



**ASSOCIATED
STUDENTS INC.**
C H A N N E L
I S L A N D S

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF
ASSOCIATED STUDENTS OF CSU CHANNEL ISLANDS, INC.**

NOTICE IS HEREBY GIVEN, to the general public and to all of the Board of Directors of Associated Students of CSU Channel Islands, Inc., a California nonprofit public benefit corporation, that:

A meeting of the Board of Directors will be held on Thursday, November 1, 2012 at 7:40 a.m., pursuant to Education Code Section 89921 et seq., at California State University Channel Islands, Student Union Conference Room, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

- 1) Call to Order: 7:44AM
 - a. Members Present: Missy Jarnagin, Spencer Keaster, Edwin Lebioda, Tanya Yancheson, Dean Damien Peña, David Ashley, Steven Jordan, Dr. Cindy Wyels, Landon Templeton, Jillian Glassett, Allie Woerner, Chelsea Viñas
 - b. Members of the Public: Christine Porter, Diana Ballesteros, Dr. Genevieve Evans Taylor
- 2) Approval of Minutes: Dr. Wyels motioned to approve the minutes for October 4, 2012; Ms. Templeton seconded the motion; the Board unanimously approved the motion.
- 3) Public Forum: No members of the public addressed the Board.
- 4) Financial Report: Ms. Jarnagin references the audited financial statements booklet which was provided to the board. She gives the basics of accounting: assets, liabilities, net assets etc. She informs the board that our number is 1.3 million dollars in assets, which is what is sitting in reserves. She goes over the statement of net assets and the statement of cash flows which indicates the ins and outs of the cash we are using. The next eight pages are footnotes to the financial statements, summaries of the basic financial statements. The last part of this is the subsequent events, actual facts of what can happen, and how it can impact our financials. The last twenty pages are supplementary information and it refers more to the campus setting. This information is specifically required by FABSYS and is also available on the ASI website. She will bring the fraud policy at the next meeting and an auditor will talk to one of the board members about this fraud policy. All 23 campuses will make one financial statement together and that is what will be looked at by others. She then goes on to page fourteen and focuses on the net assets, capital assets for the Student Union. She explains the difference between restrictive and unrestrictive forms. Unrestrictive refers to that it's not donor restrictive, salary increases cannot be given based on this money. She clarifies that the loan to Pizza 3.14 will be shown as an asset on page 14. Ms. Jarnagin then discusses the ASI Income Statement OPS for the month of September, the monthly financial statements. This shows where each organization is at and suggests that everyone should be looking at this regularly. Ms. Jarnagin and Ms. Trinidad meet quarterly with entities to go over these statements. Mr. Lebioda further indicates the importance of having a monthly budget in order to not go over in expenses. Dr. Evans Taylor informs the board that she and Ms. Porter are constantly looking over these statements for ASI and the SU. These statements can be pulled at any time and all questions are welcomed. She then shows the Balance Sheet ASI OPS: basically what the booklet is saying but in a monthly time span. The Balance Sheet SU OPS: is where most of our money is sitting and is pretty basic and self-explanatory. Lastly, she shows the ASI Club Report: in which each club and organization has its own basic account. The balances from last year did not roll over properly and some clubs are shown as a liability. The campus policies come into play when referencing how clubs spend their money.
- 5) Outstanding Business: No outstanding business.

6) Entity & Community Reports:

- a. **Student Programming Board:** Ms. Templeton reported that they recently had two big events, both of which were successful. There is no new event planned until the end of November. Additionally, they filled all their director positions. Ms. Templeton also gave an update on the ASI coordinator search; the search committee has interviewed two candidates, and the third one is expected to arrive next week.
- b. **Nautical Yearbook:** Ms. Woerner reported that the 2011-2012 yearbooks have arrived, there is a box at the front desk for recipients to pick up and there are plans to ship some as well. They're in the process of creating new ideas for the upcoming yearbook.
- c. **CI View:** Ms. Vasquez finalized and distributed the special edition newspaper covering the upcoming election. They tabled in the Broome library plaza to re-poll students about the upcoming presidential election. This new poll will be featured in the upcoming issue. The November issue, which is the last issue of the semester is completed, and will be sent to the printer next week.
- d. **Student Government:** Mr. Ashley reported that Student Government registered 312 students to vote for the upcoming presidential election. Along with that, they made pins to promote voting for their *Get out and vote campaign*. CSSA is scheduled to take place at CI in two weeks, November 10th and 11th. Mr. Ashley reported that in last month's CSSA meeting they talked about the ASI reserves, and how other campuses have faced the issue of pulling out from reserves by increasing chargeback's. Furthermore, Student Government recently had one of their biggest events, Desserts with Doc which was attended by 110 students. Lastly, they have been working on the student referendum and spreading the word to the CI campus. Mr. Ashley reported that all the referendum information is located on the CI website and is asking for any volunteers to assist in spreading the word and tabling.

7) No Community Report.

8) New Business

- a. **ASI Board Picture is scheduled for the next ASI Board meeting on December 6, 2012.**
- b. **Changes to Bylaws (Dr. Evans Taylor):** Dr. Evans Taylor offers to address any questions or concerns about the bylaws. No questions or concerns. Mr. Jordan calls to question and also motions to approve the changes to the bylaws, Mr. Ashley seconds. Motion is passed unanimously.
- c. **Voting rights for ASI Executive Director (Dr. Evans Taylor):** Dr. Evans Taylor is suggesting that Mrs. Porter no longer be the ASI Secretary and she acquire the position of Executive Secretary. Furthermore, have the actual note taking task be delegated to Ms. Ballesteros. Dr. Evans Taylor discusses AB 1233 which basically states that every person on the board should have voting rights. The topic is open for discussion.
 - i. Mr. Ashley states that there should be another student added to the ASI Board in order to balance out the administration/student ratio.
 - ii. Mr. Keaster adds that he likes the idea of adding another student to the board but would like to be intentional when adding this student.
 - iii. Mr. Jordan questions whether the bylaws would have to change in order to accommodate these possibly additions. Dr. Evans Taylor informs the board that the bylaws would need to be revised to reflect these changes.
 - iv. Ms. Glassett suggests the idea to vote on adding a new student and if possibly to integrate them into the board next semester. Dr. Evans Taylor suggests that they need more time to decide upon what populations might be needed on the board.
 - v. Mr. Lebioda states that the board hasn't really analyzed the impact of what the voting right of the ASI Executive Director might have. He specifies that there might be conflicts of interest and suggests that the board go into detail and analyze this development in order to make a decision.
 - vi. Mr. Jordan doesn't know where to research this development and questions how long it will take to create a summary. Dr. Evans Taylor informs the board that she has done the research and asks the board what exactly they need in order to make an informed decision.

- vii. Ms. Templeton suggests a spreadsheet of pros and cons to of these voting rights.
 - viii. Mr. Ashley suggests we create a subcommittee for this order of business.
 - ix. Mr. Keaster moves forward with the subcommittee idea and it's composed of Mr. Ashley, Ms. Vasquez, Mr. Lebioda, Ms. Jarnagin, and Mr. Jordan. Ms. Ballesteros will schedule this meeting ASAP.
- d. The Student Union Spring survey results will be discussed at the next ASI Board meeting.
- e. **Proposition 30 (Ms. Jarnagin):** Ms. Jarnagin met with Mr. Ashley & Mr. Jordan to discuss this proposition and the possible effects. She informs the board that if the proposition passes there will be a tuition roll back. Her department has created a plan, website, and a timeline of refunds for students. She asks the board to pass along this information to students, once available. She states that not all students will be receiving a refund and that refunds won't be issued until November 28th. Lastly, she states that she cannot give out any information before the election and cannot promote which way to vote. Please contact Ms. Jarnagin with any questions or concerns.
- f. **January Board Meeting:** In order to better accommodate the board Mr. Keaster proposes that we move the January board meeting to January 24th. Mr. Lebioda motions to approve and Ms. Yancheson seconds. Motion passes.
- 9) Adjournment: motion by Ed, second Lundon. No discussion. Motion passes. Adjourn at 8:59AM.

Next ASI Board Meeting is scheduled for Thursday, January 24, 2013 at 8:00 a.m. in the Student Union Conference Room.

Respectfully submitted by Diana Ballesteros in Christine Thompson's absence.