

**MEETING OF THE BOARD OF DIRECTORS OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Board of Directors was held on Thursday, October 4, 2012 at 7:40 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Conference Room, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 7:40 AM
 - a. Members present: Jillian Glassett, Dr. Cindy Wyels, Tanya Yancheson, Ed Lebioda, Lundon Templeton, Damien Peña, Chantyl Vasquez, Chelsea Viñas, Missy Jarnagin, Alexandra Woerner.
 - b. Members of the Public: Dr. Genevieve Evans Taylor, Christine Porter, Dr. Erik Blaine
- 2) Approval of Minutes: Ms. Viñas motioned to approve; Ms. Yancheson seconded; motion passed unanimously.
- 3) Public Forum: Dr. Blaine recapped that UGC is looking for a loan from ASI, which is detailed in the business plan provided to the Board. There has been a lot of discussion regarding if the request is a partnership or a loan; UGC is seeking the loan option. UGC prioritizes itself on its willingness to serve students. UGC is one of the largest, if not the largest, student employer on campus. We desire to hear the suggestions of students to better serve them.
- 4) Financial Report: Ms. Jarnagin: Held the exit interview with the auditors which resulted in a clean audit. Will have bound copies at next Board meeting. Someone from the Board needs to talk to the auditor to discuss fraud options. Next Board meeting will have July, August and September financials.
- 5) Outstanding Business:
 - a. ACTION ITEM: Pizza 3.14
 - i. Ed Lebioda: The item on the table is looking at the loan option as included in the addendum.
 - ii. Mr. Keaster: One thing that was brought up but was not addressed by the Board during the last discussion is if this loan falls into the referendum language. It says retail food options with extended hours.
 - iii. Mr. Lebioda: It is good that we look at the original referendum, but it may not be necessary because this is a loan, it is not an expense. The money needs to be there for reserves.
 - iv. Ms. Jarnagin: In the past Housing has loaned money to parking services, we are all here to serve the University; this is the primary function of an auxiliary.
 - v. Mr. Keaster: The points made are valid, we will get our money back but sees the importance of agreeing that there is some correlation of loaning the money and what the fee was originally created for.
 - vi. Mr. Jordan: Is concerned regarding the language of repayment and liability.
 1. Ms. Jarnagin: These items would be in the contract which would be written by legal team.
 - vii. Dr. Wyels: It has been mentioned that the initial language of the food options within the referendum could include off-site buildings but does not fully agree. The retail food option content specifies that the food services be included within the building.
 - viii. Mr. Keaster: UGC is a part of the University, we are all one big unit, the funding isn't going toward something that ASI created or will maintain but it is a service that is offered to the students. As we grow as a campus, it could be a good option to assist students with options. The extra food option will free up space in the student union building so it isn't as crowded.
 - ix. Ms. Jarnagin: Remember it is not expending ASI money, it is a loan. It is secured debt that we can get back if something goes wrong. On an annual basis the account will make .35% which yields a higher return than sitting in the bank.
 - x. Mr. Jordan: Believes it is a good business move for ASI. It has been reassured that it will not affect ASI's spending ability.
 - xi. Dr. Wyels: interest rates are at a historical low, is this a good investment right now?

1. Ms. Jarnagin: doesn't see interest rates going up in the future, over the first few months the loan will make more money than sitting in the bank. Rate would be set for the entire life of the loan.
- xii. Mr. Jordan: would like the opinion from Mr. Lebioda if it is a good investment at such a low interest rate.
 1. Mr. Lebioda: Current economic times say we will be in difficult economic times in the next 5 years. We may come out even in the next 20 years. When we look at our bottom line of how much is in reserves it doesn't affect the bottom line.
- xiii. Dr. Wyels: Is hesitant to raise this question, but we aren't a bank we are a learning institution, so it is important to raise a social justice issue. The addendum includes a salary of a full time food manager without benefits and vastly below the . We would be funding this venture with understanding this disparity and saying that it is ok.
- xiv. Mr. Nirenberg: The salary is within the scope of what managers in this type of operation are paid.
- xv. Dr. Blaine: Auxiliaries in the system have a different employment structure than the campus, they are at will employers. We belong to the Auxiliary Organization Association (AOA), we participate in an annual salary survey and are consistent with the annual salaries system wide.
- xvi. Mr. Keaster: We need to ask ourselves how far we want to look into the operations of UGC and how they are going to use their money. It has been made clear that we do not have control over their business practices.
- xvii. Dr. Wyels: To clarify, looking at a living wage for Camarillo the standard MIT survey of 1 adult with child is \$23.96 an hour. Looking at www.livingwage.mit.edu. Looking for the Board to consider if this issue even matters.
- xviii. Mr. Jordan: Not sure if it is ASI's position to take into account what UGC does in their finances. Goes back to a financial decision.
- xix. Ms. Jarnagin: Food services in the Student Union are run by UGC and this was not raised by ASI before.
- xx. Mr. Blaine: Is not unsympathetic to the concern, but there are stateside employees on this campus that would be considered under this standard as well; it is not an issue that should be focused solely on UGC.
- xxi. Ms. Glassett: Thinks the loan option would be a good investment for ASI. There is a lot of quiet at the table and is curious as to what the concerns are of other Board members. Concerns should be vetted now so that we can take the next step and progress this agenda item.
- xxii. Ms. Viñas: Thinks the loan is a good idea, ASI would gain more money with the loan option.
- xxiii. Dean Peña: Had an opportunity to talk to both Dr. Blaine and Mr. Nirenberg and plans to work with them throughout the process. The biggest issue was the process of how the request was presented, since then, this problem has been addressed with both individuals and now understands the context. Is looking for the input of the students.
- xxiv. Motion to provide Pizza 3.14 with a loan from ASI by Ms. Glassett; seconded by Ms. Templeton, Ms. Jarnagin and Dr. Wyels abstained. Motion carries.

6) Entity Reports:

- a. Alexandra Woerner: Book is at the publisher, will get sometime this month and will ship beginning of November. Working on getting the 2012-2013 books which will be a 10 year celebration edition.
- b. Chantyl Vasquez: October issue is going to be a special edition which is voter themed. Working on trying to get the referendum packet printed for the student fees. November issue is in the works. Trying to get our members together to be more involved as a whole in the community and on campus; we are currently looking into group volunteer efforts we can participate in; we have already contacted Casa Pacifica. Looking for a business manager for our entity as a leadership position.
- c. Ms. Templeton: Tonight is karaoke night which follows the block party 90s theme. Working with Dr. Jaimie Hoffman Russell with Score for a Cure; raises money for women who are unable to afford mammograms. Brennan Wood and Ms. Templeton went to Relay for Life's summit, learned a lot of new information. Family weekend is coming up which will host the Talent Show. Will be conducting a fashion show in the intermission so come in your CI gear.
- d. Mr. Jordan: Student Government currently has a Senator vacancy that they have to fulfill within a particular time. Is looking for students that are interested. Voter registration reached 150 plus students. Pizza with the President was a huge success and had a large turnout. CSSA task force is planning CSSA; CI is hosting the November CSSA. Putting together a farewell video for Dr. Morten.

7) Community Report: No report.

8) New:

- a. ASI Board Picture: NEXT MEETING

- b. ACTION ITEM: Appoint ASI Election Council (Spencer Keaster): Every year in April the ASI Elections take place and they cannot run itself. The election council is tasked to manage the elections. Have chosen Christine Wamba, Katie Jordahl and Chelsea Viñas; each of these students have been, or are currently in, Student Government.
 - i. Mr. Keaster will chair the Council. Will be going over the election code and the main organizers to market the election.
 - ii. Looking for the Board to approve the students: motioned by Mr. Ashley; seconded by Ms. Templeton; motion passes unanimously.
- c. Bylaws change (Dr. Evans Taylor)
 - i. Previous changes by 2011-12 Board: Last year brought bylaw changes to the Board. The protocol is to show the board, provide a month to review and then ask for a vote. Last year, the change was brought to the Board and never brought back. Therefore is bringing the change to this current Board and will provide a month to review. Would like to take out the Student Union Advisory Board within the bylaws, this is something that we thought was needed before the building opened and have found that it is not necessary. Would also like to change some minor language regarding the BASC committee; BASC changed language in their processes so the ASI Bylaws need to reflect that as the governing document. There are some items that we have cleaned up. Will be asking the Board to vote in November.
 - ii. Update: ASI Officers and elimination of non-voting members: ASI belongs to the Auxiliary Organization Association (AOA); ASI has the opportunity to go twice a year and meet with peers and legal counsel. One of the topics raised at the conference was out of AB1233, which states all members of the Board of Directors should have the ability to vote. Dr. Evans Taylor and Ms. Porter are officers of the Board but do not have voting privileges. Would like to have a discussion regarding taking Ms. Porter and Dr. Evans Taylor off the Board. Dr. Evans Taylor could be the executive secretary, which would mean that she has signature authority, and delegate the minute taking to Ms. Diana Ballesteros. Would allow Dr. Evans Taylor to be a voting member of the Board. Seeing across the nation that their Executive Directors are voting members of the Board. There would be only one time where a vote would be abstained and that is when the Board is voting for the ASI Chair, this would be due to the fact that the chair and Executive Director are required to have a working relationship and would not want to hinder the process.
 - 1. Mr. Lebioda: Asks Dr. Blaine if he, as Executive Director, has voting privileges.
 - a. Dr. Blaine: All members of the Board of Directors are appointed by the President, does not vote as the Executive Director. As a member of AOA, UGC will have to do more research regarding AB1233; at this point we are not looking to change the bylaws.
 - 2. Mr. Jordan: What are the drawbacks of having the Executive Director on the board?
 - a. Dr. Evans Taylor: Initially can be seen as a draw back because it is so different but we do need to make a change in order to be compliant.
 - 3. Mr. Keaster: Believes that Dr. Evans Taylor does have a lot of history and can provide clarity to many situations.
 - 4. Mr. Lebioda: Does not believe that the Board can have a fruitful discussion unless we read AB1233. The only issue seen is that the Executive Director reports to the Board.
 - 5. Mr. Ashley: Thinks this is a good idea but needs to do more research. Should look at the possibility of adding another student because of the addition of an administrator.
 - 6. Mr. Lebioda: Fee oversight committees have made a commitment to having two students to every non student.
- d. Student Union overall building and room usage (Christine Porter): See appendix A.
- e. Student Union spring survey results (Christine Porter): Tabled to next meeting.
- f. ASI Entity Coordinator search update (Dr. Evans Taylor): ASI has received 23 applicants for the Entity Coordinator position. The position was previously open with a different title that was a bit confusing to outside (non- CI) applicants. Looking to bring three candidates to campus.
- g. Upcoming Board Meetings – Change ASI Board meeting from January 3rd to the 24th : Motion to move the meeting by Mr. Ashley; seconded by Ms. Yancheson; motion passes unanimously.

9) Adjournment: 8:49 A.M. Motioned by Mr. Ashley; seconded by Mr. Jordan; motion passes.

Next ASI Board Meeting is scheduled for Thursday, November 1, 2012 at 7:40 a.m. in the Student Union Conference Room.

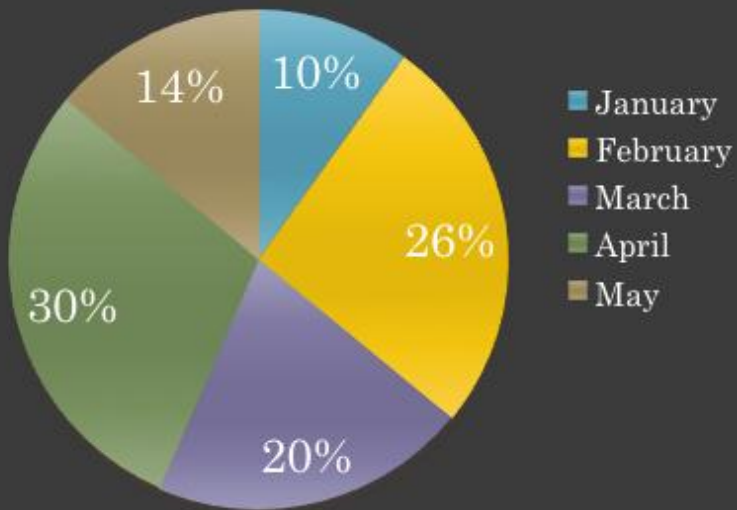
Agenda respectfully submitted by Christine Porter.



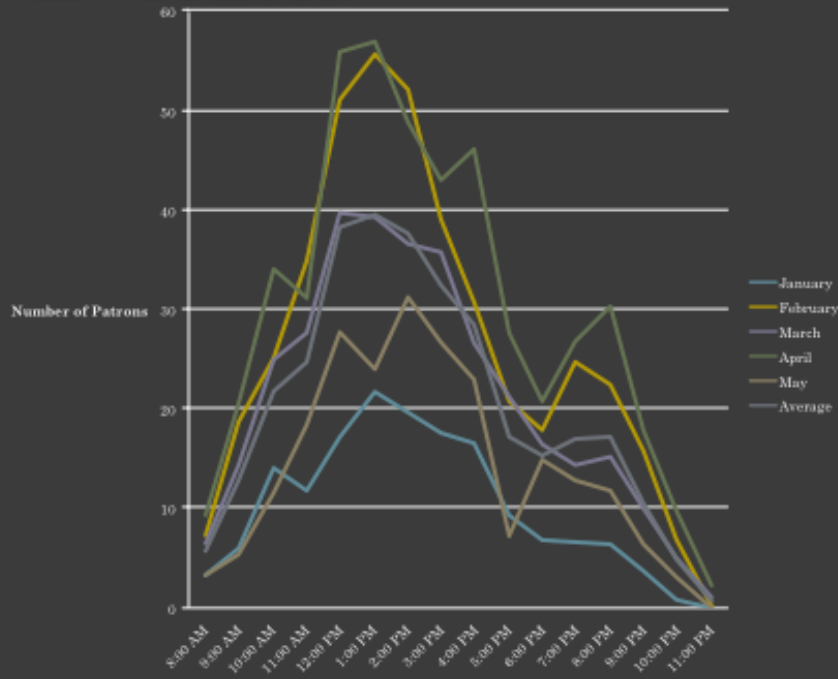
STUDENT UNION SPRING PATRON REPORT

A Presentation to the ASI Board of Directors

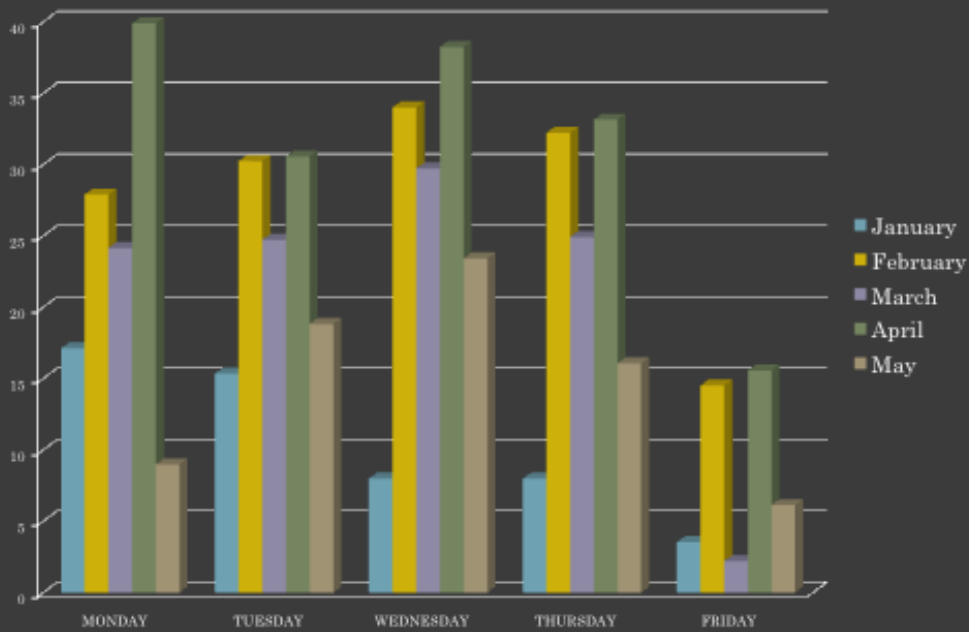
REVIEW BY MONTH



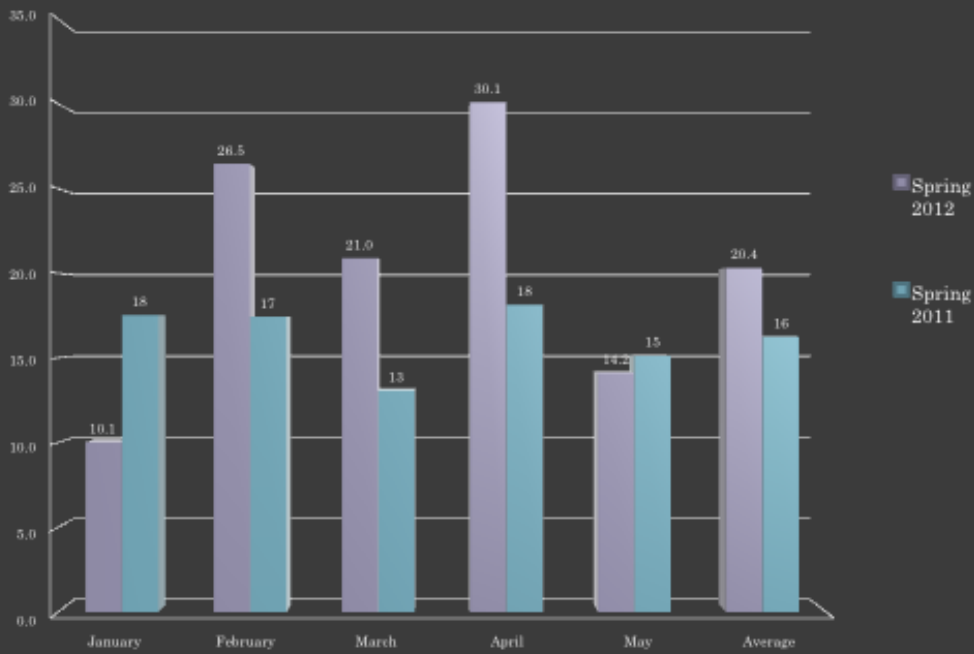
REVIEW BY HOUR



REVIEW BY DAY & MONTH



SPRING 2011 & SPRING 2012 COMPARISON



- Highest traffic month is April
- **Highest traffic hour is from 1-4 PM**
- Highest traffic day is Wednesday
- Increased traffic 20% in 2012 compared to 2011
 - January and May 2011 include weekend hours