



**ASSOCIATED  
STUDENTS INC.**  
C H A N N E L  
I S L A N D S

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF  
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Board of Directors was held on Thursday, February 6, 2014 at 7:40 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Conference Room, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 7:42 AM
  - a. Members Present: Jillian Glassett, Chelsea Viñas, Vanessa Bahena, Ed Lebioda, Dr. Cindy Wyels, Missy Jarnagin, Nsomah Apambire, Chantyl Vasquez, Kristina Cervi and Julia Escobosa.
  - b. Members of the Public: Dr. Genevieve Evans Taylor, Christine Thompson and Genesis DeLong,
- 2) Approval of Minutes:
  - a. Motion January Board minutes by C. Vasquez second by V. Bahena
  - b. Motion passes to approve Board minutes for January.
- 3) Public Forum:
  - a. No discussion.
- 4) Financial Report (Missy Jarnagin):
  - a. Business as usual—nothing out of the ordinary.
  - b. Finance is working on ASI's tax return 990 Forms and will show to the Board in draft version.
- 5) Outstanding Business:
  - a. ACTION ITEM: Educational Fee Reimbursement Program (ASI Executive Director)
    - i. Tabled until further review—waiting to hear back from Erik Blaine. Since the fee reimbursement is considered an employee benefit Mr. Blaine will determine how/if compensation will be disbursed to ASI employees under University Glen Corporation. Dr. Evans Taylor will revisit this agenda item in March, pending the receipt of additional information.
- 6) Entity Reports:
  - a. Student Government (Vanessa Bahena)
    - i. Concentrating on filling open Senator Positions, experiencing difficulty due to timing within the semester.
    - ii. President and External Affairs Director will be meeting with President Rush to discuss Hill Day and requesting sponsorship. Student Government will be traveling with President Rush and Celina Zacharias.
    - iii. CSSA has introduced a statement of intent fee proposal. CSSA is looking to move forward in pursuing a fee for CSSA from the legislature or from students. If proposed through student fees the fee will be optional at \$2 per student—if students do not want to pay the fee they can opt out. This new process would greatly impact the organization. At this point each student government pays approximately \$.66 for each student—if this goes through then Student Governments will not be required to pay.
  - b. Student Programming Board (Chelsea Viñas)
    - i. SPB had a successful first meeting of the semester. SPB hosted Ice Skating and Broom Ball which was well attended. The next event will be Condoms and Candy which will be held on February 13<sup>th</sup>.
  - c. Nautical Yearbook (Julia Escobosa)
    - i. The Nautical is still waiting for last year's yearbook to be published. The yearbook staff have been in constant communication with the publisher and are not impressed with the company. Staff have met with Ben Blanchard, ASI Marketing Assistant, and completely redesigning the look of this year's yearbook. The new design will be very different from years past—the hope is that the fresh look will entice students to purchase the book.

- d. CI View (Chantyl Vasquez)
  - i. Published February's edition of the newspaper. This semester, the CI View will be focusing on the quality of articles and only printing one edition each month. The main focus will be on construction, current events on campus, and campus recreation development.
- 7) Community Report:
  - a. No discussion.
- 8) New Business:
  - a. Santa Rosa Research Station (Cause Hanna): *See Appendix A for more information.*
    - i. Presentation discussed history of the Islands, how they are using the Island now, educational opportunities and outreach to get involved.
  - b. New professional staff for ASI (ASI Executive Director): *See Appendix B for more information.*
    - i. Presented the history of ASI Professional Staff and growth needs and why certain positions were/are critical.
    - ii. Proposing two new positions:
      - 1. ASI Entity Coordinator to meet the needs of the four ASI Entities and the increasing student body.
      - 2. Customer Service Assistant to assist with paperwork and provide consistency with the Information Desk customer service.
    - iii. Board discussion:
      - 1. Would like a position description for each position.
      - 2. Would like more information on how the ASI Entity Coordinators will separate tasks.
      - 3. Would like more information on long-term staff planning and how position will affect the ASI budget.
      - 4. Recognizes a need for a Marketing professional and would like professional staff to look into this need.
  - c. Updated Stole Process (ASI Chair)
    - i. Minor corrections were made to the document. ASI will be posting the application as soon as possible.
- 9) Adjournment: 8:50 AM

Next ASI Board Meeting is scheduled for Thursday, March 6, 2014 at 7:40 a.m. in the Student Union Conference Room.

Minutes respectfully submitted by Christine Thompson, ASI Assistant Director, in the absence of Diana Ballesteros, ASI Administrative Assistant.



**Cause Hanna**  
**Station Manager**  
**CSUCI Santa Rosa Island Research Station**

## Presentation Objectives

1. Incorporate the **perspectives** of CI students into the development of the Santa Rosa Island (SRI) Research Station.
2. Identify general and specific means by which CI students can **contribute** to CHIS.
3. Develop **collaborative** working relationships between CHIS and CSUCI.

## Santa Rosa Island (Wimu "driftwood")

What do you know about Santa Rosa Island?  
 What makes it unique among the California Channel Islands?



## Santa Rosa Island (SRI) – Brief History

- 20,000 Before Present (BP) - Santarosae
- 13,000 BP - Sea level begins to rise
- 12,900 BP - Arlington Springs man on SRI
- 1820s - Last of the island Chumash population move to mainland
- 1843 - SRI stocked with cattle, sheep, and horses
- 1874 - 100,000 sheep reported on SRI
- 1901 - SRI is purchased by Vail & Vickers Co. The ranch is converted from a sheep ranch to a cattle ranch.
- 1986 - SRI is purchased by NPS
- 1998 - All but 12 cattle removed from SRI
- 2008 - Island Fox brought back from brink of extinction
- 2011 - Nonnative deer and elk eradicated from island
- 2012 - NPS issued a permit to CI to operate a field research station on SRI



## Santa Rosa Island (Wimu "driftwood")



## NPS-CSUCI Special Use Permit

### Provide and Support:

- A field station for **research**, **education**, and **outreach** activities
- Housing, office, laboratory, and meeting facilities for visiting researchers, students, professors, teachers, and other individuals.



## Santa Rosa Island Research Station

**Mission Statement (draft):** Advance the interdisciplinary knowledge and natural and cultural resource stewardship of the Channel Islands through long-term **research**, inquiry-based **education**, and public **outreach**.



## Santa Rosa Island Research Station

### 1. Education

- K-12
- Community College
- Undergraduate and Graduate
- Local Community

### 2. Research

- Undergraduate and Graduate
- CSUCI Faculty
- Outside Researchers

### 3. Outreach

- Extended University
- Service Organizations
- Professional Development Training



## Education - Objectives

1. To **create an experiential and interdisciplinary curriculum** that engages students across academic levels.
2. To **develop and support student knowledge and critical thinking skills** through inquiry-rich STEM learning activities.
3. To **use project-based learning activities to involve students in real-world data collection, analysis, and problem solving** within Channel Islands National Park.
4. To **cultivate a community of Channel Islands stewards across socio-economic groups and age levels** by implementing formal and informal curriculum and developing community outreach projects.



## Education - Strategies

**K-12:** Interdisciplinary curriculum development that addresses the common core standards, service learning, field trip destination, high school research, distance learning, environmental science field camp, etc.

**Undergraduate:** Short field experiences, freshman/sophomore introductory courses/retreats, semester/year-long programs (e.g. archeology, geology, biology, and environmental science), mini-courses, field-camps, capstone projects, etc.

**NPS Collaborations:** Development of long-term data-sets, boots on the ground, data analysis, etc.

## Education - Examples

**NOAA B-Wet Proposal:** Cultivate a **new community of Channel Islands stewards** and transform the learning experiences of local students by building a **collaborative professional network** of local resources (i.e. federal agencies, local school districts, universities, and business partnerships).

### CSUCI Undergraduate Courses

- **Spring 2014:** 8 courses across four disciplines
- **Summer 2014:** Environmental science and archeology field courses

**Project ACCESO:** Students from Oxnard College, Ventura College, Santa Barbara City College, and CSUCI performed long-term monitoring protocols.

## Research - Objectives

**Undergraduate:** Emphasize research that will **contribute to the management of the natural and cultural resources within CHIS**.

**CSUCI Faculty:** Examine and understand the SRI ecosystems, protect the natural and cultural resources, and connect people to the natural and cultural value of the island.

**Outside Researchers:** Expand on our knowledge of the Channel Island's ecological and cultural patterns and processes by (1) **identifying the research needs** of CHIS and recruiting researchers to perform work and (2) **weaving together the work of many researchers**.

## Research - Strategies

**Undergraduate:** Capstone projects and independent study, NSF-REU (9 wk. summer research program), NPS internship/volunteer opportunities, I&M vital signs monitoring, Project ACCESO, etc.

**CSUCI Faculty:** Develop working relationships and **collaborative research projects** between CSUCI faculty and NPS staff.

### Outside Researchers:

- Develop a **list of research topics** that fulfill NPS management needs
- **Recruit researchers and graduate students** through our website, at conferences, at local universities, etc.
- Develop and maintain **databases** (i.e. bibliography, research projects and locations, environmental monitoring data, etc.)



## Research - Examples

**Undergraduate:** Sandy beach monitoring (Project ACCESO), Torrey Pines census (ESRM Capstone Students), rocky intertidal database intern, and cultural artifact analysis.

### CSUCI Faculty

- **Natural Resources:** Ecological networks (USGS, NPS, SBBG, and CSUCI), sensory mesh network, sand dune ecology, stream geomorphology, marine debris, and data analysis.
- **Cultural Resources:** Site monitoring, artifact analysis, and Channel Islands oral history.
- **Interpretation:** Interdisciplinary K-12 STEM education.

**Interest Across Disciplines:** Biology, Environmental Science, Physics, Math, Statistics, Chemistry, Computer Science, Anthropology, Education, Art, Sociology, English, etc.

## SRI Research Station – Progress Report

### Infrastructure Improvement

- **Bunkhouse:** 18-22 beds, 3 full bathrooms, commercial kitchen, and large living area
- **Work Shed:** Work space and storage

### Strategic Plan

- **Strategic Planning Meeting (Feb 28):** Mission statement, vision statement (5 yr. plan), strategic initiatives, and measurable objectives.
- **External Review and Workshop (April 2-5):** What are the opportunities and challenges for the SRI Research Station?

**Administrative and Program Development:** User guidelines, policies, safety protocols, programs, etc.

**Next Steps:** Website, outside researcher recruitment, vehicle, etc.

## Outreach

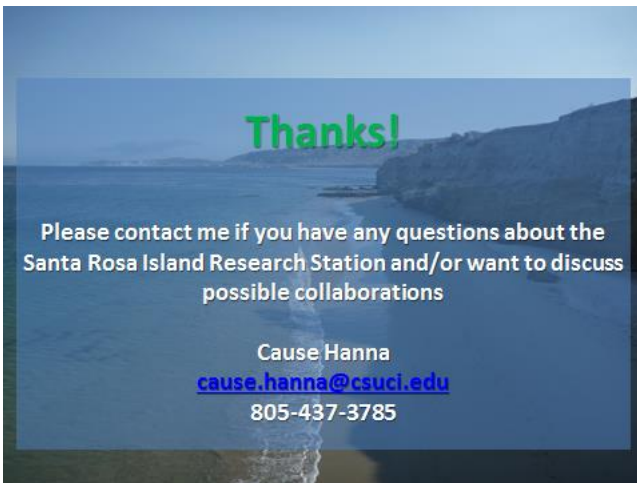
**Objective:** Provide the opportunity for community members to utilize the field station and **contribute to the management and knowledge of SRI.**

### Strategies

- **Extended Learning and Workshops:** Bird Identification, Field Sketching, Ecology and Conservation of the Channel Islands, Flora of SRI, etc.
- **Service Organizations:** Channel Islands Restoration, SBBG, Conservation Corps, Native Plant Society, etc.
- **Professional Development Training:** GIS, Plant Identification, Wilderness First Responder, etc.

## CI Student Perspectives

1. What is the **role of the SRI Research Station** and how can it best support the mission of CI?
2. How can CSUCI faculty and students **contribute to the management of CHIS** (i.e. research, fieldwork, analysis, etc.)?
3. Specifically how can the SRI research station **aid or supplement your undergraduate experience**?



## ASI Organization Chart History: 2003–2009

ASI  
Administrative  
Assistant

Primary focuses:

- Advise ASI entity leaders
- Process ASI paperwork
- Manage the Hub
- Serve as ASI Board Secretary

## ASI Organization Chart History: 2009–2012

ASI Executive  
Director

Primary focuses:

- Strategic planning
- Writing policy, processes
- Operating Student Union facility
- Advising ASI entities

Budget  
Analyst

Primary focuses:

- Development and management of budget
- Development of Budget Allocation and Spending process
- Oversight of student employees

## ASI Organization Chart History: 2012–2014

ASI Executive Director

Primary focuses:

- Strategic planning: staff, facility and budget
- Staff professional development
- Mandate compliance

Assistant Director

Primary focuses:

- Oversight of Student Union facility
- Student employee development
- Budget development and management

Entity Coordinator

Primary focus:

- Development of ASI entity leaders and their programs, initiatives and publications

Administrative  
Assistant

Primary focuses:

- Processing ASI paperwork
- Special projects

## ASI Organization Chart History: 2014–15

ASI Executive Director

Assistant  
Director

Entity  
Coordinator

Entity  
Coordinator

Administrative  
Assistant

Primary focuses:

- Oversight of Student Union student assistants
- Special projects

Customer Service  
Assistant

Primary focuses:

- Full-time staffing of Information Desk
- Processing ASI paperwork