



**ASSOCIATED
STUDENTS INC.**

C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Board of Directors will be held on Thursday, August 29, 2019 at 7:40 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Conference Room, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 7:48 a.m.
- 2) Roll Call:
 - a. Members Present: Russ Winans, Deanna Villagran, Kaia Tollefson, Sara Ruiz, Jazzminn Morecraft
 - b. Member of the Public: Cindy Derrico, Helen Alatorre, Monica Campos, Tonee Sherrill, Annie Block-Weiss, Kristina Hamilton and Taylor Duenez.
- 3) Approval of Agenda:
 - I. M/S/P (S. Ruiz/ K. Tollefson) Motion passed 4-0-0

Tyler Duncan arrived

- 4) Approval of Minutes:
 - a. ACTION ITEM: Approval of minutes from May 2, 2019
 - II. M/S/P (D. Villagran/R. Winans) Motion passed 5-0-0
- 5) Public Forum:
 - a. The public introduced themselves to the ASI Board of Directors.
- 6) Reports:
 - a. Financial Report: *None*
 - b. Student Government (*S. Ruiz*)
 - i. Two big events for this academic year. Civic Engagement week in the fall and Mental Health week in the spring. Student Government (SG) is excited for these initiatives.
 - ii. SG is assisting with the OpenCI initiative this year and will have more information for the Board as the year goes on.
 - iii. Additionally, SG is focusing on revamping the Lobby Corp this year and are opening it up to the mass of CI students, to give students the chance to learn how to advocate for themselves.
 - c. Student Programming Board (*D. Villagran*)
 - i. First event of year is next Thursday, Sept. 5 from 5:30-9:30pm in Central Mall; it will be a Carnival Kickoff.
 - ii. The first Board meeting last night showed many new members which was very exciting.

- iii. Student Programming Board (SPB) will be adding a 4th member to the SPB Exec. Team who will be in charge of recruitment and retention for SPB members.
- d. Student Union (*T. Sherrill*)
 - i. Under the direction of Bethany Banuelos and her team, they did an extreme makeover to the first floor of the Student Union this summer. It was intentional to create more unofficial spaces that students do not have to reserve to use. In just three days, already seen a flux in attendance in the space.
 - ii. Additionally, over the summer we found out that the whole courtyard is ours actually and our responsibility. Therefore, over the summer the Student Union team met with the landscape team on campus to utilize the space better. The space is student led and driven of what it will look like. Also, going to make it more of a level courtyard for accessibility purposes.
 - iii. Monica Campos was hired as the new Student Union Event Coordinator. Monica will be responsible for SPB, Student Union (SU) programs, and Spirit Squad.
 - iv. Next week, Tonee will be bringing to the Board the SU initiatives to allow for the Student Union to be better documented in Associated Students Inc. (ASI).
 - v. We also have two massage chairs now on the first floor, and it was inspired from the CSUN Oasis Wellness Center that the SU student teams toured earlier this year. The SU students really wanted to find a space here where there was a peaceful space.
- e. The CI View (*J. Morecraft*)
 - i. A lot of changes this past summer, the team has doubled to 8 student employees from 4, and added Broadcasting.
 - ii. Right now, the team is working on the September Issue in the next few weeks and Sept. 6th it will be in stands.
 - iii. Please let Jazzminn Morecraft know if there is a topic you believe The CI View should know about to report on.
 - iv. The application for the College Media Association Convention in Washington, D.C. has gone up and the CI View will be taking a few students.
 - 1. Annie Block-Weiss will be presenting and Jazzminn Morecraft will be leading a roundtable discussion.
- f. Community Report: (*NA*)
 - i. H. Alatorre: Dr. Damien Pena, Vice President of Student Affairs for Ventura will be joining our Board in the future and then will give these reports!

7) Outstanding Business: None

8) New Business:

- a. INFORMATIONAL ITEM: Board Member Introductions (*J. Morecraft*)
 - i. The Board introduced themselves to each other and the public. Additionally, the public further introduced themselves to the Board.

- b. INFORMATIONAL ITEM: 19-20 ASI Budget Proposal Update – (H. Alatorre)
 - i. Updated the Board that after the budget proposal was submitted in May, the ASI office found out our projection of fees was higher than incoming fees. All parties were still allocated what was previously suggested, just funding source was moved.
 - 1. Moved \$13,388 to come from fund balance.
- c. INFORMATIONAL ITEM: ASI Board Member Appointments (H. Alatorre)
 - i. Admin/Staff position (Term: 1-3 years)
 - 1. Helen and Cindy are working on finding someone for this vacancy
 - ii. Student at Large position (Term: 1 year)
 - iii. Student at Large position (Term: 2 years)
 - iv. Student at Large position (Term: 2 years)
 - 1. Looking for more students at large, so please spread the word so we can fill our Board.
 - 2. Please give all recommendations to Helen Alatorre.
 - 3. Student Government has an opening that they are filling as well.
 - 4. J. Morecraft suggested that the entity leaders on the Board could mention these vacancies in their member meetings.
- d. INFORMATIONAL ITEM: ASI Board Officer Appointments (J. Morecraft)
 - i. Chair
 - ii. Vice Chair
 - iii. Secretary
 - iv. Treasurer
 - 1. J. Morecraft reviewed the appointments of the Board that will be an action item at a future Board meeting.
- e. INFORMATIONAL ITEM: Committee Assignment Overview (H. Alatorre)
 - i. Budget and Spending Allocation Committee (BASC)
 - ii. Election Council
 - 1. H. Alatorre reviewed the committees of the Board, which all Board members serve on at least one.
- f. INFORMATIONAL ITEM: Sign Forms (A. Block-Weiss)
 - i. Conflict of Interest
 - ii. Media Release
 - iii. Election Code (Student Board Members Only)
 - iv. Committee Assignment Preferences Sheet

1. A. Block-Weiss reviewed the needed forms with the Board and collected completed forms.

- g. Future Agenda Items: (H. Alatorre)

- i. ASI Audit Report

- ii. ATM Agreement

- iii. ASI/CSU Operating Agreement

- iv. ASI/UAS Lease Agreement

- v. ASI/UAS Memorandum of Understanding

1. H. Alatorre gave a summary of future agenda items coming up.

- 9) Closing Comments:

- a. J. Morecraft welcomed the Board to the new school year!

- 10) Adjournment: 8:31 a.m.

Next ASI Board Meeting is scheduled for Thursday, September 5, 2019 at 7:40 a.m. in the Student Union Conference Room.

Minutes respectfully submitted by Annie Block-Weiss, ASI Student Programs Coordinator