



**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Board of Directors will be held on Thursday, April 5, 2017 at 7:40 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Conference Room, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 7:48 a.m.
- 2) Roll Call:
 - a. Members Present: Carisa Arellano, Rhen Bass, Toni DeBoni, Jazzminn Morecraft, Isabel Campos, Susan Andrzejewski, Karina Hinojosa, Elizabeth Heim, Jeremy Booker
 - b. Member of the Public: Genesis DeLong, Monica Campos, Annie Block-Weiss, Helen Alatorre, Cindy Derrico, Kristina Hamilton, Bethany Banuelos, Tonee Sherrill, Isaiah Ball, Isaiah Brown, Diana Ballesteros
- 3) Approval of Agenda:
 - I. **M/S/P (K. Hinojosa/T. DeBoni) Motion passed 8-0-0**
- 4) Approval of Minutes:
 - a. ACTION ITEM: Approval of minutes from March 1, 2017
 - i. K. Hinojosa: Friendly amendment, Lobby Core should be spelled Lobby Corp
 - ii. R. Bass: Can someone clarify if this is the right verbiage under the financial report: "Around a 7 million dollar balance"
 - I. **K. Hinojosa I move to amend the minutes to change "Around a 7 million dollar balance" to "7 million current total cash" M/S/P (K. Hinojosa/ J. Morecraft) Motion passed 8-0-0**
 - II. **M/S/P (I. Campos/J. Booker) Motion passed 8-0-0**
- 5) Public Forum: *None*
- 6) Reports:
 - a. Financial Report (*R. Leal*) [Entity Reports were done first due to Riley Leal running late]
 - i. February Report
 1. ASI01 – Administration
 - a. Balance Sheet (Page 1): Assets are healthy at \$1.8M, and Liability remain low at \$58K. Total Net Assets remain stable at \$1.7M.
 - b. Income Statement (Page 2): Student Fee Revenues exceed budget by \$50K. Compared to budget, ASI01 is underspent at \$170K.
 - c. Income Statement (Page 3): For ASI Administration Only, expenses are flat compared to budget at \$257K.

2. ASI03 – Student Union

- a. Balance Sheet (Page 4): Assets are healthy at \$1.0M, and Liability remain low at \$50K. Total Net Assets remain stable at \$1.0M.
- b. Income Statement (Page 5): Year-to-Date Revenues exceed budget by \$17K. Year-To-Date Expenses exceed budget by \$16K. Net impact to the bottom line is \$4K. Additional Revenues are budgeted Q3 and Q4, thus, some of the expense overages may be due to timing issues and will align by year-end.

3. Fund Balances

- a. Fund Balance (Page 6): Balances remain strong at \$6.9M.

4. Club Balances

- a. Club Balances (Page 7): Negative balances show revenues held by each club. Net club revenues for year-to-date are \$30K.

ii. Questions

- 1. R. Bass: Under ASI03, please explain what is an account on bid improvement over \$5000?

- a. Toney Sherrill: The Student Union got their AV updated and it is going to come out of reserves and not out of this line in the end, which is currently operational.

b. Student Government (*K. Hinojosa*)

- i. CSSA Long Beach is this weekend and there are 7 members going including myself.
- ii. I am also going to Hill Day to Advocate in Washington D.C. on behalf of students.
- iii. Brunch with Beck is on April 16 from 10-11am in the Student Union Courtyard
- iv. The Back to Basics Rally, is on April 26, 3-5pm, in Central Mall. The rally will include a few guest speakers and people the ability to learn about some topics that affect higher education.
- v. On May 2, Student Government will be assisting with Ekhos Birthday Bash and also on May 2 is the Legacy Awards. Student Government is in charge of the Maximus Awards at this event. The Maximus Awards will be hand delivered later this month.
- vi. Questions:

- 1. C. Arellano- Which courtyard for Brunch with Beck?

- a. K. Hinojosa: The Student Union Treehouse Courtyard. It was held in the President's courtyard last year, but it was deemed a fire hazard, so we changed the location.

Riley Leal Arrived

c. Student Programming Board (*R. Leal*)

- i. Dolphinpalooza is April 21 and SPB is prepping for this big campus event.

- ii. “Coco” movie night with be held in the Lighthouse Café on April 11.
 - iii. Finally, SPB assisted with supporting the event “Light it Up Blue” last week
 - d. Student Union (*T. Sherrill*)
 - i. I. Campos:
 - 1. Personnel
 - a. We have added two new members to the Student Union staff. Amelia Ludwig, Building Manager and Jailene Rodriguez, Building Assistant Student Assistant (Custodial Support).
 - 2. Programs
 - a. The Student Union hosted a NBA 2K18 tournament on March 27th, 2018. 15 people attended the event. 8 people participated in the video game tournament.
 - b. There is an Autism Awareness display next to the front desk.
 - c. FIFA Tournament on April 17th!
 - d. Held our first focus group on March 15th. There will be two more focus groups on April 5th and April 19th from 2:00-3:00pm.
 - e. Student Union survey is available now through April 27th . Take the survey, show the information desk, and spin the wheel.
 - f. Silent Dance Party in the Student Union Courtyard on Thursday, April 5th.
 - 3. Staff/Student Development
 - a. Student Assistants in the Student Union have completed four activities in the Making Connections program where they engage in leadership development activities.
 - b. Our facility specialist and ASI Assistant Director attended the national ACUI Conference during spring break in Anaheim.
- e. *The CI View (J. Morecraft)*
 - i. The March Issue just went out with the April Fools cover.
 - ii. The team is working on the April issue that comes out the 24th, which will be covering Dolphinalooza.
 - iii. The last issue will come out May 4th and this will be special online issue about Graduation.
- f. *The Nautical (C. Arellano)*
 - i. Our team is wrapping up the book.
 - ii. Please promote buying and customizing your yearbook. [Postcards with information were distributed to the Board]

iii. Finally, we are going to start proofing the book now that it is April.

g. Community Report: (*R. Bass*)

- i. I have spoken with three businesses that want to support us in end of year needs. Please let me know if there are any end of the year programs that we could have these organizations partner with us on.

7) Outstanding Business:

a. Subcommittee Updates

i. BASC (C. Arellano)

1. The BASC just finished looking at the Student Organization requests and we are waiting on a few clarifications from the students on their requests.
2. The BASC will be deliberating on the ASI and SU budgets as well this week, and bringing the overall budget request to the Board on April 26.

ii. Election Council (E. Heim)

1. The most recent issue of the paper has an insert about the candidates and advertising to remind students to vote come April 17.
2. To promote voting to the student body, the Council will be tabling and handing out fliers and candy to students.
3. Also, the Council has been working on election code updates that will hopefully be brought to the Board before the end of this academic year.
4. Finally, the Candidate Q&A will be held on April 12, from noon-1pm.
5. Questions:

a. R. Bass: What is the percentage of students who can vote against those that are eligible to vote?

- i. K. Hinojosa: It is on the ASI website. The last couple years have varied in number of those who have actually voted.
- ii. Karina Hamilton: All students who pay the ASI fee are eligible to vote.
- iii. Genesis DeLong: 6500 students were eligible last year to vote and 1088 voted last year
- iv. Helen Alatorre: This was a big jump from the previous year.
- v. Genesis DeLong: 268 voted the previous year
- vi. K. Hinojosa: Last year we had three platforms running for President and Vice President ticket. That may have been the cause of the spike in voters. This year we only have one platform, so we will see what voter turnout looks like.

iii. Stole Committee (K. Hinojosa)

1. The Stole Committee met last week and reviewed all the applications, which has been brought to the Board today
2. The committee will also meet again to look at the process, because there were late applications, late submissions of the fee, and people were unclear about the process. I sent an email with the wrong date, so we were more lenient with late submission. When we meet, we would like to make templates for next year's stole committee to make it easier on next year's committee. Also we are going to try and lower the cost of the stoles as well.
3. If anyone applied for a stole and has any recommendations for the Committee, please let Karina know.

8) New Business:

a. ACTION ITEM: Vacant Board Positions (H. Alatorre)

- i. H. Alatorre: This was an action item last meeting and the Board wished to take time to consider any students who came forward. Director Bass has recommended a student who is here today and who has also applied for running for next year.

1. Isaiah Ball shared with the Board highlights about their leadership experience and why they wish to be on the Board.
2. Questions: None

iii. K. Hinojosa: I motion to appoint Isaiah Ball to the 1 year appointment for this current year on the ASI Board of Directors.

a. M/S/P (K. Hinojosa/J. Morecraft) Motion passed 9-0-0

- ii. R. Bass: Is there another position available on this current years Board? If yes, I have brought another student forward who is interested.
 1. Isaiah Brown shared with the Board highlights about their leadership experience and why they wish to be on the Board.
 2. K. Hinojosa: I would like to consider voting on Isaiah Brown, if he is comfortable with us voting at this time?
 - a. I. Brown: Yes I am comfortable with that.
 3. Questions:
 - a. K. Hinojosa: What position is this specifically for?
 - i. H. Alatorre: There is a two-year position that ends this next year.
 1. I. Brown: Yes I would like to serve this year and next year.

IV. K. Hinojosa, I move to appoint Isaiah Brown to the two-year position, pending ASI process, which is for the remaining of this term and next academic year.

a. M/S/P (K. Hinojosa/I. Campos) Motion passed 10-0-0

b. ACTION ITEM: Stole Recipient Approval (K. Hinojosa)

i. K. Hinojosa: A few of the applications were late, but we as a committee felt that we would make exceptions for all students and not just some to be fair.

1. K. Hinojosa reviewed the list of recipients for the Board and recommended the list to the Board for approval.

- a. Carisa Arellano
- b. Alyssa Becerra
- c. Teresa Castillo
- d. Matthew Federis
- e. Travis Hunt
- f. Riley Leal
- g. Chelsea Lincoln
- h. Ivey Mellem
- i. Alexis Mumford
- j. Sary Nguyen
- k. Veronica Rockstrom

2. Questions:

a. R. Bass: How did these compare to previous years in numbers?

i. Diana Ballesteros: This was a good year, last year there were only five.

V. I. Campos: I move to approve the recommended ASI stole applicants.

a. M/S/P (I. Campos/J. Morecraft) Motion passed 10-0-0

c. INFORMATIONAL ITEM: ASI Bylaws (H. Alatorre)

i. Annie Block-Weiss has engaged in a project of looking at your ASI Bylaws. As we have been reviewing them, we would like to know what interest the Board might have with looking at the bylaws closer. Would the Board like to submit some inquiries, to bring back to the Board for review? There are only a few meetings left, but it can be continued into next year. I could establish a google doc or I can send an attachment to everyone to submit questions or anything that the Board would prefer. What would the Board like?

1. K. Hinojosa: I would like the google doc.

2. Cindy Derrico: Just as a note, you cannot make track changes the same way as Word on a google doc.

3. K. Hinojosa: You can make suggestions and comments on a google doc.

4. Annie Block-Weiss: As a suggestion, it would be easier for me to compile the Boards thoughts, if they were done through comments on a google doc or just having the Board use Word and track changes.
5. K. Hinojosa: Let's do comments so it's easier for Annie.
6. H. Alatorre: We will have this document ready for you at the beginning of next week and look forward to your feedback.

9) Upcoming Subcommittee Meeting Times:

a. BASC

- i. Friday, April 6, 2018, 2-4pm, Student Union Coville Conference Room
- ii. Monday, April 9, 2018, 8:30-9:30am, Student Union Coville Conference Room
- iii. Thursday, April 12, 2018, 9-10am, Student Union Coville Conference Room
- iv. Friday, April 13, 2018, 2-4pm, Student Union Coville Conference Room
- v. Thursday, April 19, 2018, 9-10am, Student Union Coville Conference Room
- vi. Friday, April 20, 2018, 2-4pm, Student Union Coville Conference Room
- vii. Friday, April 27, 2018, 2-4pm, Student Union Coville Conference Room

b. Election Council

- i. Tuesday, April 10, 2018, 1:30-2:45pm, Student Union Coville Conference Room
- ii. Tuesday, April 17, 2018, 1:30-2:45pm, Student Union Coville Conference Room
- iii. Tuesday, April 24, 2018, 1:30-2:45pm, Student Union Coville Conference Room

10) Closing Comments: *None*

11) Adjournment: 8:37 a.m.

Next ASI Board Meeting is scheduled for Thursday, April 26, 2017 at 7:40 a.m. in the Student Union Conference Room.

Minutes respectfully submitted by Annie Block-Weiss, ASI Administrative Support Coordinator