



**ASSOCIATED
STUDENTS INC.**

C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BUDGET ALLOCATION AND SPENDING COMMITTEE OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Budget Allocation and Spending Committee (BASC) will be held on Friday, December 1, 2017 at 10:00 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Meeting Room A, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 10:03 a.m.
- 2) Roll Call:
 - a. Members: Matt Fennell, Jennifer Moss, Toni Deboni, Carisa Arellano, Riley Leal
 - b. Members of the Public: Helen Alatorre, Genesis Delong, Annie Block-Weiss, Monica Campos
- 3) Approval of Agenda:
 - i. M/S/P (C. Arellano/T. Deboni) 4-0-0
- 4) Approval of Minutes:
 - a. ACTION ITEM: November 29, 2017 Minutes
 - i. C. Arellano moves to table the approval of minutes to next meeting.
 - ii. M/S/P (C. Arellano/J. Moss) 4-0-0
- 5) Public Forum:
- 6) Outstanding Business:
- 7) New Business:
 - a. ACTION ITEM: BASC Budget Request Deliberations & Preliminary Priorities
 - i. PATH-
 - Advisory Committee- Clarification was received that advisory committee trainings were open to all students. Speakers present educational sessions to students and staff if interested. BASC decided that *Business Meals and Hospitality* would be placed in category B for trainings only. Stipulation will be noted in final allocation. *Printing* and *Honorarium* placed in category A.
 - ii. Campus Life-
 - Block parties- \$11,000 was allocated last year for food trucks. This year's request included an increase in food and entertainment, increase may be due to the need to expand the events because of high popularity. The BASC suggests to place *Business Meals and Hospitality* in priority A. Supplies are often used to buy materials for crafts that correspond with the theme of the block party. The BASC suggests to place *Supplies and Services* for activities in priority C. \$3000 of *Professional Services* for entertainment will be placed in priority A while the remaining \$3000 will be placed in priority B.
 - Dolphin days- *Supplies and Services* placed in priority C. Clarification received from Doreen Hatcher- items and recipients for awards are chosen for GPA or community service, which is different than Legacy Awards. The BASC suggests to place *Professional Services* in priority A, *Business Meals and Hospitality* in priority A, and *Awards and Gifts* in priority B.
 - Transition programs and events- Funding for this area would be split for three events throughout the course of the entire academic year. T. Deboni suggests to place \$500 of *Supplies and Services* in priority A and remaining \$500 in

priority B. \$1500 of *Business Meals and Hospitality* placed in priority A and remaining \$1500 placed in priority B.

- CI Sync- CI Sync is essential to most university and ASI business/communication between student organizations. *Contractual Services* will be placed in priority A and amount requested for Student Org Liason also moved to priority A.

iii. Dean of Students-

- T. Deboni placed *Contractual Services* in priority A, *Business Meals and Hospitality* for \$1500 in priority B (for hygiene products only), and *Honorarium* in priority C.
- The BASC suggested to place *Supplies and Services* for \$1000 in priority A, *Honorarium* in priority B, *Promotional Items* in priority C, and *Contractual Services* in priority A. *Contractual Services* for a student assistant was moved because this program would have a lack of staffing without an assistant.

T. Deboni Departs

iv. USI-

- Diversity Trainings & Workshops- Dr Osiris gave feedback to place high priority for this area as well as the Stoling Ceremony.
- Stoling Ceremony- Preliminary prioritization funding was given to PATH's graduation ceremony, this stoling ceremony is similar for another population of students. Policy regarding the purchase of stoles needs clarification; currently this stoling ceremony would be considered ineligible because stoles are not available to the entire student body. The BASC suggested to place *Promotional Items* in priority C and *Awards and Gifts* in priority C. These items may be able to be bought with general funds now. BASC decided *Printing* will temporarily be cut evenly through all programs for this area due to high cost. Printing may be reevaluated to be considered on a case-by-case base depending on the approximate number of students being served. New initiatives will have a printing limit of \$100 across the board. \$100 in *Printing* will be placed in priority A for new initiatives.

v. Multicultural Dream Center-

- T. Deboni places *Supplies and Services* and *Promotional Items*, for all retreats, in priority C because these items may be purchased now with general funds.

b. ACTION ITEM: Spring semester BASC Meeting Time

- i. Members will send their availability for Spring Semester to Annie Block-Weiss and Monica Campos for review.

c. INFORMATION ITEM: BASC Spring 2018 Student Organization Budget Request Timeline

8) Future BASC Agenda Items:

- a. BASC Budget Request Deliberations
- b. BASC Procedures Updates
- c. Spring Budget Request Presentations

9) Questions:

10) Adjournment: 2:58 p.m.

Next BASC Meeting is scheduled for Friday, January 26, 2018, 2:00 p.m. in the Student Union Coville Conference Room.

Agenda respectfully submitted by Monica Campos, ASI Budget Support Coordinator.