- 6) Reports:
 - a. Financial Report: *(None)*
 - b. Student Government *(S. Nguyen)*
 - i. Student Government has appointed 8 new senators and are onboarding interns.
 - ii. Additionally, Student Government is registered for the Ballot Board and is working on voter registration and civic engagement programming for the fall.
 - c. Student Programming Board *(T. Nguyen)*
 - i. SPB has planned out the event schedule for the fall semester and will be doing all virtual events and social media campaigns to promote student engagement.
 - ii. Events coming up: Art Night, Virtual Game Night, Virtual Block Party.
 - iii. Social Media campaigns coming up: AMA with Ekho.
 - d. Student Union *(B. Banuelos)*
 - i. The building is still closed.
 - ii. Working with Russ to come up with a process for clubs that would like to get some items out of their storage lockers.

- iii. Starting the year with 5 returning service assistants, with a total team of 7.
- iv. Doing weekly engagement programs on Instagram each day.
 - 1. First Time Full Time Fridays, a partnership with campus partner STEP
- v. Partnerships:
 - 1. A partnership coming up is the Clean Air Pledge, where if students sign the clean air pledge, they get Student Perks Program Points (SUPP).
 - 2. Coastal Clean Up is this Month, engaging with the larger campus.
 - 3. Sept. 8-21, a large collaboration with OrganiCup, students can receive a free menstrual cup.
- vi. Live Activities coming up:
 - 1. Game Room (hosting every other week)
 - 2. Live Craft Studio (every other week)
 - 3. Live Lounge (once a month)
- e. The CI View (*J. Morecraft*)
 - i. The CI View is no longer doing a monthly printer paper, but instead sending you news straight to your inbox, weekly throughout the semester
 - 1. It will include articles and broadcasting videos
 - ii. Facebook: Doing spotlights on students this week on how students are adapting
 - iii. There are two open paid positions
 - 1. The Media Editor
 - 2. Business Manager
 - iv. Members Meetings are Mondays from 11am-12:15pm, please feel free to join!
- f. Community Report: (*D. Peña*)
 - i. *None*

7) Outstanding Business: *None*

8) New Business:

- a. INFORMATIONAL ITEM: Board Member Introductions (*J. Morecraft*)
 - i. The Board members introduced themselves to the Board and the members of the public.
 - ii. ASI Executive Director, Helen Alatorre introduced themselves and then introduced the ASI Professional Staff
- b. ACTION ITEM: ASI Board Student Director Appointments (*H. Alatorre*)
 - i. 4 - Student at Large positions (Term: 1 -2 years)

1. There are no appointments for today, but Helen Alatorre has received 12 names that have been reached out to and 3 have responded so far. Helen has been meeting with them to vet their interest and eligibility.

III. M/S/P (T. DeBoni/B. Rex) Motion passed 5-0-0

a. I move to table this item

c. ACTION ITEM: UAS Rent Sublease Forgiveness Amendment (H. Alatorre/J. Lazarus)

- i. Helen Alatorre reviewed the UAS Rent Sublease Forgiveness Amendment with the Board. UAS is a tenant with ASI and has a Rent with ASI for Freudian Sip, The Lighthouse Café, and The Sea Store.
- ii. UAS is seeking rent forgiveness for June-December 2020, which is a total of \$11,991.00.
- iii. John Lazarus, UAS Executive Director explained that their revenue has drastically decreased due to COVID-19 implications.

IV. M/S/P (B. Rex/R. Winans) Motion passed 5-0-0

a. I move to approve the UAS Rent Sublease Forgiveness Amendment

V. Discussion:

a. Would this have a negative impact on the ASI operation?

- i. H. Alatorre: Everyone has been impacted by COVID-19, but as related to this source of income for the Student Union, and looking at our reserves and the operating budget and in consultation with Dr. Derrico and Dr. Yao, it was vetted that it was feasible to present this option to the Board as a viable option.

b. Would the space be usable by other users while it is not being used by UAS?

- i. J. Lazarus: The equipment and such do need to stay where it is
- ii. H. Alatorre: We are not seeking to replace the review, especially since the Student Union is currently closed for the fall 2020 semester.

d. INFORMATIONAL ITEM: 20-21 ASI Budget Updates (H. Alatorre)

- i. Helen Alatorre provided an update to the Board on how the budget allocations went after the Board met last in May. The Board noted in May that if reductions were needed, that Helen Alatorre would work with Barbara Rex and sort out how the original allocation needed to be changed due to COVID-19 budget implications.

1. Enrollment and Revenue Projects, Fund Balance Allocations, and the current 20-21 Budget Allocation was reviewed with the Board. An excel breakdown will be emailed to the Board after the meeting.

a. Overall, 10 percent was cut from all operating budgets.

- i. Campus partners were asked to cut the 10 percent from their originally approved amounts so they could cut what made sense to them.

- b. Student Organizations were funded out of fund balance.
 - ii. Helen Alatorre thanked the ASI staff for assisting with making reductions and to Barbara Rex for the assistance in the process.
 - e. INFORMATIONAL ITEM: ASI Board Officer Positions (J. Morecraft)
 - i. Jazzminn Morecraft reviewed the Officer positions of the Board:
 - 1. Chair
 - 2. Vice Chair
 - 3. Secretary
 - 4. Chief Financial Officer
 - ii. At the next Board meeting there will be an action item to appoint Board members to the Officer positions. At minimum, a Chair should be elected at that time. Board members can self-nominate or nominate others on the Board.
 - f. INFORMATIONAL ITEM: Forms to Sign (A. Block-Weiss)
 - i. Conflict of Interest, Media Release, Election Code (Student Board Members Only), Committee Assignment Preferences Sheet (will be emailed)
 - g. Future Agenda Items (J. Morecraft)
 - i. ASI Audit Report
 - ii. ASI/UAS Contract for Personnel Services
 - iii. ASI Committee Appointments
- 9) Closing Comments:
 - a. H. Alatorre: If the Board has any faculty recommendations for the Board, please email them to helen.alatorre@csuci.edu.
 - b. J. Morecraft: Thanked the Board and welcomed them to the new year.
 - c. H. Alatorre: A Doodle poll has been created with some possible alternative times for Board meeting times. It will be emailed to the Board, please fill those out. The suggested times on the Doodle were based on the current student Board members schedules, including keep the Thursdays at 7:40 a.m. time slot/day.

10) Adjournment: 8:52 a.m.

Next ASI Board Meeting is scheduled for Thursday, September 17, 2020 at 7:40 a.m. via Zoom meeting.

Minutes respectfully submitted by Annie Block-Weiss, ASI Student Programs Coordinator