



**ASSOCIATED  
STUDENTS INC.**  
C H A N N E L  
I S L A N D S

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF  
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Board of Directors will be held on Thursday, September 6, 2018 at 7:40 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Conference Room, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 7:49 a.m.
- 2) Roll Call:
  - a. Members Present: Jazzminn Morecraft, Toni DeBoni, Jennifer Moss, Atticus Reyes, Deanna Villagran
  - b. Member of the Public: Monica Campos, Annie Block-Weiss, Helen Alatorre, Cindy Derrico, Kristina Hamilton, Tonee Sherrill, Diana Ballesteros, Rolland Vasin, Diane Mandrafina, Sara Martinez, Leslie Brotcke, Shawna Brown, Andrea Dosev, Larry Garcia, Cynthia Aguiñaga
- 3) Approval of Agenda:
  - I. **M/S/P (T. DeBoni/A. Reyes) Motion passed 4-0-0**
- 4) Approval of Minutes:
  - a. ACTION ITEM: Approval of minutes from August 30, 2018
    - II. **M/S/P (A. Reyes/D. Villagran) Motion passed 4-0-0**
- 5) Public Forum: *None*
- 6) Reports:
  - a. *Financial Report: None*
  - b. Student Government (*A. Reyes*)
    - i. At yesterday's Senate meeting we appointed six senators, creating a Senate of seven. We still have two open Senator positions. Additionally, we hope to fill the executive team as well. If you have any recommendations, please let us know
    - ii. The Board of Trustees meeting where they were going to discuss the Executive Compensation Policy has been moved, which allows us more time to formulate a response.
  - c. Student Programming Board (*D. Villagran*)
    - i. *Today is the Welcome Back Luau! The event will be from 6-9pm in Central Mall.*
  - d. Student Union (*T. Sherrill*)
    - i. H. Alatorre: Tonee Sherrill is assisting with Welcome Back Luau items and will be unable to give a report this morning.
  - e. *The CI View (J. Morecraft)*
    - i. Yesterday was the first issue of the year with a big picture of Dr. Yao on the front.

- ii. The first member meeting was on Tuesday and we had a handful of member's turnout who are very excited for the year.

- f. *The Nautical: None*
- g. *Community Report: None*

7) Outstanding Business:

- a. Sign Forms (A. Block-Weiss)
  - i. Please sign the forms in front of you and if you have any questions, please let me know!
    1. Conflict of Interest
    2. Media Release
    3. Election Code (Student Board Members Only)
    4. Committee Assignment Preferences Sheet

8) New Business:

- a. ACTION ITEM: Audit Exit Conference (Vasin, Heyn and Associates)
  - i. The auditors Rolland Vasin and Cynthia Aguiñaga presented the audit draft to the Board
    1. Highlights:
      - a. September 21: Deadline to submit the audit to the Chancellors office
      - b. The audit used generally accepted audit practices
      - c. There were no specific footnotes to point out
      - d. Footnote #12: Was added by the Chancellors office
    2. Cindy Derrico provided informational clarification for the new Board members
    3. The Exit Conference Protocol was reviewed with the Board
    4. The BOD Communication Summary FYE 6-30-18 was reviewed with the Board
      - a. There were no audit adjustments
      - b. There were no disagreements with management
      - c. Not engaged in opinion shopping
    5. The audit has a fixed fee
    6. Vasin, Heyn and Associates offers:
      - a. An executive session with just the auditors if the Board would like
      - b. A free informational/training presentation for our Boards, if the Board would like
    7. The accounting principles for the 2019 year will have dramatic changes
      - a. There also is a new requirement of a liquidity disclosure, which will be brand new

- b. Over the years, a methodology has developed for the Form 990, which will be implemented as well.
  - 8. In the fall there will be a presentation on how to read the financial statements
    - a. The ASI office will coordinate a date for that.
  - 9. The Board asked the auditors multiple clarifying questions.
    - a. Specifically, the auditors will look into more information about the amount of \$5,510 on page 14
  - 10. Discussion:
    - a. T. DeBoni expressed that having more time to look over these documents would be beneficial.
      - i. C. Derrico shared with the Board that the deadline to the Chancellors office is the 21<sup>st</sup> and that this audit would need to be finalized by next week. Additionally, C. Derrico shared that the auditors have served ASI well, but that the ASI professional staff have not had the opportunity to review the documents in great detail as of yet.
      - ii. C. Derrico suggested a few options for the Boards consideration:
        - 1. The Board could recommend it to the CFO this morning and that the ASI professional staff would still review for minor changes
        - 2. The Board could set a meeting now for next week in case there is a need to review changes
        - 3. The Board could review the changes after the fact in October
- III. I move to recommend the current audit report to the CFO with the caveat that the ASI professional staff are able to get clarity and if they are not substantial that we move forward and if not we have those items presented to the Board for review and approval.
  - a. M/S/P (T. DeBoni/A. Reyes) Motion Passed 4-0-0
- IV. I move that we have an emergency meeting on September 13, 2018 at 7:40 a.m. in the event there is a need for Board review and approval.
  - a. M/S/P (T. DeBoni/D. Villagran) Motion Passed 4-0-0
- b. ACTION ITEM: Board Appointments (J. Morecraft)
  - i. Four students are here today who have expressed interest in serving on the ASI Board. Each student will share with the Board about themselves and why they want to be a part of the ASI Board of Directors.
    - 1. Shawna Brown
      - a. Questions:

i. T. DeBoni: Any competing commitments?

a. S. Brown: The BioChem work load is intensive and I am also a Board member for an online charter school, but those are quarterly. I work 20 hours a week at the Student Union front desk. I do take on a lot, but I like keeping busy and staying challenged.

2. A. Reyes: What challenges do you foresee needing to be addressed on the ASI Board?

a. What is ASI and what are the opportunities for students. We can definitely improve in communication and marketing.

V. M/S/P (A. Reyes/D. Villagran) Motion passed 4-0-0

ii. Andrea Dosev

1. Questions:

a. None

VI. M/S/P (A. Reyes/T. DeBoni) Motion passed 5-0-0

iii. Larry Garcia

1. Questions:

a. None

VII. M/S/P (J. Moss/A. Reyes) Motion passed 6-0-0

iv. Sara Martinez

1. Questions:

a. T. DeBoni: As a manager at McDonald's, in terms of time commitment, how do you feel about balancing that and what have you learned there that could help you on the Board?

i. I have always been good at time management and I have learned when to cut back on more social things, because I make priorities. So that is not problem to me.

ii. I learned at McDonald's the hardest thing is working with others and learning how to work with different people. It is important to be really opened minded about other people and I have learned it is ok to learn how other people do things as it might even be better.

VIII. M/S/P (A. Dosev/S. Brown) Motion passed 7-0-0

c. ACTION ITEM: ASI Board Officer Nominations and Elections (J. Morecraft/H. Alatorre)

i. Chair

1. S. Brown nominates Jazzminn Morecraft
2. Jazzminn Morecraft accepts the nomination
- ii. Vice Chair
  1. Andrea Dosov self nominates
- iii. Secretary
  1. Sara Martinez self nominates
- iv. Treasurer
  1. Larry Garcia self nominates
- v. Elections
  - IX. Votes were taking through written ballot and tabulated.
    - a. There were 9 votes in favor of all nominees
    - a. Results:
      - i. Jazzminn Morecraft – Chair
      - ii. Andrea Dosov – Vice Chair
      - iii. Sara Martinez – Secretary
      - iv. Larry Garcia – Treasurer

9) Closing Comments:

- a. H. Alatorre: Congratulations everyone! We will be communicating with you further for informational opportunities to help you prepare as Board members and for the next meeting in October.

10) Adjournment: 8:58 a.m.

Next ASI Board Meeting AND PICTURE is scheduled for Thursday, October 4, 2018 at 7:40 a.m. in the Student Union Conference Room.

Minutes respectfully submitted by Annie Block-Weiss, ASI Administrative Support Coordinator.