



**ASSOCIATED
STUDENTS INC.**
C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Board of Directors will be held on Thursday, September 17, 2020 at 7:40 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, via Zoom meeting at the following link <https://csuci.zoom.us/j/94533520582>, to consider and act upon the following matters:

- 1) Call to Order: 7:45 a.m.
- 2) Roll Call:
 - a. Members Present: Jazzminn Morecraft, Sophie Nguyen, Tyler Nguyen, Russ Winans, Barbara Rex, and Toni DeBoni
 - b. Member of the Public: Cindy Derrico, Helen Alatorre, Annie Block-Weiss, Kristina Hamilton, Giselle Dominguez, Bethany Banuelos, Elizabeth Neumeyer, Dianne Wei, Stephanie Bracamontes, Ysabel Trinidad, Rolland Vasin, Steve McCann, Rosa Bravo, Mariette Dowty.
- 3) Approval of Agenda:
 - I. **M/S/P (B. Rex/R. Winans) Motion passed 5-0-0**
- 4) Approval of Minutes:
 - a. ACTION ITEM: Approval of minutes from September 3, 2020
 - II. **M/S/P (S. Nguyen/T. DeBoni) Motion passed 5-0-0**
- 5) Public Forum:
 - a. The members of the public introduced themselves to the Board.
- 6) Reports:
 - a. Financial Report: *(None)*
 - b. Student Government *(S. Nguyen)*
 - i. Have 6 interns and 8 senators as of now.
 - ii. The major initiative for the fall is Voter Registration and Civic Engagement.
 - iii. This weekend the President and Director of External Affairs are attending CSSA.
 - c. Student Programming Board *(T. Nguyen)*
 - i. Events coming up:
 1. Tomorrow, Block Party, 8-10pm, Students can listen to a DJ
 2. Next week, another Virtual Game Night
 3. Oct. 1, TV Show Discussion, in collaboration with MDC
 - ii. Had two events so far this semester:
 1. Art Night and Virtual Game Night

- a. Each event had a good turn out and engagement, along with positive feedback from the students who attended.

d. Student Union (*B. Banuelos*)

- i. Student Union Engagement team completed the first Game Night, Craft Studio, and Live Lounge. There were 22 guests for the Live Lounge, which included 16 students.
 - 1. Students are really engaged with the topic of tis for learning in an online environment.
- ii. Two additional Live Lounges in October. One is surrounding sustainability and the other is being picked by a student survey.
- iii. The Student Union Building is still closed. The process for getting student organizations access to their lockers is still being finalized.

e. The CI View (*J. Morecraft*)

- i. Weekly Email from The CI View comes up every Friday!
- ii. Filled the Business Manager position, Jakob Katchem, who started yesterday.
- iii. Applications for the National College Media Convention have opened and the conference is virtual this year, October 22-24, 2020.
- iv. Working on an Instagram Live event with a reporter in October. In the early planning stages right now.

f. Community Report: (*D. Peña*)

- i. None

7) Outstanding Business:

- a. ACTION ITEM: ASI Board Director Appointments (*H. Alatorre*)
 - i. For today, there are no appointments for today and asked the item to be tabled. Mariette Dowty attended todays meeting to see what the Board is all about.

III. T. Deboni: I move to table this action item.

- a. M/S/P (T. DeBoni/T. Nguyen) Motion passed 5-0-0

8) New Business:

- a. ACTION ITEM: Audit Exit Conference (*Vasin, Heyn & Company*)
 - i. Rolland Vasin and Steve McCann reviewed the Audit Exit Conference documents with the Board:

1. The Financial Statement

a. Highlighted:

- i. Page 2: Emphasis of Matter paragraph (new this year)
- ii. Change in Accounting Principles

- 1. Did not have an affect on the financial statements

- iii. Page 4: Cash increased a bit and is a fluid number and is not of concern. The other asset balance were similar to last year. Net assets increased and this year the new assets have been designated for the future.
- iv. Page 5: Numbers were fairly consistent with the previous year. Revenue increased and expenses decreased.
- v. Page 6: Displayed the expenses by their natural category. Nothing significant to note.
- vi. Page 7: Net increase in cash has an increase. Many things affect that number.
- vii. Page 8: Includes all the required enclosures. On page 16, contingencies are noted, like COVID-19.
- viii. Page 18: Information is the same as previous pages, just in a different format.

2. Disclosures:

- a. The Financial statements is the responsibility of the management.
- b. So significant accounting policy changes.
- c. No audit adjustments.
- d. No disagreements with Management during the audit.
- e. Not aware that there was any consultations with others or other auditors (typically doesn't happen with non-profits).
- f. No difficulties with the audit, other then accountants had to finish the audit while working from home.
- g. The financial statements are due to the campus tomorrow.
- h. The fixed fee did not change and the same fee as last year.
- i. Does the Board wish to have time with just the auditors privately without Management?

3. Value-added Services:

- a. Board Training

IV. M/S/P (T. DeBoni/B. Rex) Motion passed 5-0-0

a. Discussion:

- i. Cindy Derrico thanked the auditors for their work this year
- ii. The Board asked about the training and the details of the training.
 1. R. Vasin: A Zoom format with a PowerPoint.

b. ACTION ITEM: ASI Board Officer Nominations and Elections (J. Morecraft)

i. Chair

V. J. Morecraft self-nominated. T. DeBoni seconded

a. M/S/P (J. Morecraft/T. DeBoni) Motion passed 6-0-0

ii. Vice Chair

1. No nominations

iii. Secretary

1. No nominations

iv. Treasurer

1. No nominations

c. INFORMATIONAL ITEM: Voter Registration Campaign (H. Alatorre)

- i. Voter registration is a statewide initiative. ASI and Student Government have registered for the Ballot Bowl through CSSA, to encourage students to vote. Two years ago our campus won for the highest percentage of students registered, based on our population size.
- ii. Campaign slogan: Raise Your Voice, launching on Tuesday, September 22, 2020.
 1. Instagram, EkhoBot Messaging, Emails, Video messaging, website information, and more!

9) Closing Comments: *None*

10) Adjournment: 8:32 a.m.

Next ASI Board Meeting is scheduled for Thursday, October 8, 2020 at 7:40 a.m. via Zoom meeting.

Minutes respectfully submitted by Annie Block-Weiss, ASI Student Programs Coordinator